

**Volusia-Flagler CoC Minutes of the Emergency Meeting**

**Date:** May 22, 2015

**Location:** Salvation Army, 1555 LPGA Blvd., Daytona Beach

**Members in Attendance:**  Anthony Woods  Donna DeMarsh-Butler  Bill Turner  Bonnie Metz  Carla Traister  Chief Dru Driscoll  Candice Wilkie  Cheryl Fuller  Douglas Hautz  Gary Meredith  Jim Cameron  Joni Casillas  Kristellys Zolondek  Michael C. Boyd  Pastor Charles Silano  Ray Salazar  Robert A. Gary  Robin King  Shannon McLeish  Sgt. Michael Lutz  Saralee Morrissey  Susan Clark

**Staff in Attendance:**  Jeff White, Executive Director  Victoria Searle, AmeriCorps VISTA  Pam Andrews, AmeriCorps

**Public in Attendance:**  Chet Bell  Michelle Wilson  Sally Ann Groody  Donna Dooley  Mike Cornell  Anthony Deobil  Peter Coady  Angela Miles  Mark Geallis  Angela Briggs  Mari Leisen  Jay Bond  Cathie Necci

**Presiding:** Susan Clark, Chair

| <b>Agenda Item</b>               | <b>Discussion</b>   | <b>Action Needed</b>                                   | <b>Follow-up (by whom &amp; when)</b>                  |
|----------------------------------|---|--|--|
| <b>1. Call to Order</b>          | <ul style="list-style-type: none"> <li>Susan Clark called the meeting to order at 10:32 AM.</li> </ul>  | <ul style="list-style-type: none"> <li>None</li> </ul> | <ul style="list-style-type: none"> <li>None</li> </ul> |
| <b>2. Introductions</b>          | <ul style="list-style-type: none"> <li>All attendees introduced themselves.</li> </ul>  | <ul style="list-style-type: none"> <li>None</li> </ul> | <ul style="list-style-type: none"> <li>None</li> </ul> |
| <b>3. Quick Review of Grants</b> | <ul style="list-style-type: none"> <li>Jeff White gave a recap of the last emergency meeting.</li> </ul>  | <ul style="list-style-type: none"> <li>None</li> </ul> | <ul style="list-style-type: none"> <li>None</li> </ul> |
| <b>4. Agencies Report</b>        | <ul style="list-style-type: none"> <li>Chet Bell spoke on behalf of SMA Behavioral. The Executive Committee met and approved for SMA to move forward with taking over HUD-SHP My Place Apartments and HUD-SHP Our House East (Golf View) grants.</li> <li>Mark Geallis spoke on behalf of Halifax Urban Ministries. HUM will not be taking over any of the proposed grants.</li> <li>Anthony Deobil spoke on behalf of Salvation Army. The Board approved for Salvation Army to move forward with taking over HUD-SHP Sun Apts Permanent Housing, HUD-</li> </ul> | <ul style="list-style-type: none"> <li>None</li> </ul> | <ul style="list-style-type: none"> <li>None</li> </ul> |

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|---|--|--|---|
|   | <p>SHP Permanent Housing 2010, and HUD-SHP Permanent Housing 2013 grant. Salvation Army withdrew from My Place Apartments.</p> <ul style="list-style-type: none"> <li>Susan Clark spoke on behalf of The Neighborhood Center of West Volusia. The Board approved for the center to move forward with taking over HUD-SHP Permanent Housing 08, HUD-SHP Permanent Housing 09, and HUD-SHP Our House West Permanent Housing grants.</li> </ul>   |  |   |
| <b>5. Discussion</b>  | <ul style="list-style-type: none"> <li>The new agencies are not responsible for the grants until they become the grantee. Windward is responsible for their actions. The new agencies will be responsible for documentation. Jeff White will provide a short training on the grants if the new agencies need it. Chet Bell suggested that Jeff White should schedule the trainings for the grants. Trainings will be scheduled before the new agencies become the grantees.</li> </ul> | <ul style="list-style-type: none"> <li>None</li> </ul>                                     | <ul style="list-style-type: none"> <li>None</li> </ul>                        |
| <b>6. Identification of Best Fit for Plan of Action</b>                   | <ul style="list-style-type: none"> <li>Discussion did not take place.</li> </ul>   | <ul style="list-style-type: none"> <li>None</li> </ul>                                     | <ul style="list-style-type: none"> <li>None</li> </ul>                        |
| <b>7. Outline of Agencies to Present to HUD as Replacement Recipients</b> | <ul style="list-style-type: none"> <li>Jeff White sent Thomas Bilodeau the informal grant chart. Mr. Bilodeau didn't see an issue with it. Jeff will send him the formal grant chart today.</li> </ul>   | <ul style="list-style-type: none"> <li>Send Thomas Bilodeau formal grant chart.</li> </ul> | <ul style="list-style-type: none"> <li>Jeff White; Today 5/22/2015</li> </ul> |
| <b>8. Update on Landlord Status</b>                                       | <ul style="list-style-type: none"> <li>Jeff White spoke to three of the four landlords. They are accepting, but have a few concerns: single deposits, clients, damages. There will have to be a discussion with Windward, landlords and new agencies. Jeff still has one more landlord to speak with.</li> </ul>   | <ul style="list-style-type: none"> <li>None</li> </ul>                                     | <ul style="list-style-type: none"> <li>None</li> </ul>                        |
| <b>9. Coalition Follow Up Plan with HUD</b>                               | <ul style="list-style-type: none"> <li>Jeff White will follow up with HUD today with a plan of action. Windward is informing the clients of the agency change. The transition date is up to HUD, it may take a</li> </ul>  | <ul style="list-style-type: none"> <li></li> </ul>   | <ul style="list-style-type: none"> <li></li> </ul>                            |

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|                           | <p>few weeks; Windward's goal is June 30<sup>th</sup>. Windward's point of contact is Donna Dooley (386-589-0136). Donna Dooley informed the new agencies that they will have to create new files; Windward will provide document verification. No one will be displaced. It is an estimated \$531,000 in funds was not lost during the transition. Windward has not placed 16 beds for veterans yet, they are working with Salvation Army on this. Donna will help with grants. Sally Ann Groody suggested that the CoC consider NOFA training to keep score up.</p> |  |  |
| <p><b>10. Adjourn</b></p> | <ul style="list-style-type: none"> <li>The meeting was adjourned at 11:03 AM.</li> </ul>  | <ul style="list-style-type: none"> <li>None</li> </ul> | <ul style="list-style-type: none"> <li>None</li> </ul> |

Respectfully Submitted by: Victoria Brown-Searle, AmeriCorps VISTA

Approved by vote of the VFCoC meeting on \_\_\_\_\_

Susan Clark, Chair \_\_\_\_\_