

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
COUNCIL MEETING**

**MEETING MINUTES**

**March 4, 2019**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; President Pro-Tem, Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Sharon DeVault, 209 E. Elliott Rd., Russells Point  
Mr. Mike Vettori, WPKO Radio  
Mr. Joe Freyhof, Police Chief  
Mr. Roger Brown, Code Enforcement Officer  
Ms. Dianne Gauder, Clerk of Court/Mayor's Asst.  
Ms. Eleanor Michael, 121 Wilgus Dr., Russells Point  
Ms. Jacquie Ledley, DeGraff  
Mr. Jim Sawyer, JS Engineering, LLC  
Ms. Terri Giles, 121 Burkhart Ave, Russells Point

Minutes: **February 19, 2018 Council Meeting**

*Mr. John Huffman moved to approve the February 19, 2019 Council Meeting Minutes as submitted. Ms. Marie Hendel seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

Reports: **Mayor's Report** –

The February 2019 statement for Mayor's Court showing Village revenue of \$717.00 was presented to Council for approval.

*Mr. John Huffman moved to approve the February 2019 Mayor's Court Statement as submitted. Ms. Joan Maxwell seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

**BPA Report** –

The board is working on revising their rules & regulations and water rates to address transient unit properties.

**Strategic Planning Committee Report** –

Ms. Joan Maxwell reported on the February 21st meeting.

**Indian Lake EMS Report** –

Mr. Dave Wallace reported on the February 27th EMS meeting.

**Planning Commission** –

Council was provided a letter of recommendation from the Planning Commission to allow a planned unit development at the corner of West Main and Wilgus Dr. across from Rite Aid Pharmacy.

## Discussion:

The development consists of one home and five cabins. Four of these cabins would consist of sleeping, bathroom facilities and a small refrigerator and microwave, with the fifth cabin housing an ice machine and laundry facilities. Since these cabins do not meet the criteria of a dwelling, these are to be considered transient units for short-term lodging.

There were concerns of the developers adding full kitchen facilities and selling the cabins individually in the future. However, this would not be possible without going back to the planning commission and obtaining council approval. This is due to district regulations, minimum road frontage and lot size. It was also reported that any modifications to this effect would result in the development losing its PUD status.

It was suggested by the Code Enforcement Officer and the Planning Commission that the screening requirements to help separate the PUD from neighboring properties be a natural landscape with a combination of trees and shrubs rather than a fence.

The developers do not have any current plans for the two empty lots facing Main Street. If these lots are to be sold in the future, it would be required to go before the planning commission in order to split the lots from the primary parcel.

A detention pond is included in the engineering plans for the development. As explained by Mr. Sawyer, the water run-off rate cannot be less post-construction than that determined as pre-construction run-off. This would be controlled by detaining the run-off in the detention pond, which then allows the water to gradually enter the storm drainage system. The size of the detention pond will be large enough to sustain proposed future development on the property.

The paving ordinance revised in 2016 gives the Code Enforcement Officer latitude in determining whether the lane and parking areas will be required to be paved. Mr. Brown reported that he felt gravel would be sufficient for this purpose and would also allow for better drainage.

*Mr. Greg Iiams made a motion to approve of the Planning Commission's recommendation of the planned unit development. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, abstain; Mr. Dave Wallace, abstain.*

*The motion passed: 4 yeas – 0 nays – 2 abstain*

**Police Report** –

Chief Freyhof reported that the new cruiser is to be delivered to Parr Safety this Thursday. The new bullet proof vests have been delivered. All policy updates for the police department using the Lexipol system has been completed. Four vehicles are ready to be placed on GovDeals. Two of them are impounds and the other two are village owned vehicles, the Ford Ranger and the Blue Ford F150 water truck.

**ORDINANCES & RESOLUTIONS:****CITIZEN COMMENTS:****OLD BUSINESS:**A. Fence Ordinance

Council was provided a copy of section 1177.17 of the Codified Ordinances showing the suggested revisions as provided by Solicitor Zets. Council agreed to take no action tonight to allow them further time to review.

B. Pay Scales

As discussed in prior council meetings, the Finance Committee and Strategic Planning Committee have been looking into establishing pay scales for village employees. A new estimate was obtained from Fishel Downey Albrecht & Riepenhoff in the amount of \$2,500 to no more than \$5,000. Clemans-Nelson formerly provided an estimate of \$5,760 to \$6,840.

*Mr. Greg Iiams made a motion to proceed with the law firm of Fishel Downey Albrecht & Riepenhoff for services to establish pay scales for village employees. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

C. Sidewalk Repairs

Council was provided a copy of an Ordinance and Resolution passed by the City of Bellefontaine for contracting for repairs and reimbursement from abutting property owners. The Mayor has sent a copy to Solicitor Zets to review.

D. Court Fees, Fines & Zoning Fee Schedules

Ms. Dianne Gauder and Chief Freyhof will be working on updating the ordinances establishing the fees to present to council for review.

**NEW BUSINESS:**

A. Property & Liability Insurance Renewal

The renewal cost for the Ohio Plan through Stolly Insurance was quoted at \$16,200. The fiscal officer also obtained a quote of \$15,747 for Public Entity Pool Insurance from USI Insurance. Council was also provided with information about USI Insurance and the PEP program as well as a comparison sheet showing the differences in coverage between the two pools as provided from USI.

*Mr. Greg Iiams made a motion to renew the property & liability insurance with the Ohio Plan through Stolly Insurance. Ms. Marie Hendel seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

B. Osgood Memorandum of Agreement for Deposit of Public Funds

Due to the increased funds in Osgood Bank a new memorandum is required for Osgood to accept for deposit a maximum sum of \$5,000,000.

*Mr. Greg Iiams made a motion to accept the memorandum and allow the Mayor and Fiscal Officer to sign the agreement. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays*

C. TREX Liquor Permit Request

The Fiscal Officer received an email from an attorney for Mr. Sari Silwani (owner of a commercial building in the village) about requesting council support and authorization to allow the TREX of an outside liquor permit into the Village of Russells Point.

Council was provided with a copy of the email from Mr. Silwani's attorney, Mr. John Tanoury, and Mayor Reames also provided council with a current list of liquor permit holders and other information regarding TREX permits obtained from the Ohio Department of Commerce Division of Liquor Control. There are currently three liquor permits that have been transferred (TREX) into the village. Since the village was not provided a completed transfer form, council was not able to see what type of economical impact this would have, nor do they have any other information regarding plans for the property which may lead to parking, traffic, and zoning issues. Council agreed that they would like to have Mr. Silwani and/or his attorney attend a council meeting to answer additional questions.

*Mr. Greg Iiams made a motion to table the TREX request for 30 days to obtain further information. Ms. Marie Hendel seconded the motion.*

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

*The motion passed: 6 yeas – 0 nays.*

*Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Mr. Greg Iiams.  
The meeting was adjourned at 8:13 p.m.*

Next Ordinance: 19-1169    Next Resolution: 19-915

Scheduled Meetings:

- A. **Council Meeting: Monday, March 18, 2019 at 7:00 p.m.**
- B. Board of Public Affairs Meeting: Monday, March 11, 2019 at 6:00 p.m.

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Fiscal Officer Jeff Weidner

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Mayor Robin Reames

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Date Passed