

**CITY OF VIENNA
CITY COUNCIL MEETING
VIENNA CITY LIBRARY
401 Poplar St
November 18, 2020
6:30 P.M.**

AGENDA

1. Mayor Calls Meeting to Order.

2. Roll Call:

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____ Evans_____

NEW BUSINESS

3. Omnibus Consent Agenda

- Approval of the November 4, 2020 Meeting Minutes
- Approval of the Warrant

Motion_____ Seconded_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____ Evans_____

4. Opening of sealed bids for City of Vienna Collection/Disposal of Residential Waste
-Selection of bid by council

5. Approval of Cooperative Agreement Providing for the Services of Watson Kennels, LLC
Kelli Watson Animal Control Warden. Independent Contractor for Johnson County within
Municipal Limits

Motion_____ Seconded_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____ Evans_____

6. Approval and Authorize of proposal of Bath House Footing Undercut- Erwin Builders, Inc
\$13,045.00(General Funds)

Motion _____ Seconded _____

Hill _____ Penrod _____ Owen _____ Racey _____ Tuey _____ Evans _____

7. Approval and Authorize of Preliminary Engineering Services Agreement for Motor Fuel
Tax Funds-\$10,000.00 (Vienna Bimotal Trail)

Motion _____ Seconded _____

Hill _____ Penrod _____ Owen _____ Racey _____ Tuey _____ Evans _____

8. Approval and Authorize of Resolution 20-06, A Resolution for Improvement Under the
Illinois Highway Code

Motion _____ Seconded _____

Hill _____ Penrod _____ Owen _____ Racey _____ Tuey _____ Evans _____

9. Consent of monetary donation to VHS

10. **PUBLIC COMMENT/ADDITION TO THE AGENDA**

11. **ELECTED/APPOINTED OFFICIALS:**

- Jon Simmons, Mayor
- Melissa Presser, City Attorney
- Aleatha Wright, City Clerk
- Shane Racey, City Supt
- Michelle Meyers, Treasurer
- Jim Miller, Chief of Police
- Brent Williams, Fire Chief
- Phil Morris, Depot
- City Council

12. **Adjournment:**

POSTED: 11-16-20

BY: 

June 5, 2020

Proposal

Erwin Builders, Inc.

112 N. Mc Leansboro St.
Benton, IL 62812
attn. : Curt Erwin

**RE: RFQ : Bath House Footing Undercut
Vienna Band Shell & Bath House**

We are pleased to provide this proposal for the labor and materials to undercut the Bath House footings – 114' - 2' wide x 40" deep, then pour Lean Concrete fill to the bottom of the designed footings per Holcomb Foundation Engineering. Below is the itemized labor and materials. The City of Vienna will provide the necessary tandem dump trucks for the unsuitable dirt haul off per Shane Racey street superintendent of the City of Vienna for the Band Shell and Bath House in Vienna, IL. as follows :

1. Two trackhoes necessary – one to dig the undercut material to another to load into the City of Vienna dump trucks for haul off. Mobilization and excavating time.
Trackhoe time 18 hours @ \$ 95 per hour \$ 1,710.00
2. Labor & material to pour and place the Lean Concrete undercut fill.
2 Trackhoes - time 18 hours @ \$ 95 per hour \$ 1,710.00
Laborers time 2 men - 16 hours @ \$ 75 per hour \$ 1,200.00
65 yards of Lean Concrete @ \$ 98 per yard \$ 6,370.00
(Lean concrete volume will not match the LxWxD measurements due to the footing banks caving in, thus the apparent unknown wider footing undercut).
3. Labor necessary to form the building footings and remove forms.
Laborers time 2 men - 16 hours @ \$ 75 per hour \$ 1,200.00
4. Machine labor necessary for the additional backfill and grading of site.
Bobcat time 9 hours @ \$ 95 per hour \$ 855.00

TOTAL \$ 13,045.00

Exclusions: testing, trucking, permits, utility locating & repairs, and unforeseen conditions

Respectfully Submitted,

Tim Berry

Berry Concrete

618-924-0262 cell


tim@berryconcrete.com

berryconcrete.com

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Murphysboro, Illinois 62966
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"Serving Southern Illinois with Professional Service"

"Since 1988"

Municipality City of Vienna	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name Clarida & Ziegler Engineering Co
Township				Address 410 N. Court St.
County Johnson County				City Marion
Section 22-00015-00-BT				State IL

THIS AGREEMENT is made and entered into this 6 day of November, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Vienna Bimodal Trail

Route 146 Length 0.81 Mi. 0.00 FT (Structure No.)

Termini Tunnel Hill Trail to Metropolis Road

Description:

The project is intending to construct an 8-ft wide 0.81-miles long bimodal pedestrian and bike trail.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. ☐ Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. ☐ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. ☐ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. ☐ Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. ☐ Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. ☐ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. ☐ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. ☐ Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. ☒ Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. ☒ Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a. ☐ A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
 - b. ☒ A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost Under	Percentage Fees	
		(see note)
\$50,000	10,000.00	%
	100	%
		%
		%
		%
		%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus N/A percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.
- "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 0 percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus N/A percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST: _____ of the
(Municipality/Township/County)
State of Illinois, acting by and through its
By _____

Clerk By _____
(Seal) Title _____

Executed by the ENGINEER:

ATTEST: _____
By _____ By _____
Title _____ Title _____

Approved

Date

Department of Transportation

Regional Engineer



Resolution for Improvement
Under the Illinois Highway Code



Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Original

Resolution Number

20-06

Section Number

22-00015-00-BT

BE IT RESOLVED, by the Council

of the City

Governing Body Type

Local Public Agency Type

of Vienna

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Vine Street	0.81	146	Tunnel Hill Trail	Metropolis Road

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

The purposed of the Trail is to provide the community with recreational activity as well as a safe route to many of the business located along the Route 146. This segment of the roadway is currently absent of any sidewalk. The Trail will provide an 8-ft wide bimodal pathway to many of the local businesses as well as an access way to downtown areas of Vienna.

2. That there is hereby appropriated the sum of ten-thousand

Dollars (\$10,000.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Aleatha Wrights

City

Clerk in and for said City

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Vienna

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

of Vienna

at a meeting held on

Governing Body Type

Name of Local Public Agency

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year .

(SEAL)

Clerk Signature

Date

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Approved

Regional Engineer

Department of Transportation

Date

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