

MINUTES OF REGULAR SESSION OF COUNCIL  
November 18, 2021

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Regular session of Borough Council convened at 6:00 pm. Present were Councilors Tim Sloss, Mike Matlos, Janice Matyasovsky, Jennifer McClelland, Michael Zrenchak, and Chris Gretz, Mayor Sikorski, Solicitor Dennis Very and Engineer Don Glenn.

**PUBLIC COMMENT:**

**Margaret Mansfield – 1028 Glenn Avenue:** She wanted to inquire if there were any updates on the water line on Glenn Avenue. Mr. Zrenchak stated that he reached out to someone at Westmoreland Water. They are going to get back to him to take under advisement. As soon as he knows something he will let her know.

**Lavina Kerklo – 3227 Liberty Way:** First, she thanked everyone on council for doing their job. She is concerned with what is happening with the borough and what is coming into the borough. She had questions about the Zoning Hearing Board for variances. Mr. Zrenchak assured that they have advertised and had meetings when issues arise. He assured her that the same happens with the Planning Board. She said instead of having another place to store cars, e should have tried to get a store. Mr. Zrenchak explained that he spoke with Dollar General and it would have been too expensive due to the price of the building and having to tear it down. She called Aldi's but could not get through to the right person. Mr. Zrenchak explained that the man who bought the building has gone through zoning and they told him what he needed to do. He has met all of the requirements but has not started on the building yet. Mrs. Kerklo questioned whether council abides by the employee handbook when hiring people. Mr. Zrenchak and Mrs. McClelland assured her that they do. They also said that the handbook needs updated and that they will consult with the solicitor. Mrs. Kerklo then asked if the ordinances had been updated as council said they were going to do during the last meeting that she attended. The ordinances were codified about a month ago Mrs. McClelland stated. Mrs. Kerklo asked if we still have an ordinance person. Mr. Zrenchak said yes and pointed out Mr. Bogdan. She stated that properties are starting to look badly. Mr. Zrenchak stated that is why they put the Quality of Life Ordinance and the review board in place. Mrs. Kerklo asked if they still had a Planning Board. Mr. Zrenchak stated yes. Mrs. McClelland stated that the Blight Committee name might be confusing. That committee is more of a revitalization purpose. Mrs. Kerklo said that she would like to be a part of that committee because the tattoo parlor was not to her knowledge. Mr. Gretz said that he has pictures of run down residential properties. He has reached out to Bob Macy. He will forward these pictures to Bob Macy and Rich Fitzgerald. Mr. Zrenchak stated that the money receive is based on salary surveys and no one wants to fill that out which is a big problem. It is based on the census.

**PROPERTY:** Michael Zrenchak reporting for Elizabeth Lape

Mr. Zrenchak stated that they had to do historical research to see if anyone prominent went to the old school. Mr. Gilliland from Glenn Engineering completed a report.

**POLICE, FIRE and EMS:** Tim Sloss and Chris Gretz

Mr. Sloss read the fire report for October 2021:

|                                       |          |
|---------------------------------------|----------|
| Fires                                 | 2        |
| Rescue and Emergency Medical Services | 1        |
| Hazardous Condition (No fire)         | 1        |
| Good intent call                      | <u>3</u> |
| Total                                 | 7        |

Breakdown of Incident Type:

|                                      |   |
|--------------------------------------|---|
| Fire – other                         | 1 |
| Building Fire                        | 1 |
| Motor vehicle accident with injuries | 1 |
| Gas leak (natural gas or LPG)        | 1 |
| Dispatched and canceled en route     | 3 |

Mr. Gretz thanked the Police, Fire and EMS for hanging in there with covid and the things they had to deal with. He extended gratitude for their service.

**LEGISLATION:** Chris Gretz

Nothing to report

**PARKS & RECREATION:** Jennifer McClelland

Mrs. McClelland thanked the Police and Fire Department for helping with Trick or Treat and the parade. It was a nice event and it was a full community as it always is and everyone enjoyed it.

Mrs. McClelland thanked Cara Sloss for doing the flowers at the memorial. She said it looks very nice and encouraged everyone to take a look at them.

Hibachi Lou's food truck will be at the front of the Fire Hall on Monday, November 22, 2021 from 4:30 to 7:00. It has been posted on social media and on Savvy Citizen.

**HEALTH & ORDINANCE:** Elizabeth Lape

Nothing to report

**LIGHTS:** Mike Matlos

Mr. Matlos reported that out of 100 LED lights, 48 have been installed. He reached out to Chris Urich about having Liberty Way to Washington Boulevard finished. He also stated that the installation is only done on overtime so they do not schedule this work. Mr. Gretz said that, over time, these lights should cut down on what the borough pays to Duquesne Light. Mr. Zrenchak said that the LED lights will last longer than the sodium vapor lights also. He has seen them in

other communities, and it really does make a difference. Mr. Gretz asked if they help the police patrol. Sargent Mayernik said that they are noticeably brighter and they do not cut out as much.

**FINANCE:** Janice Matyasovsky

**Motion to Pay Bills for Ratification \$57,449.77 and**

Motion: Mr. Matlos                      Second: Mr. Sloss

All in favor. Motion carries.

**Bills for Ratification:**

|            |       |                                     |            |
|------------|-------|-------------------------------------|------------|
| 10/22/2021 | EFT   | ADP [CHECKS]                        | -10,868.25 |
| 10/22/2021 | EFT   | ADP- TAXES                          | -3,841.08  |
| 10/22/2021 | EFT   | PA SCDU                             | -612.74    |
| 10/22/2021 | EFT   | ADP [CHECKS]                        | -3,929.07  |
| 10/22/2021 | EFT   | ADP                                 | -2,260.81  |
| 10/29/2021 | EFT   | ADP [INVOICE]                       | -87.29     |
| 11/05/2021 | EFT   | ADP [CHECKS]                        | -9,747.92  |
| 11/05/2021 | EFT   | ADP TAXES                           | -3,538.77  |
| 11/05/2021 | EFT   | PA SCDU                             | -306.37    |
| 10/27/2021 | 12365 | MURIN & MURN INC                    | -5,904.00  |
| 10/27/2021 | 12366 | AMERICAN WATER                      | -219.65    |
| 10/27/2021 | 12367 | PA AMERICAN WATER                   | -7,642.37  |
| 10/22/2021 | 22306 | TEAMSTERS LOCAL UNION #205          | -184.00    |
| 10/22/2021 | 22307 | PA MUNICIPAL RETIREMENT SYSTEM      | -341.64    |
| 10/22/2021 | 22335 | AQUA FILTER FRESH INC               | -35.92     |
| 10/22/2021 | 22336 | AUTO PLUS                           | -32.27     |
|            |       | BUILDING INSPECTION UNDERWRITERS OF |            |
| 10/22/2021 | 22337 | PA                                  | -55.00     |
| 10/22/2021 | 22338 | DEARBORN LIFE INSURANCE CO.         | -73.43     |
| 10/22/2021 | 22339 | DERKAS AUTO SERVICE                 | -186.95    |
| 10/22/2021 | 22340 | UPMC HEALTH PLAN                    | -4,817.59  |
| 10/22/2021 | 22341 | VERIZON GARAGE                      | -55.76     |
| 10/22/2021 | 22342 | O'REILLY AUTO PARTS                 | -38.45     |
| 10/22/2021 | 22343 | PSAB                                | -506.00    |
| 10/22/2021 | 22344 | Nuttal Public Safety Equipment, LLC | -17.00     |
| 10/27/2021 | 22345 | MCI                                 | -30.46     |
| 10/27/2021 | 22346 | PA AMERICAN WATER                   | -142.79    |
| 10/27/2021 | 22347 | R A FOSTER & SON CO                 | -63.00     |
| 10/27/2021 | 22348 | WESTCOM WIRELESS INC                | -55.00     |
| 10/27/2021 | 22349 | LIBERTY SUNOCO                      | -150.00    |
| 10/27/2021 | 22350 | AMERICAN LEGAL SERVICES             | -65.16     |



|                                                  |            |                    |            |                 |
|--------------------------------------------------|------------|--------------------|------------|-----------------|
|                                                  | 11/01/2021 | 0823-500-000       | 11/11/2021 | 67.19           |
|                                                  | 11/01/2021 | 1744-720-000       | 11/11/2021 | 78.76           |
|                                                  | 11/01/2021 | 3993-460-000       | 11/11/2021 | 128.08          |
|                                                  | 11/03/2021 | 9723-500-000       | 11/13/2021 | <u>3,527.15</u> |
| Total DUQUESNE LIGHT CO                          |            |                    |            | 4,017.65        |
| <b>FIRST COMMONWEALTH BANK (CREDIT CARD)</b>     |            |                    |            |                 |
|                                                  | 10/27/2021 | 5305203280016958   | 11/06/2021 | <u>617.93</u>   |
| Total FIRST COMMONWEALTH BANK (CREDIT CARD)      |            |                    |            | 617.93          |
| <b>GLENN ENGINEERING &amp; ASSOC</b>             |            |                    |            |                 |
|                                                  | 10/31/2021 | 21-11-165          | 11/10/2021 | 103.75          |
|                                                  | 10/31/2021 | 21-11-164          | 11/10/2021 | 170.00          |
|                                                  | 10/31/2021 | 21-11-07           | 11/10/2021 | <u>2,301.25</u> |
| Total GLENN ENGINEERING & ASSOC                  |            |                    |            | 2,575.00        |
| <b>HTM DESIGNS</b>                               |            |                    |            |                 |
|                                                  | 10/08/2021 | 1092021            | 10/18/2021 | <u>415.00</u>   |
| Total HTM DESIGNS                                |            |                    |            | 415.00          |
| <b>JORDAN TAX SERVICE INC</b>                    |            |                    |            |                 |
|                                                  | 11/12/2021 | 2021 Tax Bills     | 11/22/2021 | <u>386.00</u>   |
| Total JORDAN TAX SERVICE INC                     |            |                    |            | 386.00          |
| <b>McManus Merchants</b>                         |            |                    |            |                 |
|                                                  | 07/26/2021 | 111810             |            | <u>-9.30</u>    |
| Total McManus Merchants                          |            |                    |            | -9.30           |
| <b>MON VALLEY INDEPENDENT</b>                    |            |                    |            |                 |
|                                                  | 10/31/2021 | 3274               | 11/10/2021 | <u>179.25</u>   |
| Total MON VALLEY INDEPENDENT                     |            |                    |            | 179.25          |
| <b>NORTH EASTERN UNIFORMS &amp; EQUIP., INC.</b> |            |                    |            |                 |
|                                                  | 11/04/2021 | 56500              | 11/14/2021 | 42.00           |
|                                                  | 11/04/2021 | 56494              | 11/14/2021 | <u>158.50</u>   |
| Total NORTH EASTERN UNIFORMS & EQUIP., INC.      |            |                    |            | 200.50          |
| <b>O'REILLY AUTO PARTS</b>                       |            |                    |            |                 |
|                                                  | 11/09/2021 | 5219-190266        | 11/19/2021 | 111.96          |
|                                                  | 11/12/2021 | 5108-256451        | 11/22/2021 | <u>26.96</u>    |
| Total O'REILLY AUTO PARTS                        |            |                    |            | 138.92          |
| <b>ONE DIGITAL</b>                               |            |                    |            |                 |
|                                                  | 11/12/2021 | 10205-000100 ver.1 | 11/22/2021 | <u>40.00</u>    |
| Total ONE DIGITAL                                |            |                    |            | 40.00           |
| <b>ORKIN EXTERMINATING</b>                       |            |                    |            |                 |
|                                                  | 11/05/2021 | 215821312          | 11/15/2021 | <u>207.92</u>   |
| Total ORKIN EXTERMINATING                        |            |                    |            | 207.92          |
| <b>PA AMERICAN WATER</b>                         |            |                    |            |                 |
|                                                  | 11/01/2021 | 1024-210032153289  | 11/11/2021 | <u>1,158.51</u> |

|                                    |            |                |            |                 |
|------------------------------------|------------|----------------|------------|-----------------|
| Total PA AMERICAN WATER            |            |                |            | 1,158.51        |
| <b>PA MUNICIPAL SERVICE CO</b>     |            |                |            |                 |
|                                    | 10/25/2021 | 92748          | 11/04/2021 | <u>907.72</u>   |
| Total PA MUNICIPAL SERVICE CO      |            |                |            | 907.72          |
| <b>PA ONE-CALL SYSTEM INC</b>      |            |                |            |                 |
|                                    | 10/31/2021 | 925964         | 11/10/2021 | <u>9.44</u>     |
| Total PA ONE-CALL SYSTEM INC       |            |                |            | 9.44            |
| <b>PEOPLES NATURAL GAS</b>         |            |                |            |                 |
|                                    | 10/25/2021 | 200008770279   | 11/04/2021 | 24.03           |
|                                    | 10/25/2021 | 200006476069   | 11/04/2021 | 51.52           |
|                                    | 10/26/2021 | 200006476150   | 11/05/2021 | <u>24.63</u>    |
| Total PEOPLES NATURAL GAS          |            |                |            | 100.18          |
| <b>RACUNAS LAW GROUP LLC</b>       |            |                |            |                 |
|                                    | 09/01/2021 | 1395           | 09/11/2021 | 2,953.00        |
|                                    | 10/01/2021 | 1398           | 10/11/2021 | <u>3,120.00</u> |
| Total RACUNAS LAW GROUP LLC        |            |                |            | 6,073.00        |
| <b>RC WALTER &amp; SONS INC</b>    |            |                |            |                 |
|                                    | 10/28/2021 | 642751         | 11/07/2021 | <u>40.36</u>    |
| Total RC WALTER & SONS INC         |            |                |            | 40.36           |
| <b>Safsecur LLC</b>                |            |                |            |                 |
|                                    | 11/03/2021 | 3061           | 11/13/2021 | <u>531.48</u>   |
| Total Safsecur LLC                 |            |                |            | 531.48          |
| <b>SPRINT</b>                      |            |                |            |                 |
|                                    | 10/27/2021 | 479142366-169  | 11/06/2021 | <u>183.88</u>   |
| Total SPRINT                       |            |                |            | 183.88          |
| <b>STANTON INDUSTRIAL ELECTRIC</b> |            |                |            |                 |
|                                    | 10/27/2021 | 74973          | 11/06/2021 | <u>784.34</u>   |
| Total STANTON INDUSTRIAL ELECTRIC  |            |                |            | 784.34          |
| <b>STEEL RIVERS COG</b>            |            |                |            |                 |
|                                    | 11/09/2021 | 21-1194        | 11/19/2021 | <u>22.50</u>    |
| Total STEEL RIVERS COG             |            |                |            | 22.50           |
| <b>T-Mobile</b>                    |            |                |            |                 |
|                                    | 10/21/2021 | 976894502      | 10/31/2021 | <u>20.52</u>    |
| Total T-Mobile                     |            |                |            | 20.52           |
| <b>THIR HEATING &amp; COOLING</b>  |            |                |            |                 |
|                                    | 11/15/2021 | Furnace Repair | 11/25/2021 | <u>225.00</u>   |
| Total THIR HEATING & COOLING       |            |                |            | 225.00          |
| <b>TRUGREEN CHEMLAWN</b>           |            |                |            |                 |
|                                    | 11/09/2021 | 150747020      | 11/19/2021 | <u>501.13</u>   |
| Total TRUGREEN CHEMLAWN            |            |                |            | 501.13          |
| <b>TURNER DAIRY FARMS INC</b>      |            |                |            |                 |

|                              |            |                     |            |                         |
|------------------------------|------------|---------------------|------------|-------------------------|
|                              | 10/29/2021 | 5428843             | 11/08/2021 | <u>82.50</u>            |
| Total TURNER DAIRY FARMS INC |            |                     |            | 82.50                   |
| UPMC HEALTH PLAN             |            |                     |            |                         |
|                              | 11/09/2021 | 020207 300          | 11/19/2021 | <u>5,004.22</u>         |
| Total UPMC HEALTH PLAN       |            |                     |            | 5,004.22                |
| VERIZON GARAGE               |            |                     |            |                         |
|                              | 11/09/2021 | 450-731-927-0001-53 | 11/19/2021 | <u>55.77</u>            |
| Total VERIZON GARAGE         |            |                     |            | 55.77                   |
| WESTCOM WIRELESS INC         |            |                     |            |                         |
|                              | 11/15/2021 | 1190                | 11/25/2021 | <u>55.00</u>            |
| Total WESTCOM WIRELESS INC   |            |                     |            | <u>55.00</u>            |
| TOTAL                        |            |                     |            | <u><u>25,930.22</u></u> |

**PERSONNEL:** Jennifer McClelland, Chairman

**Motion to hire** Ryan Drohn as a part-time officer for the Liberty Borough Police Department.

**Roll Call Vote:**

**Mr. Zrenchak**           **Yes**  
**Mr. Sloss**               **Yes**  
**Mr. Matlos**             **Yes**  
**Mrs. Matyasovsky**   **Yes**  
**Mrs. McClelland**     **Yes**  
**Mr. Gretz**              **Yes**  
**Motion carries.**

**Motion to hire** Clifford LaFever as a part-time officer for the Liberty Borough Police Department.

**Roll Call Vote:**

**Mr. Zrenchak**           **Yes**  
**Mr. Sloss**               **Yes**  
**Mr. Matlos**             **Yes**  
**Mrs. Matyasovsky**   **Yes**  
**Mrs. McClelland**     **Yes**  
**Mr. Gretz**              **Yes**  
**Motion carries.**

Prior to her vote, Mrs. Matyasovsky asked how Mr. LaFever was going to be able to go from being chief in Glassport to a patrolman. Mr. Sloss said that he does not have a job now and it is what he wants to do. Mr. Matlos stated that he resigned from Glassport.

**Motion to accept** Joshua Takaht's resignation effective September 3, 2021.

Motion: Mr. Matlos                      Second: Mrs. Matyasovsky

All in favor. Motion carries.

**Motion to accept** Dale McGlaughlin's resignation effective October 28, 2021.

Motion: Mr. Matlos

Second: Mr. Gretz

All in favor. Motion carries.

**Motion to advertise** for a Full Time Street Department Laborer.

Motion: Mrs. Matyasovsky

Second: Mr. Sloss

All in favor. Motion carries.

**STREETS AND SEWERS:** Mike Zrenchak and Tim Sloss, Chairmen

**Motion** to advertise Ordinance 2021-03 increasing the sewage rate from \$11.50 per 1,000 gallons to \$12.50 per 1,000 gallons.

Motion: Mr. Matlos

Second: Mrs. McClelland

All in favor. Motion carries.

Mr. Zrenchak explained the reason this has to happen is because Pa American Water did an 8% increase on us this year and next year they will do a 10% rate increase. This year it went from \$8.40 to \$9.10 for our base rate and next year it will go up to \$10.09. We are trying to make sure that we have something in our Sewer System Fund because next year we will need to camera and clean our whole system.

**MAYOR'S REPORT:** Larry Sikorski, Mayor

Instead of reading his report, Mayor Sikorski gave an example of one of the calls made by Sargent Mayernik. He stopped someone and the guy decided to run on Orchard Drive. The guy parked his car and ran into the weeds. Sargent Mayernik encouraged him to come out with his hands up. The guy was from Monroeville and he was delivering food. Sargent Mayernik asked where the food was going and then delivered it himself.

Mr. Zrenchak asked Sargent Mayernik how the new speed trailer was working out. He said that it is visible and is working out well. People are chattering about it. It captures the speed in both directions. Mrs. McClelland said that when she was on Washington Boulevard that everyone coming toward her was flashing their high beams at her Sargent Mayernik stated that it captures data too like the number of cars and time of day and such. It came with a program that they can download it and it will print out charts. They were thinking that it could be used for things like the Blight Committee. He said that they would be surprised at the number of cars. In a 4 hour span there were 931 cars on Washington Boulevard. Mr. Zrenchak said that it was well worth the investment because it can be used for more than just slowing people down.

**SOLICITOR'S REPORT:** Dennis Very

Mr. Zrenchak stated that they had a bid opening for the garbage contract. Big's Sanitation and Waste Management were the only two bidders. He read the bid results.





**OLD BUSINESS:**

Nothing to report.

**NEW BUSINESS:**

Mr. Zrenchak reported that the borough has a balanced budget for 2022. There will be no tax increase. The Highway Fund, Sewer Fund and Sinking Fund all balanced.

**Motion** to advertise the Liberty Borough 2022 Budget.

**Motion:** Mr. Matlos

**Second:** Mrs. Mrs. Matyasovsky

**All in favor. Motion carries.**

**CORRESPONDENCE:**

**Motion** to accept the typed minutes from the October 21, 2021 meeting.

**Motion:** Mr. Matlos

**Second:** Mrs. McClelland

**All in favor. Motion carries.**

Next meeting dates/times: Work Session, Wednesday December 8, 2021 at 6:00 pm – Regular Session, Thursday, December 16, 2021 at 6:00 pm

**Motion** to adjourn

**Motion:** Mrs. McClelland

**Second:** Mr. Sloss

**All in favor. Motion carries.**

Meeting adjourned at 6:53 PM

Respectfully submitted by:

Jill Pack

Borough Secretary