

BVPO Meeting Minutes – November 18, 2019 (DRAFT)

The meeting of the Board of the Buena Vista Parent Organization, an Oregon nonprofit, was held on November 18, 2019 at 6:30 pm at Buena Vista Spanish Immersion in Eugene, OR pursuant to a call for such meeting by George Bosch, President.

1. **Call to Order/Introductions:** The meeting was called to order by George Bosch, BVPO President, at 6:30pm. George welcomed everyone and everyone introduced themselves. A sign in sheet was circulated. Please see George for Sign-in Sheet and a full list of attendees and contact information.
 - a. **Present:** George Bosch (President), Ashley Bohanan (Secretary), Directora Melissa Ibarra, Maestra Yareli Montaña, Randy Mendez, Ben Moseley, Joe Peck, Lydia Harlan, Gretchen Ruddick, Ashli Keyser, Maria Aguirre, Joanna Palmer, Fatima Ferrazas, Sydney Koh, Diertra Lomeli, Ben Gese, Carisa Hettich, and Amy Peterson.
 - b. **Regrets:** Colby Huling (Treasurer)
2. **Review and Approval of the October 2019 Minutes as Circulated:** A **MOTION** was made to approve the October minutes by Joe Peck and there was a second by Randy Mendez. A vote was called. The motion **PASSED** unanimously.
3. **Treasurer Update:** Colby Huling was not able to attend the meeting. George Bosch, President, circulated the budget report for approval.
4. **Approved Budget Review and Treasurer Report Approval:** The approved budget was circulated and reviewed by George Bosch. A **MOTION** to approve the Treasurer Report was made by Joanna Palmer. A second was made by Ben Moseley. A vote was called. The motion **PASSED** unanimously.

**2019-20 Approved Budget
OPERATIONS**

Approved Operating Budget	Budget	Budget %	Actuals	Remaining
Amity Program (5 Interns)	\$ 37,000	83.67%	\$ 14,200	\$ 22,800
BVPO Admin Costs	\$ 3,200	7.24%	\$ 2,150	\$ 1,050
Celebrando Nuestra Diversidad	\$ 1,500	3.39%		\$ 1,500
School Affairs Committee	\$ 1,000	2.26%	\$ 345	\$ 655
Costa Rica Service Project Donation	\$ 700	1.58%		\$ 700
OBOB	\$ 300	0.68%		\$ 300
Planned Parenthood Education	\$ 225	0.51%		\$ 225
School Dance	\$ 150	0.34%		\$ 150
5th Grade Graduation	\$ 148	0.33%		\$ 148
Total	\$ 44,223	100.00%	\$ 16,695	\$ 27,528.00

BVPO Account Balances as of October 16, 2019				
BVPO General Account				\$ 59,283.00
Scholastic Account				\$ 21,169.00

- a. **NEW BUSINESS: Motion to Vote in Ashley Bohanan as Secretary:** A **MOTION** was made to vote Ashley Bohanan onto the BVPO as Secretary by George Bosch and there was a second by Joanna Palmer. A vote was called. The motion **PASSED** with 17 votes in favor and one abstention (Ashley Bohanan abstained).
5. **Amity Intern Update-Gretchen Ruddick:** Interns are settling in well and are well utilized in the classroom. They are participating in both small group and large group instruction. Gretchen Ruddick and Gail Spinks are both available to answer any questions

about the Amity program as well as to put you in contact with the current Amity Interns. Having the current interns over for dinner or to do an activity with you is always welcomed and encouraged. In January and February we will begin to interview interns for next year. If anyone has interest in hosting an intern next year, please reach out to Gail Spinks or Gretchen Ruddick.

6. ***Carnival, Food Drive, and Food Assistance Update-Sydney Koh:***

- a. ***Carnival:*** Carnival had a really good turnout this year. We made approximately \$1000 in donations which easily covers the expenses. Euphoria came and made about \$700. They will be donating \$100 of those funds (usually only give 10%). Karen Wong was open to the idea of continuing to help with Carnival next year. Thank you to everyone who volunteered and donated to make the event such a success.
- b. ***Winter Food Drive:*** We are in the beginning phases of working toward winter food drive for families who request food assistance over winter break. Each year, 20-30 boxes go home over winter break. In the near future a sign-up list for items to bring will be circulated. Families are also welcome to bring other items not on the list: both perishable and non-perishable food items are welcome. After Thanksgiving break, the barrels will be out in the main hallway near the office and in the cafeteria to collect food items. Parents will volunteer to pack up boxes on December 18th, and they will be picked up on December 20th. Jocelyn Ringer has volunteered to run/coordinate this program when Sydney leaves next year. She will also help coordinate the weekend backpack food program.
- c. ***Weekend Food Assistance Program:*** We currently have 21 children in the program (double last year's numbers), and we have donations coming in. If there is a need for additional donations for nonperishable food items Sydney will reach out to parents. We are moving through rice and beans more quickly than last year, so Sydney reached out to Generosity Feeds. BV hopes to secure more meals for next year through that program. MOD Pizza and various companies have donated money toward Generosity Feeds, so we may not need BVPO or parent donations. Generosity Feeds will need volunteers to pack the boxes in February, so stay tuned for information on that volunteer opportunity.
- d. ***Teacher Meals over Conferences:*** Thank you to all parents who contributed to teacher meals. Parent contributions of a soup and salad dinner was provided Wednesday evening, and Thursday evening was catered by Cafe Yumm. The dinners were appreciated and well received.

7. ***Book Fair and Library Services Update- Directora Ibarra:*** The library is up and running. Parents have been helping to shelve and check in books. The Scholastic Book Fair is coming and we will need volunteers. It may look different because it will be staff run this year. Some of our teachers have run book fairs at other schools so the school is relying on their expertise.

- a. It has been noted that library books have been shelved in the wrong places. We also have new books, but we have no way to barcode them and need to resolve that issue. Please note that OBOB books have their own labels, so they need to go on the upper shelves and not be shelved with the general books.
- b. Ben Moseley has started a Signup Genius to help fill library time slots with parent volunteers, but 3 classes still have a lack of volunteers. We are in the beginning stages of gathering feedback and information to determine how to fill those gaps.

The sign-up forms are a temporary solution until we find permanent volunteers and/or volunteers that can commit to a regular schedule. What would be helpful is if we could create a list/description for parent volunteers of what is required during library time. It was suggested that teachers should drive what they need during that library time and communicate to the parents what they expect during that time. Can it be teacher driven? The goal is to standardize the library time so the expectations from parents and teachers are clear.

- c. For those who missed it, Directora Ibarra has created a short library check-in and check-out video:
<https://drive.google.com/file/d/130A3accUxsCowhnAMIPOiJa11zMYWSSR/view>
8. **Red Cross Blood Drive Pint Size Heroes- Carisa Hettich (KG parent):** Blood is a constant need. In January, blood donation tends to drop and it's hard to get blood. During three months last year, only a 1-3 day blood supply existed at any given time. 20% of blood supply comes from college and high school kids; however, due to this critical drop in supply during the winter months, the Red Cross has created a program called "Pint Size Heroes" in which kids recruit their parents to donate blood at their school. People can donate every 56 days and if you time it right can donate 6 times per year. They are looking to set up a blood drive at Buena Vista. They would need a 5-hour window. What makes best sense would be to have an indoor setup to collect more units. It was proposed that doing it on a Friday from 12-5 or 1-6 would make most sense to allow for working families and teachers to also participate. It would be a closed drive (no public would be allowed into the school-just parents, grandparents, relatives who sign in at the front desk). It takes about one hour to go through the whole process. The following is a summary of the discussion held regarding this opportunity:
 - a. How would we manage donations with the kids out of school? Only strapped to the bag for about 10 minutes. We want kids to see that donating blood does save lives. Need to encourage the kids to buy into the concept and recruit their parents. Buddy the Blood Drop could come in and talk to the kids. No other Eugene Elementary Schools have done it yet, but other schools in the state have.
 - b. The goal would be about 30 units (10% of the parent population). Would need to have sign-ups ahead of time and would need 40-42 people to commit ahead of time to account for the fact that some will drop out last minute. Carisa is willing to help set all of this up.
 - c. Would need to work out space, rooms, flow, and be able to set up 4 beds.
 - d. It was concluded that this is something that would need to be discussed further with Directora Ibarra so she can work out whether it would be feasible in terms of date conflicts due to School Choice tours, safety, health issues, and district guidelines.
9. **Fundraising Update- Joanna Palmer:** We have \$19,000 from Subasta, \$600-700 from the Supper Clubs, approximately \$400 from Carnival, so we still need to raise approximately \$30,000 more this year to meet our fundraising goals.
 - a. **Supper Club Dates:**
 - i. Pastini - November 18-19, 2019
 - ii. Mucho Gusto - December 16-17, 2019
 - iii. Dickey Joe's - Dates TBD
 - b. **Parents Night Out** was last Friday (November 15) and only 6 kids went (approximately \$130 raised). Parents would like to do it again here at Buena Vista, but we don't know that will be possible.

- c. **The Direct Drive** ask went out in the November BVPO Fundraising Newsletter, and an additional flyer will go out next week with just the Direct Drive information on it.
 - d. **La Velada:** Buena Vista's big, biennial auction fundraiser — Subasta Latina! — will be back next year....But we just didn't want to wait for all the fun! So, this year, we are planning a smaller — but equally fun — adults only evening of food, drinks, music, raffles and a silent auction. We are calling it La Velada! The event will take place in February or March, and more details will follow. We will be auctioning off platters during this enjoyable evening out.
 - e. Joanna spoke to Maestro Johnson about doing a fundraiser. He wants the 3rd graders to be able to attend a symphony; therefore, in May there will be some sort of fundraiser to support the music program. If anyone is interested in helping to plan this, please contact Joanna Palmer.
 - f. Maestra Fisher has not needed fundraising help. She has several really great ideas to raise money and support Physical Education at Buena Vista.
 - g. **Bulletin Board-** Sam Brelsford will be making a thermometer to post there to show how much money we've raised.
10. **4J Parent Leaders Network Meeting - George Bosch:** The 4J Parent Leaders Network meeting will be held December 2, 2019 from 6:30-8:00am at the District Office (200 North Monroe Street). This will immediately follow Coffee with the Superintendent (5:30-6:30pm). George requested volunteers to attend the Coffee with the Superintendent and 4J Parent Leaders Network Meeting with him. Joe Peck volunteered to attend.
11. **OBOB (Amy Peterson)-** Tomorrow (Tuesday, November 19th) will be the signup for OBOB. Over 100 permission slips are already in. 5 copies of each book are in the library, with the exception of *Number the Stars*, but additional copies of this book have been ordered. Tuesday they all got checked out so there weren't enough for students who come to library on Thursday. Amy will be at the Coffee Chat on Friday, November 22, 2019 to answer questions, and she is looking for volunteers. The OBOB Competition starts around the second week of February and they will need several volunteers at that time. OBOB students will be able to participate in the annual swimming field trip after the competition is over.
12. **Principal and Staff Update -Directora Ibarra:** Directora Ibarra's slideshow presentation can be viewed here: [BVPO MEETING November 18](#)
- a. Thank you for meals for teachers (soups were even enough for lunch the next day).
 - b. **New Staff:** We have two new staff members this month. Maestra Roybal is a new ELD teacher with a split assignment between here and River Road. Extra ELD support has been granted to our building. Maestra Bradley is still at home recovering (Maestra Senner is the guest teacher for Maestra Bradley). Maestra Wood is the new Kindergarten EA.
 - c. **Amity Bulletin Board:** The interns wanted to share about their culture, countries, and their native foods, which they have presented on the walls in the cafeteria as well as on a bulletin board in the hallway. Check their exhibits out to learn more about them.
 - d. **School Cents** is a fundraising program with Valley River Center. Information is in the November newsletter and went home last week in the children's folders. Please see the community bulletin board for more information as well. The office staff will help add the receipts for Buena Vista if parents don't have time to. Please either

sign up on your phone or feel free to submit your receipts to the office. The Community Leader Board at VRC shows how all of the schools compare when earning School Cents. Please see the following screenshot from Directora Ibarra's slideshow for more details on how to earn bonus/additional points for our school:

School Cents Fundraiser at the VRC

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EARN UP TO \$2,000!

Participating schools earn \$200 to \$2,000 when you shop and log receipts from Valley River Center between October 1, 2019 and March 31, 2020.

Schools earn at least five points per dollar spent, with new bonus points offers every month.

Submit Your Receipts Online:
shopandlog.com/VRC

We accept images of paper or digital receipts!

Smart Phone Quick Tip: Access the receipt form just like an app by adding it to your Home Screen.
iPhone: click on box with up arrow at the bottom of your screen, then choose Add To Home Screen.
Android: click on the three dots on the top right of your screen and choose Add To Home Screen.

http://bit.ly/VRC_BV

LET'S GET SOCIAL

Earn 500 Points On Social Media

Earn points when you visit Valley River Center this holiday season. Post a photo by December 31 on social media of your picture with Santa, enjoying a school musical performance, picking a tag from the Giving Tree, or making your holiday purchases. To earn points: include your **school name**, PLUS: On Instagram: **tag @shopvalleyriver** so we can see your post and **hashtag #vrchoolcents**. On Facebook: **tag Valley River Center** so we can see your post and **hashtag #vrchoolcents**. *Limit one per person.*

SCHOOLCENTS

e. Important Dates:

- i. **Girls on the Run Informational Session:** See Ibarra's Slideshow (screenshot below) for additional information.



Girls on the Run

Thursday, November 21st
7-8 PM

Run Hub Northwest
505 High Street, Eugene

For more information,
contact Carleen McKillop
at 541-514-4395

Girls on the Run is an after-school program for 3rd - 5th grade girls. Teams meet twice per week learning life skills including team building, leadership, and gratitude using a curriculum that creatively integrates running. At the end of the season, girls complete a celebratory 5K!

Proud Sponsor of
Girls on the Run

Visit gotrwillamette.org to learn more!

- ii. The next **Coffee Chat** is on Friday November 22nd. OBOB information will be available. The choir will also perform.
- iii. Our first **Turkey Trot** will be Friday, November 22nd. Come watch from 9-9:20 for grades K-2, 9:30-10:00 for grades 3-5.
- iv. **Gently Used Book Drive**-Buena Vista is collecting gently used books for foster children in Lane County. This is starting now and runs through December 13th.
- v. The **Food Drive** barrels will be outside the office and in the cafeteria starting December 2nd. This is an opportunity for BV families to support students in our school who may face food insecurity over winter break. The

last week of December before break room 1 will be converted into a packing station and volunteers will be needed.

- vi. The **Book Fair** is 17 days away! December 7th (Saturday) will be the first date, and the fair will then continue December 9-13.
 - vii. Friday December 13 will be our December **Coffee Chat** (the Friday following our BVPO Meeting).
 - viii. **PBIS Basketball Challenge** is December 16th for Grades 3-5. One class from each grade will win based on following and practicing school behavior expectations. The winning classes will go to Matthew Knight Arena for a field trip.
 - ix. **The Jingle Run** with Maestra Fisher will be December 20, 2019.
 - x. **Winter Break:** December 21-January 6
- f. Socktober was a success. We have 3 bags of socks to donate.
- g. **Choose Kindness-** All schools in Lane County are being asked to choose a kindness project- need to report back by the end of the school year. Parents are being asked for ideas and support for this project.
- i. Beth Ballentine has reached out about a fence project in the past and may be interested in tying this in to the kindness project.

13. **Site Council Update – Directora Ibarra-** Next one is December 4th, 4-5 pm (at BV).

These sessions have been moved to a quarterly schedule at the Elementary Schools. Site Council is where classified staff, licensed staff, and parents come together to discuss changes, curriculum, etc.

14. **Other Announcements-**

- a. Question was posed about why we switched from Class Dojo from Remind. Answer: BV switched because Dojo didn't charge us a fee.
- b. Buena Vista is trying to roll out a 1:1 ipad for 3-5th grade.
- c. Teachers are piloting new assessments. Teachers don't get an option to use the target language, the district drives curriculum and testing decisions.
- d. **Student Success Act Community Forums-** Phase 2 is starting now (surveys went out in Phase 1 to say how we'd like those to be funds used). In Phase 2 the district will seek input on potential investments to support student success. These sessions are available at the following times: *Childcare, light refreshments, and Spanish interpretation provided*
 - i. Wednesday, November 13, 7–8 p.m., Sheldon High School
 - ii. Tuesday, November 19, 5:30–6:30 p.m., Churchill High School
Spanish/español: Tuesday, November 19, 7–8 p.m., Churchill High School
 - iii. Thursday, November 21, 7–8 p.m., North Eugene High School
 - iv. Monday, November 25, 5:30–6:30 p.m., South Eugene High School
- e. Question was posed about where we stand with the library regarding the shelves and funds that were set aside specifically for the library remodel. What we know: Ticket is in to have old shelves picked up. \$13,000 worth of shelves are in the library, but they are missing the back piece. Therefore, books are falling through the middle and onto the floor. George Bosch noted this issue and is going to touch base with Colby to resolve this issue with the company.
- f. We still have money available in the "Scholastic" fund (funds earmarked for the library remodel)- how are we now going to use that since the remodel is not moving

forward? This question was not answered at this time and was tabled until the next meeting. **This BVPO “account” is labeled inaccurately, as the actual Scholastic account belongs to the building and Ibarra has stated there are no funds left in that account as of this date.

The meeting was adjourned at 7:55 pm.

Next meeting: December 9, 2019

Respectfully submitted by Ashley Bohanan, Secretary