

## Derby Restaurant Private Room Reservation

TODAY'S DATE: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ ARRIVAL TIME: \_\_\_\_\_

GUEST COUNT ESTIMATE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

ADDITIONAL INFO: \_\_\_\_\_

\$50 DEPOSIT required to guarantee the room. The nonrefundable deposit will be used as a credit to the bill or paid to event contact person the night of the event. Cancellations must be made at least 24 hours in advance.

\*You may decorate the room as you wish. However, we ask that nothing be posted to the walls.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Please Email this to [Contact@TheDerbyOnline.com](mailto:Contact@TheDerbyOnline.com) or drop it by the restaurant.