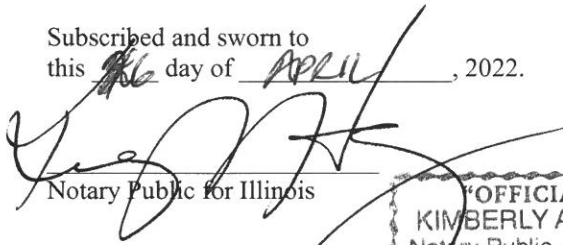


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF MARCH 15, 2022

I hereby certify that the attached minutes were reviewed and approved at the April 26, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 26 day of APRIL, 2022.


Notary Public for Illinois



**MINUTES OF THE MARCH 15, 2022 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, March 15, 2022

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: Mark Hammond and Ben D’Andrea; James Dougherty

Others: Charles Radovich, James Hare, Kim Hoadley, Jason Fowler, Dan Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:04 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, March 15, 2022 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call or physically present.

3. LONG RANGE PLANNING. Attorney Radovich recommended that the Board find a permanent meeting place that was accessible for the public. Radovich had communicated with the Geneva Park District regarding using a room at the pool facility and that the availability was not what the District requires. The Board discussed option for renovations at the treatment plant that would allow access to the public.

4. OLD BUSINESS.

a. Approval of the minutes of the February 22, 2022 Meeting of the Board of Trustees.

Motion by Trustee Hammond to approve the minutes of the February 22, 2022 meeting; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. NEW BUSINESS

a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices. Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable as well as the late submission of additional accounts payable totaling \$14,603.69 and past due account payment plans and outstanding invoices; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

The Board discussed the blanket authorization provided by Mueller & Co. The authorization added new limits to the list; this was necessary due to the increase in energy rates.

Motion by Trustee Hammond to reaffirm the Blanket Authorization for Standard Vendor Payments; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Hare advised that the auditor's engagement letter will need to be approved at the April meeting and that the audit results will be presented at the May meeting.

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report.

Motion by Trustee Hammond to accept the Operations Report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

i. Consideration and approval of proposals for 2022 mowing of District property.

Fowler stated that the contract was submitted for bids to five (5) companies.

Fowler recommends using Cornerstone Partners.

Motion by Trustee Hammond to approve the selection of Cornerstone Partners at a cost of \$93.60 per visit and exercise of the Evergreen Renewal Option; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **Closed Session.**

Motion by Trustee Dougherty to adjourn to closed session for consideration of pending litigation; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

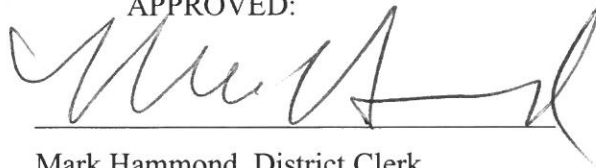
7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the meeting of April 26, 2022 meeting of the Board of Trustees, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk