

Original Grant Applications---Staff Remuneration

The NWBOCES Board encourages staff members to make application for grant funds that may assist with the improvement of NWBOCES programs. All grants and stipend payment amounts must be pre-approved by the board of directors prior to submission of the grant. The Administrative Director may revoke the grant submission consent if regular and satisfactory progress in pursuing the grant application is not accomplished.

Staff members who are successfully awarded a pre-approved grant for NWBOCES shall be rewarded with a stipend in the amount of up to 10% of the first year's grant monies received. Half of the stipend payment will be made after all funds for the grant are awarded with the final half of the stipend occurring only after the grant is fully completed and all funds for the first year are received.

The payment of the stipend will be made only in the first year of a grant award and will not be continuous in future years.

The staff person who writes the grant maintains responsibility for managing all the grant activities. The staff person will only receive the initial stipend money if they are still employed by NWBOCES at the time the grant is awarded. Likewise the staff person will receive the final stipend installment only if they are still employed by NWBOCES when the grant project is completed. For grants which allow grant funding for managing the grant activities this funding will be used in lieu of the stipend.

New grant funds are defined as funds made available from private sources, foundations, etc. They may not be extensions of grants received in prior years, state or federal grants intended for all schools, or any type of grant program for which the district would qualify under normal conditions.

Grant stipends are subject to employee salary guidelines which includes payroll deductions, retirement benefit contributions, etc. as all other wages. Grant writing should not occur during an employee's regular work hours.