



Pine Mountain Ski Patrol

This manual belongs to: _____

This booklet is created to help new patrollers orient to the skills needed to better serve our skiing guests. If found, please return to the Ski Patrol room or the front desk.

Patroller 101 Training Record

Welcome to the Pine Mountain Ski Patrol Patroller 101 orientation manual. This book was created to allow for easier documentation and presentation of learned skills as you begin to understand the day to day operations of our ski patrol.

This manual was meant to be adjunct to our procedures manuals and does not supersede anything referenced in these books.

As part of your orientation, we ask that you familiarize yourself with all of the other manuals. These books represent the responsibilities that you will maintain as a patroller with the Pine Mountain Ski Patrol. Please write the date that you've read the manual next to the appropriate box below.

While it may seem daunting, this book is here to ensure that you receive training in all of the aspects of our hill and patrol operations. It is meant to be thorough to ensure your long term success with our patrol.

If you have any questions, please contact the Patrol director at director@pinemountainkipatrol.com or at 920.662.0625.

Welcome to our patrol!

Responsibilities & Benefits Manual		Young Adult Patroller Addendum		PMSMP Medical Protocols
Chairlift Lockout and Evac. Manual		Snowmobile Operations		NSP "Patroller 101"

Toboggan Skills Exam (Exam staff only)

Skill				Comments
Unloaded Alone	-	=	+	
Front Loaded	-	=	+	
Tail Loaded	-	=	+	
Equipment Carry	-	=	+	
Side Slips	-	=	+	
Transitions	-	=	+	
Traverse	-	=	+	

Skiing Skills Exam

(Exam staff only)

Skill			Comments
Free Skiing	-	=	+
Wedge Turns	-	=	+
Narrow Radius Turns	-	=	+
Wide Radius Turns	-	=	+
Side Slips	-	=	+
Transitions	-	=	+
Traverse	-	=	+

Basic Patroller Orientation

(May be conducted by any experienced patroleir)

Skill	Date/Init.	Date/Init.	Date/Init.	Date/Init.	Date/Init.
Has proper ski pass	/	/	/	/	/
Knows where to find patrol room keys	/	/	/	/	/
Sign-in book for shift credit	/	/	/	/	/
Unlocks back door	/	/	/	/	/
Make the room ready for patients (general clean up)	/	/	/	/	/
Checks that evacuation ropes are stored properly	/	/	/	/	/
Stores boot bags into cubbies	/	/	/	/	/
Turn on/off boot dryer	/	/	/	/	/
Knows where to return and get new linens	/	/	/	/	/
Understand meal benefits	/	/	/	/	/
Finds daily ticket colors and complete wall info board	/	/	/	/	/

Patrol Room Orientation

(May be conducted by an experienced patroller)

Skill	Date/Time	Date/Time	Date/Time	Date/Time
Prepare and ice pack	/	/	/	/
Know first aid supply locations	/	/	/	/
Retrieve requested first aid supplies	/	/	/	/
Apply a quick splint	/	/	/	/
Apply cardboard splint - lower extremity	/	/	/	/
Apply cardboard splint - wrist	/	/	/	/
Complete incident forms	/	/	/	/
Simulated - call for emergency services	/	/	/	/
Locate family members of injured guest	/	/	/	/
Clean patrol room	/	/	/	/
Crowd control during patient treatment	/	/	/	/

Snowmobile Orientation

(YAP patroller are prohibited from operating snowmobiles.
Snowmobile training may only be conducted by approved snowmobile trainers)

Skill	Date/Init.	Date/Init.	Date/Init.	Date/Init.	Date/Init.
Read PMSP Snowmobile Operations Manual	/	/	/	/	/
Watched NSAA video	/	/	/	/	/
Completed new operator test	/	/	/	/	/
Knows where keys are located	/	/	/	/	/
Shows competence in snowmobile controls	/	/	/	/	/
Knows where to locate and use trickle charger	/	/	/	/	/
Knows how to do morning check	/	/	/	/	/
Knows how to start snowmobile	/	/	/	/	/
Shows competence in controlling snowmobile	/	/	/	/	/
Exercises good decision making / route selection	/	/	/	/	/
Knows how to store the snowmobile when not in use	/	/	/	/	/

Toboggan Orientation

(May only be completed by OET instructor or Instructor candidate)

Skill	Date/Init	Date/Init	Date/Init	Date/Init	Date/Init
Knows to prepare and seal toboggan pack	/	/	/	/	/
Knows how to secure toboggan pack	/	/	/	/	/
Knows how to move toboggan via chairlift	/	/	/	/	/
Knows proper toboggan storage on hill	/	/	/	/	/
Demonstrates Safety & Proficiency - Unloaded	/	/	/	/	/
Demonstrates Safety & Proficiency - Loaded Front	/	/	/	/	/
Demonstrates Safety & Proficiency - Loaded Tail	/	/	/	/	/
Demonstrates smooth transitions	/	/	/	/	/
Demonstrates smooth traverse	/	/	/	/	/
Demonstrates understanding of fall line	/	/	/	/	/
Demonstrates good judgement in route selection	/	/	/	/	/
Controls speed appropriately					

Communications Orientation

(May be conducted by any experienced patroller)

Skill	Date/Init.	Date/Init.	Date/Init.	Date/Init.	Date/Init.
Knows appropriate radio Channel	/	/	/	/	/
Understands Radio Communication Standards	/	/	/	/	/
Understands Repeaters	/	/	/	/	/
Knows when to call for additional help	/	/	/	/	/
Knows when to contact 911 immediately	/	/	/	/	/
Knows how to call for management assistance	/	/	/	/	/
Knows how to work with guests to reduce lift lines	/	/	/	/	/
knows how to do ticket/leash checks	/	/	/	/	/
Is familiar with the entire ski hill to provide directions	/	/	/	/	/
Knows locations of emergency telephone numbers	/	/	/	/	/
Knows how to describe hill location to send response	/	/	/	/	/

Paperwork Orientation

(May be conducted by an experienced patroller)

Skill	Date/Init.	Date/Init.	Date/Init.	Date/Init.
Knows how to properly complete incident forms	/	/	/	/
Knows where to find incident numbers	/	/	/	/
Knows where to find new forms	/	/	/	/
Upon completion, knows where to copy and store	/	/	/	/
Knows where to find and complete Get Well cards	/	/	/	/
Understands employee incident forms	/	/	/	/
Prepare and deliver rental skis for evaluation	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/

Hill Safety / Skiing Orientation

Instructor candidate) (May only be completed by OET instructor or

Skill	Date/Init.	Date/Init.	Date/Init.	Date/Init.	Date/Init.
Load chairlifts before guests, check for safety	/	/	/	/	/
Sweep hill, looking for hazards	/	/	/	/	/
Work with Management to negate hazards	/	/	/	/	/
Complete morning toboggan checks	/	/	/	/	/
Document & replace any needed supplies	/	/	/	/	/
Close runs as needed by management	/	/	/	/	/
Ensures proper signage is visible	/	/	/	/	/
Secure patient's skiing equipment	/	/	/	/	/
Transport patient's skiing equipment	/	/	/	/	/
Appropriately asses & mark scene for safety	/	/	/	/	/
Use of skis to secure toboggan	/	/	/	/	/
Assist in lifting and moving a patient	/	/	/	/	/
Maintain visual lookout or hazards	/	/	/	/	/
Use courteous & diplomatic communications	/	/	/	/	/
Use of BSI at accident scene	/	/	/	/	/