

PROJECT APPLICATION

Cedar Lake Estates Property Owners Association
ARCHITECTURAL COMMITTEE

A COMPLETE APPLICATION CONSISTS OF:

- this form,
- the signed acknowledgement of either the New Project Requirements or- New Construction Requirements
- and plans and/or drawings including front and side elevations, detailed types of finish, paint, trim colors, etc.
- The architectural committee reserves the right to request additional information as it deems necessary.

Please submit a complete application to:

Cedar Lake Estates POA
Design Review Committee
c/o Morgan Stotts
7450 Falcon Ridge
Edmond, OK 73034
CLEedmond@gmail.com

Date submitted: _____

Contact Information:

Owner/Builder: _____

Physical Address: _____

Mailing Address: _____

Email: _____

Phone: _____ Custom _____ Spec _____

Structure submitted for approval:

House _____ Landscape _____ Pool _____ Outbuilding _____ Fence _____

Other _____

Architectural Style: _____

Square Footage: _____

Total number of garages _____ Number of front facing garages _____

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Exterior Materials to be used (front & back, be specific): _____

Roof materials: _____

Roof pitch: _____

Sprinkler System: ___ Yes ___ No

Fence: ___ Yes ___ No Fence material _____ (include layout)

Retaining Wall: ___ Yes ___ No Material for retaining wall _____

Other: _____

My signature acknowledges that I have received the Cedar Lake Estates Architectural and Design Rules and Standards. I have also read and understand the Cedar Lake Estates Covenants (CCRs) and Bylaws.

Signed Name

Date

NEW PROJECT REQUIREMENTS

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The Cedar Lake Estates POA Architectural Committee requires the following conditions be met during any new project work within Cedar Lake Estates. These requirements apply to any project work that changes the outside front or back appearance of your existing home or property. *For New Home Construction, see the New Construction Requirements.*

These requirements are to help protect the character and harmony of the neighborhood. Failure to meet these requirements in a timely fashion will result in remediation by the CLE POA. Any costs associated with remediation will be invoiced to the property owner that is failing to meet these requirements and are due within 30 days. Failure to pay remediation charges will result in a lien being placed on the property. All expenses associated with recovering the remediation costs will be charged to the property owner.

NEW PROJECTS

1. Tin Horn/Drainage: A tin horn, where required, and proper drainage **MUST** be maintained during any new project work.
2. Silt Fence: Silt fences, when appropriate, must be properly installed and maintained to prevent erosion into common areas, ponds and other properties.

NOTE: It is the responsibility of the property owner to prevent erosion damages to common areas, creek, pond and other properties. Any remediation costs associated with repair to adjoining properties will be charged to the property that causes these damages.

3. Trash: The homeowner will ensure that the site is reasonably clear of trash and will clear any trash that blows or enters other property. Trash or debris is not to be moved from one lot to another.
4. Construction Period: Once work commences on an approved project, it must continue without interruption, weather permitting and must be completed within 14 months.
5. Paperwork:
 - a. Plans: A set of full-size plans must be provided for review and will be returned to the builder or owner. A reduced set of plans (8 ½ x 11 on paper or in PDF format) shall be provided **BEFORE** final approvals are provided.
 - b. A signed acknowledgement of these requirements, plans, and the CLE POA Project Application **MUST** be submitted together before they will be reviewed. **ALL APPROVALS MUST BE OBTAINED IN WRITING BEFORE WORK COMMENCES.**
 - c. Inspections: Filed plans will be used to monitor project work. Any substantive changes to the exterior must be submitted for revision approval **IN ADVANCE** of work being performed. Examples of changes that would require approval include: changes to the design of the home, materials (brick, roofing material, rock, siding), lighting, fencing, pools and water features. Failure to obtain approval may put you into the position of changing work performed to meet HOA requirements.

NEW PROJECT REQUIREMENTS

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I acknowledge and understand these requirements:

CLE Site Address

Applicant Printed Name

Signature

Date