

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
APRIL 8, 2023**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: Scott Vliek, Chairman
 Brian O'Neil, Vice Chairman
 Mark Lies, Secretary
 Dave Wagner
 Margaret Williford
 Council Liaison, Matrona Malik

- I. Roll Call. There is a quorum.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of March 11, 2023 were unanimously approved.
- IV. Building Commissioner Report
 - A. List of active permits/project status - Building Commissioner reports on status. Majority of projects complete.
 - B. Inspections conducted in previous month. Building Commissioner Reports.
 - C. Communications received from residents
 1. Questions about ordinances – Building Commissioner reports on questions about interpretation of ordinances. Building Commissioner advises not to render opinions on whether lots are buildable. Building Commissioner reports about questions from realtors on building on small lots or in wetlands.
 2. Questions about procedures to add on or remodel - None.
 - D. New permits on the horizon – Building Commissioner reports inquiries on potential new permits.
- V. New Permit Applications
 - A. 439 E. Myrtle – Architect Mark Miller appears. The site plan for the structure was approved at the March 11, 2023 meeting. Committee reviewed drawings. Committee questions locations of drains and sump pump. Architect reports that the structure will reduce its energy needs by 85 percent. The structure is certified to be Solar Passive. Committee asked numerous questions about the materials of construction and technology. Motion Lies, second Wagner, to approve issuance of building permit. Motion approved.

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VI. Public Comments –

- A. Resident at 41 S. Oval appears to comment on his opinion whether Members of the Committee meet the qualifications to be Members under Town ordinances. Committee listens to comments and takes no action to respond.

VII. New Business – None.

VIII. Old Business –

- A. 10 E. Atwater – Building Commissioner reports on site visit and status of construction.

- IX. Discussion – Building Commissioner reports that the Comprehensive Plan for the Town has been released after several years of review of various issues that are facing the Town. Building Commissioner recommends that the Plan be reviewed, including those portions that relate to the Committee. Building Commissioner also reports that there are a limited number of buildable lots remaining in the Town that meet the bulk requirements for construction. He further reports that there are many lots in Town that are not easily buildable.

- X. Adjournment – Motion Lies, second Wagner, to adjourn. Motion approved. Meeting adjourned at 9:24 a.m.

Paula Wagner
5/13/2023