

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

THURSDAY, APRIL 20, 2017

**GREATER TEXOMA UTILITY AUTHORITY
BOARD ROOM
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: David Gattis, P.E., Mark Gibson, P.E., Harold Latham, Mark Newhouse, Mark Patterson, William Purcell, Don Wortham, PhD

Members Absent: None

Staff: Drew Satterwhite, P.E., Allen Burks, Carolyn Bennett, Wayne Parkman, Tasha Hamilton, Debi Atkins, and Velma Starks

Visitors: Ronnie Blevins, City of Hone Grove
Alyson McDonald, GEI Consultants, Inc.

1. Call to order, establish quorum; declare meeting open to the public.

President Patterson called the meeting to order at 2 p.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

There were no citizens present requesting to appear before the Board of Directors for public comment.

3. Consider and act upon approval of Minutes from the March 16, 2017 board meeting

Board Member Gattis made a motion to approve the minutes of the March 16, 2017 meeting. Board Member Gibson seconded the motion and motion passed unanimously.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member Gattis made a motion to approve Resolution 2017-4-2-01. Board Member Latham seconded the motion. Motion passed unanimously.

5. Receive monthly financial information

General Manager Satterwhite discussed and reviewed the monthly financial information with the Board.

6. Receive Quarterly Investment Report

General Manager Satterwhite discussed and reviewed the quarterly investment report. The CD mature dates were discussed.

7. Receive Quarterly Report

General Manager Satterwhite reported to the Board that there were 722 registered wells in the District and 29 well inspections had been done.

8. Consider and act upon amended Bylaws

General Manager Satterwhite informed the Board that deadlines for counties regarding Director appointments were removed. The Board discussed changes. It was decided that the last sentence in 2.6 on page 7 should be changed from *"If the Board selects a Director who holds another office at the time of the vacancy to fill the unexpired term, the Board shall select another Director to serve the remainder of the unexpired term of such second officer."* To *"If the Board selects a Director who holds another Board officer at the time of the vacancy to fill the unexpired term, the Board shall select another Director to serve the remainder of the unexpired term of such second officer."*

Board Member Gattis made the motion to accept the amended Bylaws with the stipulation that 7.3 *"or as authorized by law"* would be investigated further as to what law. Board Member Newhouse seconded the motion. Motion passed unanimously.

9. Consider and act upon Well Monitoring Contract

General Manager Satterwhite provided background information to the Board. In order to begin bringing wells into the District's monitoring plan, it has been recommended by the District's legal counsel to have a letter agreement in place that indemnifies both parties and presents a clear understanding of what we intend to do by collecting the data. Board Member Newhouse made the motion authorizing the execution of the Letter Agreement with well owners that the District staff identifies as candidates for our water level monitoring network. Board Member Wortham seconded the motion. Motion passed unanimously.

10. Update and possible action regarding the process for the development of Desired Future Conditions

Nothing new to report.

11. Consider and act upon a contract with North Texas Groundwater Conservation District and INTERA, Inc. for developing a Water Well Management System for the District

General Manager Satterwhite provided background information to the Board. At the February Board Meeting the Board subsequently selected INTERA and authorized the staff to begin developing a scope of work and contract. The contract is for a total of \$167,000, which would be divided equally between the District and NTGCD. This contract includes all the necessary work to have fully operational geodatabase. The estimated annual hosting cost of \$500 would be split equally between the Districts. The Board discussed the contract. Board Member Latham made a motion to accept the contract. Board Member Newhouse seconded the motion. Motion passed unanimously.

12. Consider and act upon an Interlocal Agreement with North Texas Groundwater Conservation District for joint development of a Water Well Management System

General Manager Satterwhite provided background information to the Board. In order to clarify the relationship and provide protections for both Districts during the development of the new geodatabase, the District's legal counsel recommended entering into an interlocal agreement with NTGCD. By entering into this interlocal agreement and participating in the cost sharing of a new

geodatabase, the District will receive a substantial cost reduction in the development, hosting, maintenance and any future additions that both Districts desire. NTGCD accepted this agreement at their April 11, 2017 meeting. Board Member Gattis made the motion to accept this Interlocal Agreement with North Texas Groundwater Conservation District. Board Member Gibson seconded the motion. Motion passed unanimously.

13. Consider and act upon authorizing the purchase of well caps for the District

Field Technician Wayne Parkman informed the Board that District field staff see wells that have the equipment removed and do not have a cap installed. The District staff is asking the Board to authorize the purchase of an assortment of caps so that the Field Technicians can try to make contact with the landowner while on site and offer to assist placing a cap on the well. This would help protect the aquifers by preventing surface contamination as well as deterioration of well casings. It would also save considerable administrative time.

Board Member Gattis made the motion to authorize the purchase of an assortment of caps. Board Member Latham seconded the motion. Motion passed unanimously.

14. Discuss Technical Lead job posting

General Manager Satterwhite informed the Board that during the last budget planning session, the Board authorized the hiring of an additional technical staff member in anticipation of increased workload once permitting begins. The job description was discussed by the Board.

15. Consider and act upon compliance and enforcement activities for violations of District Rules

Possible Show Cause Hearing at the next Board meeting.

16. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District

General Manager Satterwhite stated there are a total of 722 wells registered since March 31, 2017.

17. Open Quorum/discussion of new business

The Board decided not to meet in May. The next meeting will be June 22, 2017 at 2 p.m.

18. Adjourn

President Patterson declared the meeting adjourned at 3:26 p.m.

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Velma Starks
Recording Secretary

J. Daniel Wathen
Secretary-Treasurer