

YOUTH ALTERNATIVES, INC.

1 GRAFF STREET, OIL CITY, PA 16301, 814-676-5785
1250 ELK STREET, FRANKLIN, PA 16323, 814-346-0188

To: Youth Alternatives Inc. families
From: Corrina Woods, Executive Director
Subject: Gradual Re-Opening of Centers
Date: September 9, 2020

Youth Alternatives, Inc. has begun the process of re-opening the Franklin center.

We will be following the guidelines suggested by the CDC during this phase of the COVID-19 Pandemic.

For everyone's safety we will be providing After School program hours as follows:

Monday – Friday:

- After school – 5:30 pm
 - Drop off and pickup will be as socially distanced as possible. It is required that you call us at (814) 346-0188 to let us know that you are here. A staff member will come to the door to accompany the youth to and from the center. The church doors will always be locked to ensure all safety measures.
- 5:30 pm – 6:00 pm
 - Please ensure that your youth are picked up by 5:30 pm, so that staff has adequate time to sanitize the entire center.

Drop off procedures:

Step 1: A staff person will check your child's temperature (children with a fever of 100.4 or higher will not be permitted to stay. If being picked up, they must wear a mask until they leave the center.

Step 2: **PICK-UP PROCEDURE: WHEN YOU ARRIVE TO PICK-UP YOUR CHILD YOU WILL NEED TO REMAIN OUTSIDE AND CALL 814-346-0188 AND A STAFF MEMBER WILL ESCORT YOUR CHILD OUT TO YOU. THE CHURCH DOORS WILL REMAIN LOCKED.**

Should your child become ill during the time at the center and/or have an increase in temperature your child will need to be picked up immediately upon notification to the parent/guardian. The child must wear a mask until the youth leaves the center. All registration forms must be updated with **correct contact information**.

A staff member will sanitize restrooms upon every use of the facilities.

Please discuss with your child what they should expect throughout their day:

- Frequent handwashing with soap and water, especially after using restroom, before eating, and after blowing their nose.
- Advise children to avoid touching their face; to sneeze and cough into their elbow or a tissue.
- Water bottles are highly recommended due to no water fountain usage.

Our staff will continue to promote social distancing with the children to follow guidelines from the state and federal authorities, but it cannot be guaranteed in our centers. As you can understand, it can be a challenge to keep young children separated, regardless of the setting. To promote social distancing, children will be separated by age group in different rooms and remain in these groups for the duration of their time at the center.

Staff will be wearing masks as recommended by the CDC. We will require the youth to wear face coverings, unless they are exempt due to a health condition as specified by the CDC guidelines. Please see the attached form to be signed by a parent/guardian about our mask requirements.

Therefore, if you do not feel comfortable sending your child to our center under these current circumstances, we recommend that you keep them at home.

During this phase of reopening we will be providing your child a brown sack lunch for snack.

Please see the attached form to be signed by a parent/guardian upon receiving this letter.

Thank you in advance for your cooperation and understanding during this time.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Corrina J. Woods
Executive Director

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I _____ parent/guardian of _____

Have received and reviewed information and guidelines of the re-opening of Youth Alternatives Inc. centers that must be adhered.

Updated contact(s) & phone number(s) _____

Parent/Guardian Signature

Date

I _____ parent/guardian of _____

am notifying the Youth Alternatives staff that my child is exempt from the mask requirement due to an existing health condition as specified by the CDC guidelines.

Parent/Guardian Signature

Date