

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL  
GENERAL MEETING MINUTES of March 14, 2024; 9:00 am  
Marshfield Medical Center & Tele/videoconference**

Members Present: Michelle Armstrong, April Bauch, Jenny Blenker, Gina Brandl, Dr. Michael Clark, Megan Foltman, Lori Goff, Andrea Hebert, Del Horn, Irene Kadlec-Murray, Christopher Keller, Dana Klug, Ken Marg, David Rae, Adrienne Schroeder, Amanda Tabin, Robert Towne, Brittany Viergutz, Linda Vollmar, Ty Zastava

Others present: Lexi Bandt, Don Kimlicka

Chairperson: Rachel Symons

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Rachel Symons welcomed attendees.
January Meeting Minutes	Motion by Marg to approve the January 11, 2024 meeting minutes as posted. Second by Horn. Unanimously approved.
Correspondence	<ul style="list-style-type: none"> <li>• Aspirus Merrill Hospital has notified us that they have become Undesignated.</li> <li>• Daniell Wall was formerly with MCHS and is now with Mid-State Technical College and would like to remain in the NCRTAC and on the Executive Council</li> </ul>
NCW HERC Update	<ul style="list-style-type: none"> <li>• HAZMAT TTX conducted and AAR coming out soon</li> <li>• Looking for participants in the MRSE</li> <li>• Hand-held radiation detector training being held at the Marathon Co EM office April 16, 9:30-12:30</li> <li>• AHLS for Toxic Terrorism and AHLS for Chemical Burns and Toxic Products will be offered May 20. More info to come</li> </ul>
State Trauma/ STAC	<ul style="list-style-type: none"> <li>• Recruiting STAC and CRC members. Deadline is April 3</li> <li>• STAC received a presentation on how the State budget cycle works. Intention is to identify some funding priorities for the State Trauma System and get an increase in the budget.</li> <li>• The office asked to have the rule opened but were denied. DHS needs written feedback from system participants if they have any concerns about the current rule (i.e. challenges meeting hospital classification criteria, cost of participating, etc.)</li> <li>• The office continue to monitor trends of hospitals changing levels or going unclassified and will give a presentation to STAC in September</li> <li>• AAAM AIS15 class is still in the works and details will be out soon</li> <li>• A form to request access to the trauma registry or changes in access, or access to multiple hospitals is available on the DHS trauma registry website (<a href="https://www.dhs.wisconsin.gov/trauma/registry.htm">https://www.dhs.wisconsin.gov/trauma/registry.htm</a>)</li> <li>• Katie has posted quite a few videos related to working in the registry online. Check them out before calling her for help.</li> <li>• The trauma program manager mentoring program has been reporting good success and is open again for new mentors and mentees. See email from Margaret Finco.</li> </ul>

	<ul style="list-style-type: none"> <li>• The trauma program onboarding toolkit is available on the DHS website (<a href="https://www.dhs.wisconsin.gov/trauma/dhs-118.htm">https://www.dhs.wisconsin.gov/trauma/dhs-118.htm</a> ) and will be reviewed for updating soon.</li> <li>• PI Committee <ul style="list-style-type: none"> <li>○ Reviewed peds audit filters</li> <li>○ Will be reviewing the regional PI guidelines document</li> <li>○ Reviewed the adult PI data dashboard</li> </ul> </li> <li>• DHS is looking at developing a documenting recommending FTE ratios for trauma program positions. Will be based on surveying existing programs.</li> <li>• DHS has asked STAC to develop some talking points to help trauma program managers in increasing attendance of hospital staff and providers at meetings</li> <li>• WI ACS COT will be supporting scholarships to the Midwest Trauma Symposium August 5-7. Details of how scholarships will be decided will be coming.</li> </ul>
State EMS Update	<ul style="list-style-type: none"> <li>• EMS Advisory Board is meeting with STAC in June</li> <li>• Michael demonstrated the updated EMS Service map available on the EMS website <a href="https://www.dhs.wisconsin.gov/ems/service-map.htm">https://www.dhs.wisconsin.gov/ems/service-map.htm</a></li> <li>• DHS is considering re-opening DHS 110 but not until after the RNC this summer</li> <li>• Considering an update of the EMS curricula. Nothing is decided yet and there will be more meetings/hearings. Concern is already being voiced about increasing hours.</li> </ul>
RTAC Coordinator	<ul style="list-style-type: none"> <li>• Presented the budget and expense workbook</li> <li>• Work on the bi-annual regional trauma plan is on hold pending the results of the member survey.</li> <li>• Michael attended the NAEMSP conference in Austin in January</li> <li>• Michael conducted Stop the Bleed training in the Town of Sherman</li> <li>• Michael attending the Oneida County Emergency Service Association meeting.</li> <li>• Michael reminded members to use the “How am I doing?” link to send feedback on his performance to DHS. <a href="https://www.surveygizmo.com/s3/5128959/HERC-RTAC-Interaction-Survey-F-02540-09-2019">https://www.surveygizmo.com/s3/5128959/HERC-RTAC-Interaction-Survey-F-02540-09-2019</a></li> </ul>
Process improvement committee	<ul style="list-style-type: none"> <li>• Rachel presented a case review</li> <li>• The committee has been reorganizing and a steering committee has been meeting to plan activities including the training that will occur later today.</li> </ul>
Out of Hospital Committee	<ul style="list-style-type: none"> <li>• Developed a PI tool for trauma cases. Encouraging services to pilot it.</li> <li>• Will be buying SAM Thorasite devices for ALS providers. It helps identify the correct lateral approach position for needle decompression</li> <li>• Tourniquets remain available for EMS agencies</li> <li>• Beginning planning of a Fall EMS conference/hands-on field day</li> <li>• Will be meeting later in the month</li> </ul>
Injury Prevention Committee	<ul style="list-style-type: none"> <li>• Legislation is pending that relates to fall prevention and lifting patients that have fallen <ul style="list-style-type: none"> <li>○ <a href="#">Assembly Bill 942</a> &amp; <a href="#">Senate Bil 884</a> - Requires WI DHS to develop or identify fall prevention and recovery training programs for certain employees of residential care apartment complexes, community-based residential facilities (CBRFs), nursing homes, and hospices AND for patients and residents in those facilities.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ <a href="#">Assembly Bill 943</a> and <a href="#">Senate Bill 885</a> - include an appropriation of funds and require WI DHS to establish and administer a program to award grants to community-based residential facilities, hospices, nursing homes, and residential care apartment complexes for the purchase of patient lift devices.</li> <li>○ Click on the Bill links for full details and progress of the bills.</li> <li>○ Consider contacting your representatives and senators.</li> </ul> <ul style="list-style-type: none"> <li>● Michael has posted a catalog of all the injury prevention products (displays, banners, give-away items, etc) available for use and distribution. <a href="#">Check out the catalog HERE</a> and contact Michael to request any items.</li> </ul>
Conference Planning Committee	<ul style="list-style-type: none"> <li>● The conference brochure is published, and registration is OPEN</li> <li>● All vendor spots are sold.</li> <li>● Help publicize the conference: <a href="http://www.ncrtac-wi.org/conference.html">http://www.ncrtac-wi.org/conference.html</a></li> </ul>
Other business	<ul style="list-style-type: none"> <li>● None</li> </ul>
Future Agenda Items	<ul style="list-style-type: none"> <li>● Regional Trauma Plan</li> </ul>
Announcements/ Training	<ul style="list-style-type: none"> <li>● EMResource and EMTrack Open Office Hours are available from Katherine each month.</li> <li>● Aspirus Wausau Hospital is holding an MCI drill April 4<sup>th</sup>. Hope to do one with more outside involvement in the future.</li> </ul> <p>See Calendar at <a href="http://www.ncrtac-wi.org">NCRTAC-WI.org</a> for more events and details</p>
Adjournment	Meeting adjourned.

Next Meeting:  
 ANNUAL MEETING  
 Thursday, May 9, 2024  
 9:00 am – Noon  
 Aspirus Wausau Hospital