



Heating, Ventilation, Cooling and Refrigeration (HVAC-R)

Complete these steps:

1. Complete Sections I, II & III.
2. Return to your high school counselor to review, approve and sign. Attach most current academic transcript, attendance profile, and if available, SAT scores. Applications should then be submitted to DCTC.
3. **Applications are due on or before April 16, 2021. Applications received after that date may be wait-listed.**

Section I – *Must be completed by the student.*

Date: _____ Home School: _____ Grade Level: _____

Name (first, middle and last): _____

Address: _____ Phone: (H) _____ (C) _____

Date of Birth: _____ Gender: ___ Female ___ Male U.S. Citizen: ___ Yes ___ No

Section II – *Must be completed & signed by both the parent and student.*

High School students enrolling in college classes require a high level of maturity and course content that is geared towards adults. Students will be attending classes with individuals from diverse backgrounds and ages, and are required to function independently in the classroom both academically and socially.

As a HFC/DCTC student at the Henry Ford MTEC campus, I understand that:

- Falsifying any part of the application may result in cancellation of admission and/or registration.
- If I register for any courses other than those approved on this application, I will be billed for those courses my school district does not cover.
- In the event the pupil fails to complete a course, MCL 388.514(9) and MCL 388.1904(9) states that the eligible pupil shall repay to the school district any funds that were expended by the school district for the course that are not refunded to the school district by the eligible postsecondary institution. If the eligible pupil does not repay this money, the school district may impose sanctions against the eligible pupil as determined by school district policy.
- I may be asked to complete placement testing if the SAT test has not been completed.
- I am accountable for understanding the rules and regulations of DCTC, Henry Ford College and Riverview High School and will abide by them.
- HFC attendance policies stipulate that if a student misses more than 5 days of class for other than a medical excuse, they will not receive credit for the course.

- College semester dates differ greatly from high school dates. Students will be attending classes to meet the college schedule of classes.
- Students will be required to provide their own transportation to Riverview High School by 7:25 AM to take the bus to Henry Ford. If they miss the bus, they may be dropped off at the program location (Henry Ford) for an 8 am start. They will return to their home building on the normal DCTC PM bus schedule.
- Second year students will be required to provide their own transportation to the program. The class time will be from 12:30 – 2:30 daily.

I certify that all answers on this application are complete and accurate to the best of my knowledge and I agree to become knowledgeable about DCTC, HFC and Riverview High School's rules and regulations and will abide by them.

Contact Information:

Student Name: _____ Phone: _____

Email: _____

Student Signature (ink or digital) _____ Date: _____

Parent/Guardian Name: _____ Phone: _____

Email: _____

Parent/Guardian Signature (ink or digital) _____ Date: _____

Section III - Student Essay: *Must be completed by the student.*

Please describe why you feel that the HVAC-R program is a good fit for you. (*No more than 250 words*)

Counselor's sig (ink/digital): _____ Home School: _____ Date: _____