MCCPTA Committee Work Plan 2017-2018

Mission:
To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Vision:
Act as a resource for the special education community (parents, caregivers and staff) and share experiences in advocating for children to implement successful family-school partnerships. Continue outreach to those who may not be connected with their school community.

Special Education Committee

Chair Information:

Chair: Jeanne Taylor
Phone: 301-879-9539
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Committee member(s): Julie Reiley (Vice Chair): reiley@aya.yale.edu, Katie Smeltz: Katie.smeltz@gmail.com, Crystal Poole: poole.crystal@gmail.com, Beth Tello: bethtello@verizon.net, Shameen Anthonio-Williams: shameen1976@yahoo.com

Goals:
• Maintain and update the PTA Special Education Chair Contact List/Listserv
• Engage in outreach activities to MCPS staff, MCCPTA and other advocacy groups
• Provide advocacy training
• Maintain Yahoo files

Action Steps/Meetings:

In August/September, send out recruitment flyer for SPED Chairs; have web site updated; collect, update and disseminate information for spread sheet and Yahoo eList, update Yahoo File Section.

Hold three Monday evening meetings this coming school year on Dec 4, Oct 2 and Feb 12. Hold the 30th Annual Special Education Recognition ceremony in May 2017.

Reserve Rockville HS auditorium; in January send out electronic notifications to school community regarding nomination process (principals, PTA Presidents and eLists), solicit nominations, invite attendees; by mid-February re-send request for nominations; in mid-March review nominations and rank, finish working on letter notifications and spreadsheet. By April 7 complete and send out letters, complete program, copies and certificates by April 27.

Information for website:
• Meeting information – topics, dates and times.
• Committee Reports
• Resources and Information (to be updated by mid-Sept.)

Expenses – Annual Recognition Ceremony event, $200 (food, frames)