

BOLIVAR
TOWN COUNCIL MEETING
MINUTES
Tuesday, December 6, 2016 @ 7:30p.m.

Helen Dettmer, Mayor
Donna Callar
Tim Collins-Mayor Pro Tem
John Paul Heafer
Chris Higdon
Paul David Staubs

Lighting of the Town Christmas Tree took place at 7:00p.m.
Mayor Dettmer recognized Kaitlyn Bochetti, Miss Jefferson County Fair.
Mayor Dettmer introduced Ms. Connie Robeson, Choral Director at Harpers Ferry Middle School and her Choral Students. The students performed a medley of seasonal songs. Everyone enjoyed and thanked the students for their performance.

Call to order

Mayor Dettmer called the meeting to order at 7:30p.m., asked everyone to join in a moment of silence and the Pledge of Allegiance.

Treasurers Report

Mr. Lewis give the Treasurers Report ending November 30, 2016. At this time our target should be at 42%. Some areas we are well above the 42% such as Sales Tax, Licenses, and Bld. Permit Fees. Mr. Lewis said the Sales Tax is at 109%. Gaming Income is at 41% and Video Lottery is at 49%. For Expenses we should be at 42% and we are only at 30%. Net income is \$48,637. *See attached report for complete details.*

Councilperson Paul Staubs moved to approve the Treasurers Report as presented. Councilperson John Paul Heafer seconded the motion. Motion passed.

Approval of Minutes for November 1, 2016 Regular Meeting

Recorder Reed was asked to make one spelling correction to the minutes.

Councilperson Chris Higdon moved to approve the November 1, 2016 Regular Meeting Minutes as presented with one correction. Councilperson Donna Callar seconded the motion. Motion passed.

Attendee Concerns

None

Town Attorney, Dave Hammer

Attorney Hammer had nothing to report.

Mayor's Report

- Town Office will close ½ day early on December 23 and 30. Closed December 26 and January 2.
- Attended the Region 9 Meeting in Berkeley Springs and heard Senator Joe Manchin talk about the Gas Line that may go through Jefferson County.
- Proctor and Gamble have 200 unfilled job openings if anyone is looking for a job.
- Danny Lewis, Harpers Ferry Auto Clinic, property has been sold to the Civil War Trust. He received notice he must be out by 12/31/16. He is trying to get an extension. Turned this over Senator Manchin. They are good hard working people.
- Mayor Dettmer thanked everyone for the Veteran's Day Celebration.

Sheriff's Department Report (Sgt. Ben Williams)

For the month of November, there was a total of 79 events identified. That total included 39 patrols, 6 traffic stops or traffic related matters; 16 law enforcement actions and 14 events where we were asked to check on

the welfare of an individual and animal or mental hygiene matter; assist a citizen or fire or EMS personnel. Deputies are stopping by the town offices while on directed patrols and we think this level of contact will help us to respond to any concerns residents might have. As always if you see something, say something. Everyone thanked Sgt. Williams for the fine job they are doing for Bolivar.

Street Committee

Councilperson Heafer had nothing to report. Councilperson Staubs said we are still waiting on a response from the State about their roads and pot holes.

Bolivar Planning Commission

The Commission met last week with Jesse Richardson, WV Law Clinic, who will be working on the Comprehensive Plan & Ordinances. We hope to bring something back to the Council in early March or April.

Parks and Recreation Committee (Donna Callar)

Waiting for the weather to change a little more to rake up leaves and trim some bushes. We hope to finish up in the next couple of days.

Old Business

1. Discussion of donation to Eastern Panhandle Transit Authority

Table this until later date. They will put together a presentation for the Community.

New Business

1. Pam Underhill-give a presentation of Appalachian Trail Community Partnership Assessment and Flip Flop Festival.

- Five years ago, Bolivar and Harpers Ferry became an Appalachian Trail Community, need to renew.
- We will not be continuing the Camp Ground.
- Would love to see both towns get more involved.
- This year will be the third year for the Flip Flop Festival. Thanked Bolivar for their support.
- We just wanted to give an update on our progress.
- Would like to see Bolivar represented at these meetings that meet once a month and then report back to the Bolivar Town Council.
- **Mayor Dettmer signed the proclamation continuing the Appalachian Trail Community.**

2. Barbara Humes and Josh Carter-update on Water Works Activities

Ms. Humes gave an update on the Water Works.

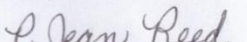
- Applied for a Grant from Source Water Protection Plan
- May be months before we know if we got this grant.
- In the process of getting an Infrastructure update due to aging infrastructure.
- Checking into US Dept. of Agriculture Loan
- Councilperson Heafer said it took a long time to get approval from NPS to work on water lines. They are trying to work closely on projects now.
- 14 (almost all side streets in Bolivar) will be torn up in order to upgrade to 6 inch pipe lines. Mayor, Attorney Hammer, and Street Committee requested a map and list of streets and timelines that will be torn up for this upgrade.
- Question: What does this mean to the customer? Councilperson Collins suggested they have a public meeting to let customers know what it might cost them.
- They will also be upgrading the water filter process. It will be state of the art.

Mayor Dettmer wished everyone A Happy Holiday.

Adjournment

Councilperson Tim Collins moved to adjourn the meeting. Councilperson John Paul Heafer seconded the motion. Motion passed. Meeting adjourned @8:10p.m.

Respectfully submitted,


P. Jean Reed, Recorder


Helen Dettmer, Mayor