

January 2013 Minutes

Location: Good Days Bridgewater Ma.

Date/Time: 01/02/13 5:55 P.M. – 7:55 P.M.

Attendees Monica Morrissey Jean Patton (Chair) Aaron Jones
Rochelle Jones Ron Field Gerry Quinn Dave Gaugler
Joe Hanley

Absentees Marcia Weeden

Discussion Items:

Secretary December minutes were accepted as written.

Chairperson The December New England conference call was cancelled. The next scheduled conference call is scheduled for January 21st at noon.

Note: During the month National sent out an e-mail notifying the section that Officer Nominations had to be sent to National by May 15, 2013 for January 1, 2014 appointments. See the accompanying documents from National.

Treasurer

As of 12/31/2012

PayPal	\$0		
Eastern Bank	\$3,747.76	(Year End Balance)	
CD1 (0.05%)	\$3,110.93	Matures on 6/18/20	\$1.56 (2012)
CD2 (0.05%)	\$3,107.35	Matures on 3/18/2013	\$2.33 (2012)

Total Cash \$9,966.04

Investment \$26,760.59 (as of 11/30/2012)

All checks and bills have cleared/been paid for 2012.

Audit for 2012 has been scheduled for:

January 15, 2013 (Tuesday) 17:00 – 19:00

As stated in the December Minutes the Host cost appears to be inordinately high. Jean agreed to send Dave host costs for other providers. Dave will handle.

After several attempts to receive a decision from Citrix, Rochelle is awaiting a reply. The question at hand is: will Citrix put our account on hiatus since no new Webinar courses are planned for the immediate future?

Membership

January figures as received from National show that the Section has XXX members with XX new members on the rolls and XX unpaid members.

Education

The next webinar course is scheduled for late March. If there are enough applicants, the course will cover the Certified Quality Auditor material.

Rochelle has e-mailed Sections requesting if the Section would be interested in providing a speaker for a one hour webinar presentation on the speakers subject. If they would be interested the costs would be shared between Olde Colony and the Section. Olde Colony would provide the administration effort for a cost.

Rochelle stated that she has received many inquiries asking about setting up webinar courses. In all cases she has responded that Olde Colony would be willing to provide the administration energy for a cost.

Programs

The Chair noted that except for the months of February and May the speakers for the year are set. Locked in speakers are as follows:

Sameer Jaswal	01/16/13	“Mobile Devices & Security”
Open	02/20/13	
Pat Wardwell	03/20/13	
Juran Institute	04/17/13	
Open	05/15/13	
Pilgrim Tour	06/13/13	

Rochelle telecomed Demitri who said he was willing to speak in May if his business travel schedule allows. After a little discussion Rochelle stated that she would see if he would be interested being the February speaker instead.

Scholarship

Two votes were taken on the amount of money the scholarship would fund this year. The second vote concerned how many scholarships would be awarded. The results were that we would fund two scholarships, one for \$1,00.00 and the second for \$500.00. Both votes passed unanimously.

Newsletter	A preliminary draft was e-mailed to all E-Board members for comment. Jean's plan is to submit the final draft to the printer by Friday (01/04/13) and to mail the following Monday.
Cert/Recert	Gerry to submit statistics for the latest exams.
Website	The website is up-to-date. Dave requested and Jean agreed that she would submit the latest newsletter for inclusion onto the website when the final draft was printed.
VOC	No report.
NEQC Rep	Nothing new to report
New Business	Discussed and voted on the amount of money to be reserved for scholarship disbursement. The amount agreed upon was \$1,500.00. A second vote was taken on the number of scholarships to be awarded. There will be two scholarships awarded one for \$1,00.00 and a second for \$500.00
Action Items	<p>Check with other professional societies in the area to see if they would be interested in having a joint meeting in May Actionee Joe Hanley</p> <p>Chair to submit to Website chair info on the particulars of obtaining a new host for the website. Actionee Jean Patton</p> <p>Program Administrator to continue to contact Citrix regarding suspension of fees during education's hiatus. Actionee Rochelle Jones</p> <p>Program Administrator to contact Dimitri and query whether he would be interested in being the February speaker at the monthly meeting Actionee Rochelle Jones</p>
Next Meeting	Good Days West Bridgewater February 6, 2013 6:00 P.M.

February 2013 Minutes (Corrected Copy)

Location: Good Days Bridgewater Ma.

Date/Time: 02/06/13 6:00 – 7:30 P.M.

Attendees Jean Patton (Chair) Aaron Jones Rochelle Jones
Ron Field Gerry Quinn Joe Hanley

Absentees Marcia Weeden Monica Morrissey Dave Gaugler

Discussion Items:

Secretary January minutes were accepted as amended

Chairperson The December New England conference call was held as scheduled at noon on January 21st.

Treasurer Both semi-annual and annual results were sent to National. During the audit a question arose specifically the Treasurer could not validate Paypal payments at monthly meetings. A vote was approved that stated the bottom of future attendance sheets at monthly meetings would carry the following statement “The cash collectors signature at the bottom of this sheet signifies proof of Paypal payments.”

Membership Latest figures as received form National show that the Section has 202 members with 11 new members on the rolls.

Education The next webinar course is scheduled for late March As of this meeting Rochelle had only received one inquiry. If there are enough applicants, the course will cover the Certified Quality Auditor material.
Rochelle has not received any interest by other sections to either run a one hour webinar course or conduct their own webinar course with Olde Colony providing the support service at a cost.

Programs The Chair noted the following revisions to the speakers calendar:

Demitri	02/20/13	
Sally Snowman	03/20/13	History of Boston Lighthouse
Joe Defeo	04/17/13	
Open	05/05/13	
Pilgrim Tour	06/13/13	

Scholarship There was nothing to report.

Newsletter Newsletters were mailed out on Monday the fourth.

Cert/Recert Gerry will not be able to proctor the next certification exam because of reconstructive surgery on his shoulder. Ron agreed to proctor the exam and as of this meeting there was one scheduled to be one participant.

Website Gerry noted that the website contained the incorrect year on its posting. Jean stated that she would talk to Dave to get it corrected.

VOC No report.

NEQC Rep Nothing new to report.

New Business An in depth discussion was held concerning Nationals decision to change officers terms from years beginning on July 1 to January 1. It was pretty much agreed that the current officers would hold their present positions until an election could be held in the latter part of the year. The only fly in that ointment was that the current Treasurer could not continue as Treasure past the June 30th date because of professional constraints. It left the Board looking for a member to fill that position. The search will continue.

Next Meeting **Good Days West Bridgewater February 6, 2013 6:00 P.M.**

March 2013 Minutes

Location: Good Days Bridgewater Ma.

Date/Time: 03/06/13 6:00 – 7:25 P.M.

Attendees Jean Patton (Chair) Aaron Jones Rochelle Jones
Ron Field Monica Morrissey Joe Hanley

Absentees Marcia Weeden Gerry Quinn Dave Gaugler

Discussion Items:

Secretary February minutes were accepted as amended

Chairperson The February New England conference call was held as scheduled at noon on February 18th.
It was announced that Jim Shore is listing our educational programs on the Region 1 web site.

Treasurer The first of our CD's expires on March 18th, per our previous decision Aaron is having it folded into our checking account.

Membership Latest figures as received from National show that the Section has 204 members with 4 new members and 11 unpaid on the rolls. Aaron continues the process where he calls each new member, informs them about the section and offers them a free meal if they attend a monthly meeting.

Education Rochelle sent out notices to not only education chairs worldwide but also sent the same notices to Certification Chairs as well. One of these Chair brought the notice to National's attention. As a result National is informing their readership of our course content on their web site
Professor Rai at UMass –Dartmouth has several students who have been taught Six Sigma techniques and wanted to know if we could arrange some sort of acknowledgement for their efforts. Aaron contacted National and was advised there are no options at National at this time. A motion was made and passed that a committee from the e-board would visit Dr. Rai and see what the section might be able to do in the matter.

Programs	Sally Snowman is scheduled to speak at the current monthly meeting. Her topic will be the ‘History of Boston Light’
Scholarship	The Chair took the opportunity to thank Dr Harold Gilmore for his very generous donation of \$150 dollars for the scholarship program. A card of thanks was signed by all of the attendees and will be mailed to the benefactor by the Chair.
Newsletter	Newsletters are scheduled to be mailed to the membership no later than March the 11th.
Cert/Recert	Ron proctored the exam Saturday at Bridgewater State. There was only one applicant who took the exam for Biomedical Auditor. All required paperwork was forwarded to National by Ron. National has acknowledged receipt of all material.
Website	Jean contacted Dave and forwarded the corrections to the web site that needed to be performed in order to bring the web site up to date. No one at the meeting had verified that the corrections were made.
VOC	No report.
NEQC Rep	Ron participated in the NEQC conference call in February. He state that during the call several matters of interest were mentioned. There apparently are five new sections. Also there is currently member training going on in three local sections. Finally, apparently all participating sections are finding it difficult to get their members to attend monthly meetings.
New Business	There was no new business discussed
Action Items	Contact Dr. Rai at UMass-Dartmouth to set up an exploratory meeting regarding the Section’s involvement in acknowledging the involvement of students in Six Sigma philosophy Actionee: Aaron Jones Contact Kristen MacRae to see if she would be willing to address the membership at the May meeting. Actionee Joe Hanley
Next Meeting	Good Days West Bridgewater April 3, 2013 6:00 P.M.

April 2013 Minutes

Location: Good Days Bridgewater Ma.

Date/Time: 03/06/13 6:05 –7:45 P.M.

Attendees Jean Patton (Chair) Aaron Jones Marcia Weeden
Ron Field Monica Morrissey Joe Hanley

Guests Randy Young Heidi Oliviro

Absentees Gerry Quinn Dave Gaugler Rochelle Jones

Discussion Items:

Secretary March minutes were accepted as written.

Chairperson Jean welcomed visitors Randy Young and Heidi Oliviro to the E-Board meeting.

The February New England conference call was held as scheduled at noon on March 18th. Jean could not participate for personal reasons.

Treasurer The first of our CD's which expired on March 18th, was deposited per our previous decision. Aaron folded it into our checking account.

Membership Membership statistics from National were not available.

Education	<p>The CQA webinar course was cancelled for lack of student participation.</p> <p>Aaron and Joe met with Dr. Rai at U Mass –Dartmouth on Monday April 1st attending with Dr. Rai were Dr’s Angappa “Gunner” Gunasekaran, Dean of the Business College and Toby Stapleton, Assistant Dean for Graduate studies. Mr. Stapleton informed us that he had several grad students who were interning at various manufacturing companies in the area and possibly were interested in obtaining certifications from or thru the Section. Dr. Gunner also stated along with Dr. Rai that students in the Bachelors program were also interested in exploring what the Section might offer them. Aaron greed that he would send a package of information containing information on the Society to the aforementioned professors, which he has done. Mr. Stapleton invited members of the E-Board to attend a meeting that the grad students held on Monday April 22nd around 4:30 P.M. We in turn extended an invitation to attend one of our E-Board meetings. Future meetings between the two groups will be held with a view in having students from the University more involved with the Section’s activities by the 2014 fiscal year.</p>
Programs	<p>Joe DeFeo from the Juran Institute is the scheduled speaker for the April dinner meeting.</p>
Scholarship	<p>Gerry asked for volunteers to act on the Scholarship Selection Panel. Jean, and Aaron volunteered and along with Gerry will comprise the panel.</p>
Newsletter	<p>Newsletters are scheduled to be mailed to the membership no later than Monday April 8th..</p>
Cert/Recert	<p>Gerry reported that he had recertified one member during the month.</p>
Website	<p>No report</p>
VOC	<p>Jean questioned Marcia regarding the development of a survey of the membership. Marcia will look into it and report her findings at the next E-Board meeting.</p>
NEQC Rep	<p>No report</p>
New Business	<p>No new business discussed</p>

Action Items

Contact Kristen MacRae to see if she would be willing to address the membership at the May meeting.

Actionee Joe Hanley

Next Meeting

Good Days West Bridgewater May 1, 2013 6:00 P.M.

May 2013 Minutes

Correct Copy

Location: Good Days Bridgewater Ma.

Date/Time: 05/01/13 6:00 –8:00 P.M.

Attendees Jean Patton (Chair) Aaron Jones Gerry Quinn
Ron Field Monica Morrissey Rochelle Jones
Joe Hanley

Guests Jim Shore – Region I

Absentees Dave Gaugler Marcia Weeden

Discussion Items:

Secretary April minutes were accepted as written.

Chairperson At the start of the meeting Aaron took a few minutes to thank Monica for all she has done for the Section and the E-Board. On behalf of all the members, she was presented with an ASQ Quality pin and a gift certificate to Mocking Bird Restaurant

The April New England conference call was cancelled and rescheduled for May 13th.

Jean talked to Dave who said that he had not received any e-board minutes since last July. She requested Joe to e-mail those minutes to Dave for inclusion into the website.

Treasurer The second of our CD's which will expire on June 18th, will be deposited, per our previous decision, into the checking account. The first CD transferred to our checking account on March 18th and was valued at \$3,108.12, the second CD is worth approximately \$3,110.93.

When collecting money at the meeting, please remember to use the attendance sheets the E-Board agreed to use and voted on in February 6, 2013 meeting. The funds for the February 20 dinner

meeting were received in a plain envelope with no attendance sheet. It resulted in an inability to reconcile the dinner meeting.

Jean continues to update the newsletter to reflect to members to please bring their PayPal receipt to each dinner meeting.

Membership	Membership statistics from National became available on 5/6/13 and indicated our membership stood at 209 members
Education	No Report
Programs	Joe is still trying to get Teresa Viens as the June speaker.
Scholarship	Gerry stated that all was set for the scholarship entries for the coming year, the judging committee was in place, ads have been placed in the newsletter and website, Monica will receive all entries and electronically send them to the judges. With that in mind Gerry was hoping for a successful year.
Newsletter	Newsletters are scheduled to be mailed to the membership no later than Monday May 6 th She also mentioned that she had been directed to speak to a Skip Cook from a member. When she did so Mr. Cook said that he had a position for a Quality professional that would only be open for a very short time, but there was the possibility that additional positions would be available in the near future that Jean could advertise in the newsletter.
Cert/Recert	Gerry reported that the next certification exam will be held on June 1 st . Currently he has 6 examinees planned as follows 2 CQA's, 1 CQE, 1 CQPA & 2 Green Belt. He also reported that he had one recertification request with insufficient data. The applicant was notified and today he received additional data – but – had not evaluated it at the time of this meeting.
Website	No report
VOC	The draft VOC survey e-mailed to board members was discussed. A motion was made and passed that the survey, as it existed in its present form, needed additional work. A vote was taken and passed unanimously. After some additional discussion Aaron agreed to send a copy of the last survey to Monica that she could use as a guide in future updates.

NEQC Rep

No report

New Business

With the fiscal year winding down a discussion on appointed positions for next year was held.

Also held was a discussion on what we should do for the appreciation night during the summer. A proposal was made that we should do Waterfire in Providence similar to last year. The suggestion carried and plans will be made for time and date.

Action Items

Submit minutes of e-board meetings to Dave for inclusion into the website. Dave would like minutes from July 2012 till the present.

Actionee Joe Hanley

Contact Teresa Viens so that she and Jean can set a date for her presentation in the future.

Actionee Joe Hanley

Next Meeting

Good Days West Bridgewater June 5, 2013 6:00 P.M.

June 2013 Minutes

Location: Good Days Bridgewater Ma.
Date/Time: 06/05/13 5:50 – 7:05 P.M.
Attendees Jean Patton (Chair) Aaron Jones Gerry Quinn
Ron Field Monica Morrissey
Joe Hanley

Absentees Dave Gaugler Rochelle Jones

Discussion Items:

Secretary May minutes were accepted with corrections

Chairperson The May conference call for the Northeast sections was not held.

Dave has not responded to the request to reorganize the web site and the Chair will contact him again and request the reorganization.

Jean reminded the Board that elections had to take place during the dinner meeting on the 19th.

The chair and the rest of the Board thanked Aaron for his exemplary service to the Section

Treasurer The second of our CD's which will expire on June 18th, will be deposited, per our previous decision, into the checking account. The first CD transferred to our checking account on March 18th and was valued at \$3,108.12, the second CD is worth approximately \$3,110.93.

Aaron will start training Monica in the duties of the Treasurer.

Membership Membership statistics from National became available on 5/6/13 and indicated our membership stood at 209 members

Education No Report

Programs	Teresa Viens has agreed to be our June speaker. She counsils people, primarily in an office atmosphere, on how to organize space for maximum efficiency.
Scholarship	Gerry stated that all was set for the scholarship entries for the coming year, the judging committee was in place, ads have been placed in the newsletter and website, Monica will receive all entries and electronically send them to the judges. With that in mind Gerry was hoping for a successful year.
Newsletter	The June newsletter has been computerized and is awaiting printing. The Chair was notified by the printer that it would cost an additional \$600 to fold & staple. As a result the Chair is searching for a house that will perform these activities at a cheaper cost.
Cert/Recert	Gerry reported that the certification exam was held on June 1 st . Of the six test takers scheduled to take various certification exams, four attended; they were 2 CQA's, 1 CQPA and 1 Green Belt.
Website	No report
VOC	No report
NEQC Rep	The Chair reported that the NEQC 60ty conference will be held in October at a location to be determined
Student Section	Gerry spoke on the responsibilities the E-Board assumes supporting the Student Section at UMASS-Dartmouth. He proposed that the purpose and structure of the Student Section be defined and documented.
New Business	Jean reported to National on the next fiscal year's nominees. The appreciation dinner was agreed to be held on Saturday June 29 th .
Action Items	Determine a count of attendees for the appreciation dinner on June 29 th .
Next Meeting	Good Days West Bridgewater August 7, 2013 6:00 P.M.

August 2013 Minutes
(corrected copy)

Location: Good Days Bridgewater Ma.

Date/Time: 0807/13 6:00 – 8:05 P.M.

Attendees Jean Patton (Chair) Aaron Jones Gerry Quinn
Monica Morrissey Rochelle Jones
Joe Hanley

Absentees Dave Gaugler Ron Field

Discussion Items:

Secretary June minutes were accepted as written

Chairperson The monthly conference call for the Northeast sections were cancelled due to inefficiencies.

Dave has responded to the request to reorganize the web site n.

Elections were held during the June 13 Dinner Meeting. The slate of proposed chairs were unopposed

Treasurer The second of our CD's expired on June 18th, \$3,111.71 was deposited into the checking account.

Aaron has trained Monica in the duties of the Treasurer.

The audit conducted on June 13 showed a member wrote an IOU for the dinner meeting and has of this writing has not reimbursed the Section. Jean stated she would e-mail the member as a reminder of their obligation.

An audit of the books shows that the Section lost \$450 for the year which is better than planned.

The budget for the six months of 2013 was presented to the Board and passed. It predicts that the Section will loose \$2,520.

Membership	Membership statistics from National available on July indicated our membership stood at 213 members. As of that month there were 4 new members and 17 unpaid.
Education	<p>The CMQOE course was cancelled due to a lack of interest, it will be offered again to start in December 2013. The instructor has indicated that he is on board for that start date.</p> <p>Rochelle indicated that two people have shown interest in the CQA course.</p>
Programs	<p>Jean stated that she has been talking to a medical Quality manager as a dinner meeting presenter, possibly on ISO 13485.</p> <p>Aaron has set the October meeting as a tour of the Stop& Shop warehouse in Freetown .</p>
Scholarship	<p>Gerry identified the Scholarship winners as: Vivanna Hanley Gwen Koontz and Laura Pelona Checks will be sent to the winners shortly along with the congratulations of the Board..</p>
Newsletter	<p>During the summer months the newsletter has been completely reorganized. There will only be two newsletters printed during the calendar year. One will be printed in September and the other during the January/February time frame. For the remaining months color coded cards will be printed denoting dinner meeting information and if necessary other important information. The changes were made to reduce costs and time publishing newsletters monthly. Approval by the board was unanimous.</p>
Cert/Recert	Gerry reported that the next certification exam will be held on October 5 th .
Website	No report
VOC	<p>Jean submitted Rochelle's name to be the "Voice of the Consumer".</p> <p>Rochelle stated there is a pile of information on National's website the she will be going through in the immediate future.</p>

NEQC Rep	No Report
Student Section	Gerry stated that he was awaiting the return of Bharatendra Rai (BK) from India. BK is the Student Advisor for the new student section at UMASS Dartmouth. The first meeting of the student section will be established by BK and Gerry.
New Business	For the past several months it has been acknowledged that the website is archaic. During the summer Aaron with consent from Jean developed a new website and purchased the domain asqoldecolony.com
Action Items	Send an e-mail to the "IOU" member requesting payment for the June dinner meeting. Sept 4, 2013
Next Meeting	Good Days West Bridgewater August 7, 2013 6:00 P.M.

September 2013 Minutes

Location: Good Days Bridgewater Ma.

Date/Time: 09/04/13 5:52 – 7:40P.M.

Attendees Jean Patton (Chair) Ron Field Gerry Quinn
Monica Morrissey Rochelle Jones
Joe Hanley

Absentees Dave Gaugler Aaron Jones

Discussion Items:

Secretary August minutes were accepted with corrections

Chairperson Jean has distributed service letters to all E-Board members.

Dave has responded to the request to aid in the reorganization of the web site.

Treasurer Checks were made and sent to the Scholarship winners on August 30th.

The Treasurer is awaiting the Audit Report from Denise's August 21 audit

Membership Membership statistics from National available in September indicated our membership stood at 199 members. As of that month there were 1 new members and 27 unpaid and 9 renewals.

Education There is a lot of interest in the CMQOE course due to start on December 2013. The instructor has indicated that he is on board for that start date. If the interest turns into viable students the course will start on December 13th.

Programs No speaker is available for the September monthly meeting and the decision was made to cancel the meeting for September.

Jean will check with Aaron to assure that the October tour of the Stop& Shop warehouse in Freetown is still a go .

Scholarship	No new activities have taken place during the month
Newsletter	The newsletter will go to press soon, announcing the cancellation of the September meeting and the tour set for October
Cert/Recert	As of the evening of the E-Board meeting National had not presented Gerry with a list of the students due to take the October 5 th certification exams. He expected the list would arrive during the week.
Website	Aaron was asked by Jean to investigate options on revising or updating the website. Jean requested that we use Go Daddy as the hosting agent since they have a great support system and they are inexpensive. Aaron created a domain and website which can be addressed at www.asqoldecolony.com . The new website has been updated and additional information has been added
VOC	Rochelle stated there is a pile of information on National's website the she will be going through in the immediate future. She posed a question to the E-Board members and requested that we give some thought to the question, specifically "What do we want to know from the membership"
NEQC Rep	No Report
Student Section	Gerry stated that he was awaiting the return of Bharatendra Rai (BK) from India. BK is the Student Advisor for the new student section at UMASS Dartmouth. The first meeting of the student section will be established by BK and Gerry.
New Business	For the past several months it has been acknowledged that the website is archaic. During the summer Aaron with consent from Jean developed a new website and purchased the domain asqoldecolony.com
Action Items	No action items proposed.
Next Meeting	Good Days West Bridgewater October 3, 2013 6:00 P.M.

October 2013 Minutes

Location: Good Days Bridgewater Ma.

Date/Time: 10/02/13 6:03 – 8:02 P.M.

Attendees Jean Patton (Chair) Ron Field Gerry Quinn
Monica Morrissey Rochelle Jones Aaron Jones
Joe Hanley

Absentees Dave Gaugler

Discussion Items:

Secretary September minutes were accepted as written.

Chairperson Jean has distributed service letters to all E-Board members.

National sent an e-mail to all section informing them of several changes in the protocol established by National. Chief among these was the directive that debit cards could no longer be used for Section business. After discussion it was decided that we would forget this directive.

Treasurer National deposited \$182.50 in the Sections account as the monthly membership fee.

The Section lost \$807 principally due to the distribution of scholarship checks. In spite of the loss we are still ahead of predictions.

The audit report was received by Aaron from Denise. The auditor did not have any findings with the accounting process used by the Section. She did have three (3) observations two of which were resolved by the Section, the third was a systemic problem at National and was beyond the capability of the Section to resolve.

Membership Membership statistics from National available in October indicated our membership stood at 195 members. As of that month there were no new members and unpaid stood at 28 members and

renewals at 6.

Education	<p>The CQA webinar course was cancelled due to lack of interest.</p> <p>The North Carolina Section contacted Rochelle thru Aaron. There was interest in our educational program and its cost. Per Rochelle they said that they were interested in our and Pittsburg programs with supposedly the later being cheaper. Although they were to get Rochelle additional information and possibly three potential students nothing has come of that as of this meeting.</p>
Programs	<p>There is a plant tour of the Stop and Shop warehouse in Freetown scheduled for the October meeting. Gerry e-mail the Student Section to invite them to the tour at no cost.</p> <p>Gerry is scheduled to speak in November and there is no scheduled meeting in December</p>
Scholarship	<p>No new activities have taken place during the month</p>
Newsletter	<p>The newsletter was mailed on scheduled. It contained a new layout which was very well received by the attendees. Per the change enacted earlier this year and approved by the board cards will be used to announce the November meeting these will substitute for the newsletter.</p>
Cert/Recert	<p>There are eleven students scheduled to take various exams on Saturday October 5th. Monica and Ron will proctor the exam.</p>
Website	<p>The new web site will be on line no later than November 30th</p> <p>As described by Aaron there will be training provided to a limited number of board members. Aaron will develop a training program and then will select the two or three board members to be trained</p>
VOC	<p>Rochelle has completed all of National's training material. She is reading to continue onto phase two of the training, which is a webinar on "Qual-Trex". Because of a snafu at National she did not receive the call number to partake in the last session.</p>
NEQC Rep	<p>Ron reported that in addition to its Fall newsletter information the NEQC website (NEQ.org) contained facts about:</p> <ul style="list-style-type: none">A) Member Leader training scheduled for the Fall of 2013B) The dates, topics and locations of the Fall Seminars

C) Call for papers for the 60th NEQC conference scheduled the 21st and 22nd of October 2014.

Student Section

Gerry sent BK an invitation to attend the plant tour in October. He requested a list of those students who wished to attend .

New Business

No report

Action Items

Develop a training program for the new website and select board members to attend.

Actionee: Aaron Jones

Schedule an e-board dinner meeting at the Colonel Blackington Inn In Attleboro for Dec4th at 6:30

Actionee Joe Hanley

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Next Meeting

Good Days West Bridgewater November 6, 2013 6:00 P.M.

November 2013 Minutes

Location: Good Days, West Brodgewater Ma.

Date/Time: Nov 6, 2013/ 6:00 – 8:04P.M.

Attendees: Jean Patton (chair) Rochelle Jones Gerry Quinn
Monica Morrissey Ron Field Aaron Jones

Absentees: Joe Hanley Dave Gaugler

Discussion Items:

Secretary: September minutes were accepted with revisions.

Chairperson: Will take under advisement the changes in protocol established by National regarding the use of debit cards.

Treasurer: Preparing the 2014 budget, awaiting a template from National.
A donation was made to the Jimmy Fund from the Stop & Shop tour proceeds.
ASQ allotments were \$109.50 for membership and \$75.00 for recertifications.
The current PNC balance is \$29,687.01.

Membership: Motion made and accepted to report the prior month's numbers as they are not available at the time of the eboard meeting.

Education: CMQOE scheduled to start on December 12th. The North Carolina Section has requested permission to post a link in their newsletter.

Programs: Two students and the Dartmouth liason attended the Stop & Shop tour. The tour was very well received.
Ron has agreed to try and find a speaker for the January dinner meeting.

Scholarship: Vivanna Hanley sent a note expressing her thanks to the section for her scholarship.

Newsletter: There is no newsletter in November. The next one is scheduled to go out in February.

Cert/Recert: Ron will proctor with Monica assisting at the December 7th exam. There are 11 people expected. 2 CQT, 5 CQA, 1 CQIA and 1 Green Belt.

At this point there are currently 5 examinees for the December Certification Exam.

Web-site: The new website will be live in one week plus 24 hours to hit all servers, once Rochelle has extracted all of the information she needs. Planned date is Nov. 13th.

VOC: Rochelle is about half way through phase two of the training from National. She hopes to have her first survey sent out the first of the year.

NEQC: Member Leader training will take place on the 16th and 23rd. October 21 and 22 in 2014. A call for papers for the conference to be held in Springfield.

Student Section: Waiting for them to set up a meeting to finalize a student section.

Action Items:

Aaron to send a copy of Eventbrite payments from the tour.

Ron to find a speaker for January.

Jean to speak with Dave about the upcoming changeover of the website.

Need dinner speaker info by November 21st.

Next Meeting: The General Blackington Inn in Attleboro on December 4th at 6:30 pm.

No E-Board Meeting December 2013.