

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Onoway Civic Centre
Public in person attendance via zoom
Wednesday, January 19th, 2022 commencing at 9:30 a.m.

1. Call to Order
2. Agenda: a) January 19th, 2022 Regular Council Meeting Agenda
3. Minutes: p 1-5 a) November 24th, 2021 Regular Council Meeting
4. Appointments: a) 9:05 a.m. – Jim Woslyng to present documentation about his issues with the development permits issued to him, and how to relate the municipal government act and land use bylaw *(accept presentation and documentation for information)*
p 6
5. Bylaws: a) Bylaw 229-2022 Council and Committee Procedural – further to discussion at your last Council meeting, changes have been made on page 7 of this bylaw to include “open floor with gallery” session to your Council agenda. *(give 1st reading to Bylaw 229-2022 as presented (or amended); give 2nd reading to Bylaw 229-2022 as presented (or amended); give unanimous consent to consider third reading of Bylaw 229-2022 as presented (or amended); give third and final reading to Bylaw 229-2022 as presented (or amended)*
p 7-20
6. Business: a) Darwell Lagoon Commission – further to previous Commission meetings, attached is a letter and updated project report with respect to construction and operation of a sewer transmission and collection line servicing properties west of the lagoon and transporting to the lagoon site.
p 21
b) Capital Region Assessment Services Commission – please refer to the attached November 10th, 2021 email and noted agreement for the provision of Local Assessment Review Board and Composite Assessment Review Board Services for the term 2022 to 2024. The annual costs remain at \$800 for core fees plus \$0.30 per property for non members, but the costs if an actual appeal occurs have increased. *(approve agreement and authorize execution, or some other direction as given by Council at meeting time)*
p 22-34

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p 35-37

c) Brownlee LLP Emerging Trends in Municipal Law Seminar – scheduled for February 17th, 2022 in Edmonton. Seminar costs are \$185.00 for in person attendance and \$85.00 for virtual attendance, and information on hotels is included. *(authorize attendance, or accept for information)*

d) Draft 2022 Operating and Capital Budget – this budget will be presented and review at meeting time. *(that Administration make the changes to the draft 2022 Operating and Capital Budget as directed by Council at meeting time and that this revised draft budget come to the next Council meeting for further review, or some other direction as given by Council at meeting time)*

e)

f)

g)

7. Financial
separate a) Income and Expense Statement – as at December 31, 2021

8. Council Reports
a) Mayor Benford
b) Deputy Mayor Johnson
c) Councillor Woslyng

9. Chief Administrator's Report
a) Development Officer Position
b) FOIP matter – dates for submissions and completion have been extended (January 21, 2022 and July 21, 2022 respectively)
c)

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10. Information and Correspondence

- p 38-41 a) Community Peace Officer Reports for November and December 2021
- p. 42 b) Statement of Direct Deposits:
43 -November 9th, 2021 \$292.00 for Nov. FCSS funds
44 -December 7th, 2021 \$292.00 for Dec. FCSS funds
-December 23rd, 2021 \$877.00 for first quarter 2022 FCSS funding
- p45 c) Alberta Municipal Affairs – November 10th, 2021 congratulatory letter from Minister Ric McIver to Mayor and Council
- p46 d) Premier of Alberta – November 9th, 2021 congratulatory letter from Hon. Jason Kenney to Mayor Benford
- p47 e) Lac Ste. Anne Parkland – November 7th, 2021 congratulatory letter from MLA Shane Getson to Mayor Benford
- p48 f) Alberta Municipal Affairs – December 15th, 2021 congratulatory letter from Minister Ric McIver to Councillor Woslyng
- p49-53 g) Fortis Alberta – December 23rd, 2021 email and copy of the Approved FortisAlberta 2022 Distribution Rates
- p54-55 h) Town of Onoway – 2021 Organizational Meeting Results
- p56-58 i) Yellowhead Regional Library – undated congratulatory letter received November 23rd, 2021 from Chair Hendrik (Hank) Smit to Council
- p59-60 j) National Police Federation – December 8th, 2021 letter on a recent Pollara Strategic Insights Survey prior to Government of Alberta's release of the Alberta Provincial Police Service Transition Study
- k)

11. Closed Meeting Session: n/a

12. Next meeting:

13. Adjournment

Upcoming Meetings:

- Regular Council Meeting – February 16th, 2022
- Regular Council Meeting – March 16th, 2022
- Regular Council Meeting – April 20th, 2022

----- Original Message -----

Subject: January 19/22 council meeting.

From: "James Woslyng" <jamwoslyng@gmail.com>

Date: 1/7/22 1:20 pm

To: "Heather Luhtala" <administration@wildwillowenterprises.com>

Hi Heather. Could you please add me to the January 19 /22 council meeting agenda, I will need about 15 minutes to present documentation about my issues with the development permits issued to me. And how they relate to the municipal government act and our land use bylaws.

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, NOVEMBER 24, 2021
AT THE ONOWAY CIVIC CENTRE

(In-person attendance by Council and Administration and Delegations, public attendance via zoom/teleconference at this time)

PRESENT: **Council:** Mayor Sandi Benford (in person)
 Deputy Mayor Brian Johnson (in person)
 Councillor James Woslyng (joined at 9:42 a.m.)(via zoom & teleconference)(Councillor Woslyng advised he was having virtual connection issues from his location)

Administration: Wendy Wildman, Chief Administrative Officer (CAO) (in person)
 Heather Luhtala, Assistant CAO (in person)

Attendees: n/a

Appointments: 9:45 a.m. – Chief Dave Ives and Shari Ives, Onoway Regional Fire Services – Fire Department Presentation on current status and future goals of the fire services (in person)

Public at Large: 1 (via zoom)

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:32 a.m.
2.	AGENDA 142-21	MOVED by Mayor Benford that the November 24, 2021 Agenda be approved with the following additions: Under #6. Business f) November 17, 2021 Email from residents Randy and Marilyn Marta – Questions about South View g) 2022 Interim Operating and Capital Budget CARRIED
3.	MINUTES 143-21	MOVED by Deputy Mayor Johnson that the October 20, 2021 Regular Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS	9:45 a.m. – Chief Dave Ives and Shari Ives, Onoway Regional Fire Services – Fire Department Presentation on current status and future goals of the fire service Chief Dave Ives and Shari Ives left the meeting at 10:24 a.m.



SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, NOVEMBER 24, 2021
AT THE ONOWAY CIVIC CENTRE

(In-person attendance by Council and Administration and Delegations, public attendance via zoom/teleconference at this time)

	144-21	MOVED by Deputy Mayor Johnson that Council accept for information the presentation by Fire Chief Dave Ives with respect to current statistics and future fire services goals. CARRIED
5.	BYLAWS	
	145-21	Bylaw 221-2020 - Council and Committee Procedural Bylaw Discussion MOVED by Deputy Mayor Johnson that Administration draft a new bylaw to amend the Council and Council Committee Procedural Bylaw to add a clause to include an "open floor discussion with gallery" to a maximum total time limit of 15 minutes, the draft bylaw is to be presented to Council for their review at the next regular Council meeting CARRIED
	146-21	Bylaw 228-2021 – Municipal Borrowing MOVED by Deputy Mayor Johnson that Bylaw 228-2021 being a Bylaw to authorize a short-term borrowing to December 31, 2022 in the amount of \$150,000.00 for the purpose of accessing additional funding for a local emergency or urgent expenditures not included in the annual operating budget for the Summer Village of South View, be given 1 st reading. CARRIED
	147-21	MOVED by Councillor Woslyng that Bylaw 228-2021 be given second reading. CARRIED
	148-21	MOVED by Deputy Mayor Johnson that Bylaw 228-2021 be considered for third reading. CARRIED UNANIMOUSLY
	149-21	MOVED by Mayor Benford that Bylaw 228-2021 be given third and final reading. CARRIED
6.	BUSINESS	
	150-21	MOVED by Mayor Benford that the matter respecting the housing of chickens/roosters in the Summer Village of South View be deferred to the next Council meeting to allow for the gathering of further information and further consultation with the Summer Village's Development Officer. CARRIED

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SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, NOVEMBER 24, 2021
AT THE ONOWAY CIVIC CENTRE

(In-person attendance by Council and Administration and Delegations, public attendance via zoom/teleconference at this time)

	151-21	<p>Councillor Woslyng exited meeting at 10:42 a.m.</p> <p>MOVED by Deputy Mayor Johnson that Administration notify the resident at 18 Hillside Street that Council has no objection to the drainage and approach work they have requested to do between their property and the Summer Village ditch as outlined in their November 7, 2021 email.</p> <p style="text-align:right">CARRIED</p> <p>Councillor Woslyng returned to the meeting at 10:45 a.m.</p>
	152-21	<p>MOVED by Deputy Mayor Johnson that Council and Administration be authorized to attend all upcoming Darwell Lagoon Commission meetings when deemed necessary for all to do so.</p> <p style="text-align:right">CARRIED</p> <p>Councillor Woslyng exited the meeting at 10:46 a.m.</p>
	153-21	<p>MOVED by Mayor Benford that further to the request from the resident dated November 16, 2021 asking Council's consideration of utilizing the Summer Village's capital grant funding to improve the municipal storm water infrastructure, Administration advise the resident that a drainage study and work subsequent to the study was completed in the fall of 2021 and that the Summer Village plans to monitor the drainage throughout the Summer Village in the spring of 2022 to determine if additional work is required.</p> <p style="text-align:right">CARRIED</p>
	154-21	<p>MOVED by Mayor Benford that further to the letter from the Minister of Justice and Solicitor General of Alberta, Kaycee Madu, on the Alberta Provincial Police Service Transition Study, that Council and Administration be authorized to participate in any upcoming engagement sessions with respect to this study.</p> <p style="text-align:right">CARRIED</p> <p>Councillor Woslyng returned to the meeting at 10:53 a.m.</p>
	155-21	<p>MOVED by Mayor Benford that Council accept for information the November 17, 2021 email and discussion with residents Marilyn and Randy Marta regarding their questions about South View.</p> <p style="text-align:right">CARRIED</p>

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**SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, NOVEMBER 24, 2021
AT THE ONOWAY CIVIC CENTRE**

(In-person attendance by Council and Administration and Delegations, public attendance via zoom/teleconference at this time)

	156-21	MOVED by Mayor Benford that a 2022 Interim Operating & Capital Budget be approved at ½ of the 2021 Approved Operating and Capital Budget, and that this 2022 Interim Operating & Capital Budget cease to have any force and effect once the 2022 Operating and Capital Budget is approved. CARRIED
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7.	FINANCIAL 157-21	MOVED by Deputy Mayor Johnson that Council accept for information the Income and Expense Statement as of October 31, 2021 as presented. CARRIED
8.	COUNCIL REPORTS 158-21	MOVED by Deputy Mayor Johnson that Council accept for information the Council reports as presented. CARRIED
9.	CAO REPORT 159-21	MOVED by Deputy Mayor Johnson that Council accept for information the Chief Administrative Officer report as presented. CARRIED
10.	INFORMATION AND CORRESPONDENCE 160-21	MOVED by Deputy Mayor Johnson that the following information and correspondence be accepted: a) Association of Summer Villages of Alberta – October 27, 2021 letter from President Mike Pashak thanking members for their support and for re-electing him b) Community Peace Officer Reports for October 2021 c) Alberta Beach – October 20, 2021 letter on Organizational Meeting results d) Town of Onoway – Organizational Meeting results CARRIED
11.	CLOSED MEETING	n/a

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REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, NOVEMBER 24, 2021
AT THE ONOWAY CIVIC CENTRE

(In-person attendance by Council and Administration and Delegations, public attendance via zoom/teleconference at this time)

12.	NEXT MEETING	The next Regular Council meeting is scheduled for Wednesday, January 19, 2022 at 9:30 a.m. at the Onoway Civic Centre and Via Zoom.
13.	ADJOURNMENT	The meeting adjourned at 11:24 a.m.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

----- Original Message -----

Subject: January 19/22 council meeting.

From: "James Woslyng" <james.woslyng@wildwillowenterprises.com>

Date: 1/7/22 1:20 pm

To: "Heather Luhtala" <administration@wildwillowenterprises.com>

Hi Heather. Could you please add me to the January 19 /22 council meeting agenda, I will need about 15 minutes to present documentation about my issues with the development permits issued to me. And how they relate to the municipal government act and our land use bylaws.

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**A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW IN THE
PROVINCE OF ALBERTA TO REGULATE THE PROCEDURE AND
CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS.**

WHEREAS, the Council of the Summer Village of South View considers it expedient and desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council committee meetings in the Summer Village of South View;

NOW THEREFORE, the Council of the Summer Village of South View hereby enacts as follows:

Citation

1. This Bylaw may be cited as the "The Procedure Bylaw".

Definitions

2. In this bylaw:
 - a) "CAO" means the Chief Administrative Officer or their delegate, for the Summer Village of South View.
 - b) "Closed Meeting" means a part of the meeting closed to the public at which no resolution or Bylaw may be passed, except a resolution to revert to a meeting held in public.
 - c) "Council" means the Mayor and Councillors of the Summer Village of South View for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and the *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - d) "Delegation" means any person that has permission of Council or the CAO to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee.
 - e) "Deputy Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of the Mayor;
 - f) "FOIP" means the Freedom of Information and Protection of Privacy Act of Alberta.
 - g) "Mayor" shall mean the member selected by Council at the Organizational meeting to hold that position and to preside at a meeting of Council;
 - h) "Member" means a Councillor or person at large appointed by Council to a committee of Council.
 - i) "Meetings" means meetings of Council and Council committees.
 - j) "Municipality" means the Municipality of the Summer Village of South View, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;



Application

3. This bylaw applies to all members attending meetings of Council and committees established by Council of the Municipality;

Severability

4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid;

General

5. The General Duties of Council shall adhere to the duties and responsibilities contained within Section 153 of the MGA as set out in Appendix A.
6. The General Duties of the Chief Elected Official shall adhere to the duties and responsibilities contained within Section 154 of the MGA as set out in Appendix B.
7. No Member of Council shall direct or interfere with the performance of any work for the Municipality and shall seek all information through the office of the Chief Administrative Officer or their designate.
8. Members of Council shall subscribe to the Code of Conduct for Members of Council as set out in the Summer Village of South Views' Code of Conduct Bylaw.
9. A breach of any Section of this Bylaw by any Member of Council may place the Member of Council in the position of censure by Council.
10. Public Hearings held with respect to bylaws, when required or when requested by Council, will be held prior to second reading. Public Hearings shall be conducted in accordance with the procedures set out in Appendix C.

Meetings

11. The regular meetings of Council shall be established by resolution of Council at its annual organizational meeting.
12. Special meetings of Council shall be established as required by Council according to the provisions of the Municipal Government Act and the public shall be given notice.



13. Council, by resolution, may establish other Council meeting dates.
14. The meetings of Council committees shall be established by resolution of each committee and the public must be given notice or advertised as required by the provisions of the Municipal Government Act.
15. Regular meetings of Council shall begin at 9:30 a.m.
16. The times for the beginning of Council committee meetings shall be set by resolution of each committee.
17. As soon after the hour of which the meeting was called, and a quorum is present, the Mayor shall take the chair and call the meeting to order.
18. In a case where the Mayor is not in attendance within fifteen (15) minutes after the hour of which the meeting was called, and a quorum is present, the Deputy Mayor shall call the meeting to order.
19. If a quorum is not present within thirty (30) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting;
20. Recordings: Council or Council committee meetings may not be filmed or voice-recorded.
21. Other Recordings: Any other person may not use a mechanical or electronic recording device at a public Council or Council Committee Meeting or a Public Hearing. All such devices must be removed from the meeting room.
22. Recording Devices: No concealed electronic recording devices, including but not limited to cellular telephones, are permitted at any meetings.

Conduct of Meetings

23. Each member or delegate, as the case may be, shall address the chair but shall not speak until recognized by the chair.
24. The presiding officer with the approval by resolution of the members, may authorize a person in the public gallery to address members only on the topic being discussed at that time and within the time limits specified by the presiding officer.
25. A resolution does not require a seconder.
26. A resolution may be withdrawn at any time before voting subject to no objection from any member, as the case may be.

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27. The following resolutions are not debatable by members:
 - a) adjournment
 - b) to take a recess
 - c) question of privilege
 - d) point of order
 - e) to limit debate on a matter before members
 - f) on division of a question
 - g) postpone the matter to a time certain
 - h) to table the matter

28. The Mayor or presiding officer may enter into any debate and make resolutions in the same manner as any member without relinquishing the chair.

29. Where an item has been brought before Council, the same item cannot be tabled more than three times.

30. Where a matter or issue has been brought before Council, the same matter or issue cannot be heard more than three times unless there is new information be presented about the issue or matter.

31. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding chair so directs.

32. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he/she shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.

33. The Mayor or presiding officer shall preserve order and decorum and shall decide questions of order, subject to an appeal to the Council by resolution. Decisions of the presiding officer shall be final unless reversed or altered by a majority vote of members present.

34. In all cases not provided for in the proceedings of the Council, a two-thirds majority of Council shall determine to uphold the ruling of the presiding officer or not as the case may be.

35. When a motion has been made and is being considered by Council no other motion may be made and accepted, except:
 - a) a motion to refer the main question to some other person or group for consideration
 - b) a motion to amend the main question
 - c) a motion to table the main question
 - d) a motion to postpone the main question to some future time
 - e) a motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be

considered.

36. After any question is finally put by the Mayor or other presiding officer no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the presiding officer as to whether the question has been finally put shall be conclusive.
37. Any member of the Council can call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
38. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the presiding officer.
39. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The object of adjourning is to finish the business that the meeting was called to transact in the first place but which has not been completed;
40. A formal motion will be made to go to a "Closed Meeting" session, identifying Division 2 Parts 16 to 29 (Exceptions to Disclosure) of the Freedom of Information and Privacy Act. Confidential items can include items under Division 2 Parts 16 to 29 of the Freedom of Information and Privacy Act and as identified within the Municipal Government Act under Section 197, as confidential items of discussion between Council, Administration and invited persons. When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting of a council or council committee held in public. No minutes, notes, or recordings of the discussions will take place and any printed reports provided to Council will be retrieved by the CAO. After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues. Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.

Delegations

41. A person or a representative of any delegation or group of persons who wish to bring any matter to the attention of Council, or who wish to have any matter considered by Council shall address a letter or other written communication to the Council outlining the subject to be discussed. The letter shall be signed by the correct name of the writer; the address of the writer, the phone number of

the writer and, if available, the email address of the writer and delivered or mailed to the CAO. The letter must arrive by 1:00 p.m. on a business day at least nine (9) business days immediately preceding the meeting at which it is to be presented. If the person wishes to appear before Council on the matter it shall be stated in the letter.

42. Delegates shall be granted a maximum of fifteen (15) minutes to present the matter outlined in the letter. Where the presiding officer determines that additional time shall be granted to a delegation the length of the extension shall be specified and the presiding officer may limit the time. The number of times that a member or delegate may speak on the same question or resolution is three (3) times, having due regard to the importance of the matter.
43. Delegations that have not submitted a letter in accordance with section 41 may be granted a brief opportunity to outline the matter they wish to present to Council, and following that outline, the presiding officer and members shall determine if the delegation is to be granted time under section 42 to present the matter outlined.
44. Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council. Should the behaviour of a member or members of the gallery become unruly, they shall be required to leave the meeting immediately.
45. Council shall hear all delegations that have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation;

Rules of Order

46. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order";

Agenda and Order of Business

47. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. To enable the CAO to do so, all documents and notice of delegation, intended to be submitted to the Council, shall be received by the CAO not later than 1:00 p.m. on a business day at least nine (9) business days before the meeting.
48. The CAO shall place at the disposal of each member a copy of the agenda and all supporting materials not later than 4:30 p.m. four (4) business days before

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the meeting.

49. Where the deadlines in section 47 and 48 are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
50. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
 1. Call to Order
 2. Agenda Adoption
 3. Minutes Adoption
 4. Appointments (Delegations)
 5. Bylaws
 6. Business
 7. Financial
 8. Council Reports
 9. Chief Administrator's Report
 10. Information & Correspondence
 11. Open Floor Discussion with the Gallery (total max 15 minutes)
 12. Closed Meeting Session
 13. Next Meeting
 14. Adjournment
51. The order of business established in section 50 shall apply unless altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.
52. Standing Committees of Council shall be established and governed by policy or bylaw approved by Council. Where appropriate authority is delegated to a Standing Committee, such committee and its mandate shall be established by bylaw;

Recording of the Minutes

53. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
54. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.
55. After each meeting, the CAO shall prepare a statement of what was done at the meeting which will be known as the "Minutes" of the meeting. The minutes will be the written record of the proceedings of the meeting and will be a record of what was done at the meeting, and not what was said at the meeting;

Bylaws

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56. Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.
57. Every bylaw shall have three separate and distinct readings.
58. After a member has made the motion for the second reading of the bylaw Council may:
 - a) debate the substance of the bylaw; and
 - b) propose and consider amendments to the bylaw.
59. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated in the bylaw.
60. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
61. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.
62. Bylaws shall not be repealed, amended or suspended, except so far as the terms thereof themselves permit, unless it is repealed, amended or suspended by:
 - a) a Bylaw unanimously passed at a regular or special meeting of the Council at which all members thereof are present; or
 - b) a Bylaw passed at a regular meeting of Council, pursuant to a notice in writing given and openly announced at the preceding meeting of the Council and setting out the terms of the substantial effect of the proposed Bylaw.

Website

63. The Regular Council Meeting agenda will be posted on the Summer Village website prior to the Council meeting after it is prepared and distributed to Council.
64. Special Council Meeting agendas will be posted on the Summer Village website prior to the special Council meeting after it is prepared and distributed to Council.
65. Unapproved meeting minutes are to be posted on the Summer Village website within 7 business days after the meeting.
66. Approved minutes are to be posted on the Summer Village website within 3 business days after the meeting.

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67. Other items will be posted on the Summer Village website as directed by the CAO or designate.

This Bylaw repeals Bylaw No. 154 and comes into full force and effect upon third and final reading.

READ a first time this 19th day of January, 2022.

READ a second time this 19th day of January, 2022.

UNANIMOUS CONSENT to proceed to third reading this 19th day of January, 2022.

READ a third and final time this 19th day of January, 2022.

SIGNED this 19th day of January, 2022.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

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SUMMER VILLAGE OF SOUTH VIEW
APPENDIX A

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of Councillors
153

Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (a.1) to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);
- (f) to perform any other duty or function imposed on Councillors by this or any other enactment or by the council.

SA 2000 cM-26 s153;2015 c8 s17;2016 c24 s15

SUMMER VILLAGE OF SOUTH VIEW
APPENDIX B

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of chief elected official
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- (1) A chief elected official, in addition to performing the duties of a Councillor, must
 - (a) preside when in attendance at a Council meeting unless a bylaw provides that another Councillor or other person is to preside, and
 - (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.
- (2) The chief elected official is a member of all Council committees and all bodies to which Council has the right to appoint members under this Act, unless the Council provides otherwise.
- (3) Despite subsection (2), the chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.

1994 cM-26.1 s154;1995 c24 s21

SUMMER VILLAGE OF SOUTH VIEW
APPENDIX C
Public Hearing Procedure

Policy

Council may adopt a procedure for statutory public hearings.

Council shall abide by the underlying principles for statutory public hearings. The process will adhere as closely to the procedures outlined as possible although Council may adjust the process in order to accommodate a smooth flow of the proceedings provided that there is adherence to the underlying principles.

Council may follow this process for those non-statutory public hearings on issues that Council determines would benefit from public input.

Public Hearing Principles

These principles shall apply only to the process for bylaws or resolutions that require a public hearing or that Council determines would benefit from a public hearing, and not to other bylaws or resolutions.

1. Council shall hear any person, group of persons, or persons representing them, who claims to be affected by a proposed bylaw or resolution and who has complied with the procedures outlined by Council.
2. Council, by majority vote, may decide to hear from any person other than those outlined in principle number 1.
3. The public hearing shall be held at a regular or special meeting of Council.
4. The public hearing shall be held before second reading of a bylaw or before Council votes on a resolution.
5. After the public hearing, Council may pass the bylaw or resolution, or make any amendments that it considers necessary.
6. If Council determines that the amendments to a bylaw or resolution that requires a statutory public hearing have changed the intent of the bylaw, Council shall re-advertise the public hearing, and commence with first reading of the bylaw again.

Public Hearing Procedures

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Definitions

1. "Chairman" refers to the Presiding Officer officiating the Public Hearing
2. "Secretary" refers to the CAO or his/her designate

SUMMER VILLAGE OF SOUTH VIEW PUBLIC HEARING

Date Time

Bylaw #

INTRODUCTION & PROCEDURES

- 1 (Chairman) "The following Public Hearing is held pursuant to the Municipal Government Act"
- 2 (Chairman) "The following rules of conduct will be followed during the Public Hearing:"
Presentation should be brief and to the point
The order of presentation shall be
 - o Entry of written submission
 - o Comments from the ****
 - o Those supporting the Bylaw
 - o Those opposing the Bylaw
 - o Any other person deemed to be affected by the BylawThe Public Hearing purpose is "to receive comments from any interested parties on the proposed Bylaws"

"I hereby declare the Public Hearing relating to Bylaw **** open"

- 3 (Secretary) "The purpose of Bylaw **** is to amend ***.

First Reading was given to Bylaw **** on (insert date) •

Notice of this Public Hearing was advertised on the website, on the (insert various method of advertising) in the week of (insert date)

The following written comments have been received to (insert d-ate)

- 4 (Chairman) "Are there any late written submissions relating to the Bylaw?"

(Note: If there are any, the secretary to read letter into record) "Comments from the **** Department"

"Is there anyone who supports the Bylaw and wishes to speak?" "Is there anyone who opposes the Bylaw and wishes to speak?"

"Is there anyone deemed to be affected by the Bylaw and wishes to speak?"

- 5 (Chairman) "Are there any further comments from the **** Dept."

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- 6 (Chairman) "Do the Councilors have any further questions"
- 7 (Chairman) "If not, I hereby declare this Public Hearing relating to Bylaw
**** be closed and will adjourn this Public Hearing."

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DARWELL LAGOON COMMISSION

Box 219

Sangudo, Alberta T0E 2A0

Phone: (780) 785-3411 or 1-866-880-5722

Ms. Sandi Benford
Mayor
Summer Village of Southview
Box 8
Alberta Beach, AB
T0E 1V0

e-mail: administration@wildwillowenterprises.com

Dear Ms. Benford:

Re: Darwell Transmission Line Phase C – Lake Isle

The Darwell Lagoon Commission has been reviewing and evaluating the potential of a wastewater collection and transmission system that may serve the Summer Villages and various subdivisions within Lac Ste. Anne County around Lake Isle. The Commission invites you and your Council to an information meeting to review the concepts developed to date, potential costs of the systems, potential grants for the system, potential costs to the end user (your residents), and a potential "path forward" for any project.

The information meeting will be held Thursday, December 9, 2021, at 9:30 am in the Lac Ste. Anne County Council Chambers in Sangudo. This will be a lengthy discussion meeting and lunch will be bought in for the participants. Please confirm your list of attendees with Trinity Hindes via email thindes@lsac.ca or telephone (780)785-3411.

Respectfully,



Joe Blakeman
Chair
Darwell Lagoon Commission

Cc: Darwell Lagoon Commission
JD/th

21

----- Original Message -----

Subject: CRASC ARB AGREEMENT 2022-2024 - PARTICIPANT

From: "Richard Barham" <richard.barham@crasc.ca>

Date: 11/10/21 3:05 pm

To: undisclosed-recipients;;

Dear CRASC ARB PARTICIPANT:

Please find attached an electronic copy in PDF format of CRASC's Service Agreement to continue to provide Assessment Review Board Services to your municipality(ies) for the years 2022-2024, along with an important explanatory letter.

Please open and follow the instructions in the letter.

The more significant changes in the new agreement are shown below:

Para 4e Responsibility for providing hearing facilities

Para 5 Changes in fees

Schedule "A", Para 2 Changes in fees

Thank you for your attention to this matter and we look forward to serving your ARB needs for a further 3 year term.

Regards,

Richard Barham

--

Richard Barham

Finance Officer

Capital Region Assessment Services Commission (CRASC)

11810 Kingsway Avenue

Edmonton, AB T5G 0X5

Tel: 780 482 1451

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CAPITAL REGION ASSESSMENT SERVICES COMMISSION
11810 Kingsway, Edmonton, Alberta, T5G 0X5
TEL: 780 482 1451 EMAIL: richard.barham@crasc.ca

1 November 2021

Dear CRASC ARB PARTICIPANT:

Please find attached an electronic copy in PDF format of CRASC's Service Agreement to continue to provide Assessment Review Board Services to your municipality(ies) for the years 2022 to 2024.

We have made some changes from the expiring 2019-2021 agreement, primarily to better clarify the obligations of the Commission and the Participants; also to adjust the fees that CRASC will charge.

For each CRASC ARB PARTICIPANT that you administer, would you please follow the instructions below:

1. Print out ONE copy of the Agreement.
2. Complete the following sections of the Agreement:
 - Page 1, Print the Name of your municipality on the line immediately above (the "Participant").
 - Page 8, Complete all information lines under PARTICIPANT'S SERVICE ADDRESS.
3. Make a copy of the above, semi-completed Agreement.
4. For BOTH Agreements - Page 6, Complete all sections under the heading THE PARTICIPANT. This will result in both copies bearing ORIGINAL signatures.
5. Return BOTH Agreements by mail to Richard Barham, Finance Officer, at the mailing address above.

On receipt of your signed Agreements, the Commission will sign both Agreements and return one to you for your records and retain the other on our files for our records.

Please direct any questions to me at richard.barham@crasc.ca.

Thank you for your attention to this matter and we look forward to serving your ARB needs for a further 3 year term.

Richard Barham
Finance Officer
CRASC

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Capital Region Assessment Services Commission



**PARTICIPANT
MEMORANDUM OF AGREEMENT
2022 - 2024**

**LOCAL ASSESSMENT REVIEW BOARDS
and
COMPOSITE ASSESSMENT REVIEW BOARDS**

1 January 2022

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MEMORANDUM OF AGREEMENT

made between

CAPITAL REGION ASSESSMENT SERVICES COMMISSION
(the "Commission")

and

(the "Participant")

WHEREAS the Commission will provide specific administrative and financial services relating to Assessment Review Boards to the Participant;

AND WHEREAS the Commission and the Participant have reached agreement with respect to the terms and conditions under which the Commission will provide such administrative and financial services to the Participant;

NOW THEREFORE the Commission and the Participant agree as follows:

1. DEFINITIONS

- a. "Board" means the Board of Directors of the Capital Region Assessment Services Commission.
- b. "Commission" means the Capital Region Assessment Services Commission.
- c. "Fiscal Year" means 1st of January to 31st of December.
- d. "Participant" and "Municipality" mean a municipal authority NOT listed in the Appendix to Alberta Regulation 77/96, as amended from time to time; and which has engaged the services of the Commission to provide specific administrative and financial services relating to Assessment Review Boards.

- e. **“Panellist”** means an individual who is accredited by the Alberta Land & Property Rights Tribunal (“LPRT”) to hear Assessment Complaints.
- f. **“Assessment Review Board”** and **“ARB”** mean either the Local Assessment Review Board (“LARB”) or the Composite Assessment Review Board (“CARB”).
- g. **“Assessment Clerk”** means an individual who is accredited by the Alberta LPRT to perform assessment clerk services.
- h. **“Term”** means the term of this agreement as set forth in Section 2.

2. **TERM**

The term of this agreement is as specified in Schedule “A” hereto. The Term may be extended by an agreement in writing between the parties hereto before the end of the Term, failing which the agreement shall terminate at the end of the Term without notice by either party to the other and without additional compensation from the Participant to the Commission.

3. **OBLIGATIONS of the COMMISSION**

The Commission will provide a full ARB administration service from receipt of Complaint forms through to distribution of the hearing decisions, including, but not limited to:

- a. receiving Complaint forms from the Participant, acknowledging their receipt, setting up hearings, preparing and distributing Notices of Hearings, attending each hearing and distributing the decision.
- b. maintaining a Panellist pool sufficient to respond to the Participant’s requirements for Assessment Review Board hearings.
- c. annually providing the Participant with:
 - i. a list of Commission approved Panellists from which the Commission can draw to fill its hearing needs;
 - ii. the name of the chair of the LARB and CARB;
 - iii. the name of the Assessment Clerk of the LARB and CARB.

- d. apprising the Participant of such information relevant and necessary for the performance of its legislated duties and responsibilities with respect to Assessment Review Boards.
- e. providing an Assessment Clerk at Assessment Review Board hearings, unless the Participant informs the Commission of its wish to provide its own Assessment Clerk.
- f. assisting the Panellists to prepare a written decision from each hearing and distributing the decision to the appropriate parties. *NOTE - The decisions, reasons therefore and the writing of the decision are the responsibility of the hearing panellists. The clerk will provide only administrative and clerical assistance to this function.*
- g. preparing, and distributing to the Participant, appropriate administrative and operating policies and procedures relating to Assessment Review Boards.
- h. annually meeting with the Panellists to review activities and ensure that the Panellists are current with respect to Assessment Review Board hearing information.

Panellist Nominations:

While it is the policy of the Commission to, wherever possible, draw its pool of panellists only from its members; from time to time the Commission may contact Participants seeking nominations of suitable individuals who may be appointed as potential Panellists so that an acceptable pool of accredited Panellists can be maintained. The determination of the Panellist pool rests solely with the Commission.

Should the Commission decide to accept the Participant's nominee, the Commission will contact the Participant's nominee to outline the requirements for being considered as a Panellist and inform the nominee of pending training and accreditation requirements and opportunities. Upon successful accreditation, the nominee will be entered on the Commission's Panellist pool registry as maintained by the Commission.

4. OBLIGATIONS of the PARTICIPANT

The Participant will cooperate with the Commission to ensure the smooth running of the Commission's ARB practices and procedures, including, but not limited to:

- a. at the commencement of each year of this agreement (and no later than the 15th of February of each year), the Participant will provide to the Commission its total parcel count as at the 1st of January of each year. *NOTE - This parcel count will be used to calculate the total per parcel fees due in accordance with Schedule "A" to this agreement.*
- b. annually appointing to the LARB and CARB the list of Commission Panellists, the name of the chair and the name of the Assessment Clerk, provided to the Participant by the Commission each year. *NOTE - The Commission draws from only its own designated pool of Panellists to sit on Commission administered hearings.*
- c. providing the Commission with immediate notification by email when an Assessment Review Board Complaint has been filed with the Participant.
- d. for each complaint, promptly scanning and emailing the following to the Commission: (*IMPORTANT - Where the following documentation contains colour, the document should be scanned in colour.*)
 - Assessment Review Board Complaint form
 - Assessment Complaints Agent Authorization form - if appropriate
 - Proof of payment of applicable complaint fee
 - All other documentation provided by the complainant accompanying the ARB Complaint form
 - Copy of the assessment notice or combined assessment/tax notice that is the subject of the complaint
 - Confirmation of the date that the complaint was received by the Participant and that the complaint was received within the deadline for submission of complaints.
- e. when requested by the Commission, providing a suitable meeting room or other means of facilitating a hearing (e.g. setting up, providing and hosting suitable videoconference and/or teleconference facilities) for the Assessment Review Board hearing without charge to the Commission. The decision regarding how the hearing will take place, e.g in person, by video/teleconference or by other means will be at the sole discretion of the Commission.

5. FEES and EXPENSES

Each year the Board will review the budget for Assessment Review Board services and will establish such fees as it deems appropriate. Annually, the Participant will

be informed as to what the forthcoming year's fees will be. Effective at the commencement of this Agreement, these approved fees and expenses are as shown in Schedule "A" and they will remain in effect for the remaining years of this agreement unless changed by the Board.

The Commission will invoice each Participant for the applicable fees and expenses listed in Schedule "A" and the Participant will pay those invoices in a timely manner.

Should the Board change the fees in Schedule "A", the Participant has the option to withdraw from this agreement within 30 days from the latter of the date of the change(s) coming into effect and the Participant being informed of the change(s).

6. PARTICIPANT INFORMATION

All Participant information relating to the Assessment Review Board complaints is deemed the property of the Participant.

Other than for the proper functioning of the Assessment Review Board process, the Commission will not disclose or make known to any person the Participant information or any matter or thing which comes to the knowledge of or is disclosed to the Commission by reason of this Agreement and shall retain all such knowledge as confidential, unless the Commission is required by law, or is expressly authorized by the Participant in writing, to disclose or make known the knowledge.

Where Participant information, whether paper or electronic, is in the temporary possession or control of the Commission, the Commission will ensure the security and safety of all data and allow only authorized access to the Participant information.

7. TERMINATION

A Participant shall be entitled to terminate this agreement upon six (6) months written notice together with payment of the annual fees for the balance of the Term.

The Commission reserves the right to terminate this agreement upon six (6) months written notice to the Participant.

8. SURVIVAL

The provisions of this agreement, which by their context are meant to survive the expiry or earlier termination of this agreement, shall so survive for the benefit of the party relying upon the same.

9. NOTICE

Whether or not so stipulated herein, all notices, communication, requests and statements required or permitted hereunder shall be in writing.

10. ASSIGNMENT

This agreement or any rights arising out of this agreement shall not be assigned by either party hereto without the other party's prior written consent, which consent shall not be arbitrarily withheld.

11. ENTIRE AGREEMENT

This agreement represents the entire agreement between the parties with respect to the subject matter hereof.

12. AMENDMENTS

This agreement can be modified, amended or assigned only by a written instrument duly executed by the parties.

IN WITNESS WHEREOF the parties hereto have executed this agreement by the hands of their respective, properly authorized officers, on their behalf.

THE COMMISSION: CAPITAL REGION ASSESSMENT SERVICES
COMMISSION

Per: _____ , 202
Authorized Signature Name Date

THE PARTICIPANT: _____
Name of Participant

Per: _____ , 202
Authorized Signature Name Date

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SCHEDULE "A"

TERM of AGREEMENT

The Term of this agreement is for the period from 1 January 2022 to 31 December 2024.

FEES and EXPENSES

The compensation payable by the Participant to the Commission for its performance of this agreement is as follows:

1. Annual Fees per Participant - Per Fiscal Year

- a. Core fee of \$800, plus;
- b. Per parcel fee of \$0.30, based on the total number of the Participant's parcels that are eligible to have a LARB or CARB complaint filed on them, as at 1 January of each year of the agreement. *(Do not include DIP, Linear, Exempt, Municipal Owned and similar parcels)*

2. Hearing Fees - Per Hearing

Assessment Review Board Hearing Fees are chargeable to the Participant for each hearing day or part day and depend on the services provided to the Participant for each hearing. Not all fees may be chargeable for every hearing.

- a. **Hearing:**
 - \$800 for each LARB hearing day or part day.
 - \$800 for each CARB hearing day or part day.
- b. **Panellist:**
 - \$175 per Panellist for each hearing day or part day and associated travel time that do not exceed four (4) hours.
 - \$300 per Panellist for each hearing day or part day and associated travel time that exceed four (4) hours and do not exceed eight (8) hours.

\$450 per Panellist for each hearing day or part day and associated travel time that exceed eight (8) hours.

- c. **Presiding Officer:** \$225 per Presiding Officer for each hearing day or part day and associated travel time that do not exceed four (4) hours.

\$400 per Presiding Officer for each hearing day or part day and associated travel time that exceed four (4) hours and do not exceed eight (8) hours.

\$600 per Presiding Officer for each hearing day or part day and associated travel time that exceed eight (8) hours.

- d. **Assessment Clerk:** \$800 for each hearing day or part day where the Commission provides an Assessment Clerk.

3. **Hearing Expenses**

Travel and subsistence expenses are chargeable to the Participant for each hearing. These are based on the rates established from time to time by the Government of Alberta for its Boards, Agencies and Commissions.

COMMISSION'S SERVICE ADDRESS

The Commission's address for service of notices is:

Capital Region Assessment Services Commission
11810 Kingsway
Edmonton, Alberta T5G 0X5

Telephone: 780-451-4191
Email: info@crasc.ca

PARTICIPANT'S SERVICE ADDRESS

The Participant's address for service of notices is:

Name of municipality _____

Contact name _____

Address 1 _____

Address 2 _____

City _____

Postal Code _____

Telephone: _____

Email: _____

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From: Thompson, Prescilla <pthompson@brownleelaw.com>
Sent: December 16, 2021 1:52 PM
To: 'cao@onoway.ca'
Subject: Save the Date: 2022 Brownlee LLP Emerging Trends in Municipal Law



SAVE THE DATE

EMERGING TRENDS IN MUNICIPAL LAW

The trends you need to know
for your community to grow

Calgary	February 10, 2022	Virtual Option Also Available
Edmonton	February 17, 2022	

BrownleeLaw.com

Dear Wendy,

You are invited to join us this February for our annual **Emerging Trends in Municipal Law** seminar featuring topics curated for our elected and administrative municipal clients.

Emerging Trends in Municipal Law will be held in-person in Calgary and Edmonton – and we are excited to announce that we will also offer a live-stream option if you are unable to attend in person.

The following topics will be featured at both sessions: employment law in the time of Covid, privacy and freedom to information issues, how to manage legal matters, municipal tax powers, conflicting fiduciary obligations, case and legislative updates, and a Q&A bear pit session where our lawyers will answer your questions.

Details:

Emerging Trends in Municipal Law - Calgary

Date: Thursday, February 10, 2022

Time: 8:30 a.m. – 3:30 p.m.

Location: Best Western Premier Calgary Plaza Hotel & Conference Centre

Address: 1316 - 33 St. NE, Calgary

Discounted room rates are available at the Best Western Premier Calgary Plaza Hotel from \$125 for double occupancy, only available until **January 10, 2022**.

35

Call 1.403.248.8888 and quote Brownlee LLP-MAIN or [click here](#) to book.

Emerging Trends in Municipal Law - Edmonton

Date: Thursday, February 17, 2022

Time: 8:30 a.m. – 3:30 p.m.

Location: Edmonton Expo Centre

Address: 7515 - 118 Ave. NW, Edmonton

Discounted room rates are available at the Sutton Place Hotel from \$129 a night. Only available until **January 28, 2022**. Call 1.800.SANDMAN and quote BROWNLEE2022 or [click here](#) to book.

More information, including costs, additional details about the topics, and live-stream availability, will be provided in the near future.

We hope you can join us!

Brownlee LLP



PRESCILLA THOMPSON | MARKETING ASSISTANT | BROWNLEE LLP

PRONOUNS: SHE/HER/HERS

MARKETING

m. 780-497-4800 | d. 780-970-5739 | f. 780-424-3254 | pthompson@brownleelaw.com

2200 COMMERCE PLACE | 10155 - 102 STREET | EDMONTON, AB T5J 4G8

Toll-Free. 800-661-9069 | www.brownleelaw.com

To help limit the spread of the COVID-19, the Brownlee LLP Edmonton and Calgary offices are closed to the public. Email, telephone, and video conferencing, including Zoom and Skype are the primary channels of communication for our clients with their lawyer instead of in-person meetings. Please refer to our [COVID-19 resource page](#) that features articles written by our lawyers that examine how COVID-19 is affecting different industries and municipalities.

Brownlee LLP would like the opportunity to send you invitations and legal news electronically. Please give us your permission by [clicking here](#).

This information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. Attachment to this E-mail may contain viruses that could damage your computer system. We do not accept liability for any damage which may result from software viruses. If you received this in error, please contact the sender and delete or destroy this message and any copies.



EMERGING TRENDS IN MUNICIPAL LAW

The trends you need to know
for your community to grow

Calgary | February 10, 2022 | Virtual Option
Edmonton | February 17, 2022 | on Both Dates

Topics include:

- Employment Law in the Time of COVID
- Privacy and Freedom to Information Issues
- How to Manage Legal Matters
- Municipal Tax Powers, Conflicting Fiduciary Obligations
- Case and Legislative Updates
- Q&A bear pit session where our lawyers will answer your questions.

In-person Registration \$185 + GST

Virtual Registration \$85 + GST

Event is by invitation only.

[CLICK HERE](#)
to Register for February 10, 2022

[CLICK HERE](#)
to Register for February 17, 2022

BrownleeLaw.com

Dear Wendy,

You are invited to join us this February for our annual **Emerging Trends in Municipal Law** seminar featuring topics curated for our elected and administrative municipal clients.

Emerging Trends in Municipal Law will be held in-person in Calgary and Edmonton – and we will also offer a live-stream option if you are unable to attend in person.

The following topics will be featured at both sessions: employment law in the time of COVID, privacy and freedom to information issues, how to manage legal matters, municipal tax powers, conflicting fiduciary obligations, case and legislative updates, and a Q&A bear pit session where our lawyers will answer your questions.

In-person Registration \$185 + GST

Virtual Registration \$85 + GST

If we must switch to an entirely virtual event due to COVID, we will issue refunds or transfer in-person registrations to virtual tickets and refund the difference.

Details:

Emerging Trends in Municipal Law - Calgary

Date: Thursday, February 10, 2022

Time: 8:30 am – 3:30 pm reception to follow

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Town of Mayerthorpe

Report Title : SOUTHVIEW DAILY EVENTS
Report Range 11/1/2021 12:00 am to 11/30/2021 11:59 pm

Daily Event Log Report

Date: 2021/11/02

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/11/02 1200

Event End: 2021/11/02 1330

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE CHECKING SECURITY OF RESIDENCES, RADAR ON WEST END OF VILLAGE AND HANDHELD RADAR ON SIDE STREET AT EAST END OF VILLAGE

RECEIVED
JAN 11 2022

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2021/11/20

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/11/20 1430

Event End: 2021/11/20 1600

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROL VILLAGE ROADS CHECKING ON RESIDENCES, PRETTY SNOWY DAY AND QUIET, ONE FELLA OUT WALKING A DOG AND ONE VEHICLE

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

38

Date: 2021/11/24

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/11/24 1330

Event End: 2021/11/24 1500

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROL VILLAGE ROADS AND RADAR ON WEST END FOR INCOMING TRAFFIC, THEN ON SIDE ROAD DOING HANDHELD RADAR HIDING FROM TRAFFIC ON MAIN ROAD. SPOKE WITH RESIDENT ON LAKEVIEW DRIVE ABOUT CLEARING SNOW ON MUNICIPAL ROAD

Total Group Events: 1

Total Time on Events:

0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Total Report Events: 3

39

Town of Mayerthorpe

Report Title : SOUTHVIEW DAILY EVENTS
Report Range 12/1/2021 12:00 am to 12/31/2021 11:59 pm

Daily Event Log Report

Date: 2021/12/04

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2021/12/04 1300 **Event End:** 2021/12/04 1430
Event: GENERAL PATROL
Location: SOUTHVIEW
Specific Location: SUMMER VILLAGE
Notes: PATROL SUMMER VILLAGE ROADWAYS CHECKING SECURITY OF HOMES AND RADAR ON MAIN ROADABOUT HALFWAY THROUGH THE VILLAGE TO CATCH BOTH DIRECTIONS OF TRAFFIC, QUIET TRAFFIC DAY BUT A FEW VEHICLES FOLLOWING THE SPEED LIMITS

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2021/12/18

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2021/12/18 1500 **Event End:** 2021/12/18 1630
Event: GENERAL PATROL
Location: SOUTHVIEW
Specific Location: SUMMER VILLAGE
Notes: PATROL SUMMER VILLAGE ROADS CHECKING SECURITY OF HOMES, RADAR ON WEST END AND SIDE STREET ON EAST END WITH HANDHELD RADAR, ONLY A COUPLE VEHICLES THROUGH

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

40

Total Events By Date: 1

Date: 2021/12/22

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2021/12/22 1330

Event End: 2021/12/22 1500

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED VILLAGE CHECKING SECURITY OF HOMES ON A SNOWY DAY, NO TRAFFIC EXCEPT FOR 2 SEPTIC TRUCKS AND GARBAGE TRUCK. RADAR ON MAIN ROAD

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Total Report Events: 3

(41)

VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SOUTH VIFW			09-Nov-2021	
DEPOSITED AT BANK:		DEPOSIT NO	DATE	AMOUNT
BRANCH:	ACCOUNT:	2001932036	09-Nov-2021	\$292.00
TOTAL				\$292.00

DEPOSIT NO: 2001932036		DEPOSIT DATE: 09-Nov-2021		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1902256103	FCSS NOVEMBER PAYMENT	095261319FCS1121	\$292.00	
	Total Payment From CASS For Inquiries Call 826 468 4314			\$292.00
DEPOSIT TOTAL			\$292.00	

JCA7032976 E D

02862

SUMMER VILLAGE OF SOUTH VIEW
PO BOX 8
ALBERTA BEACH, AB
T0E 0A0

42

JCA7032976-0005723-02862-0001-0001-00-

VENDOR SUMMER VILLAGE OF SOUTH VIEW		VENDOR ID	DATE ISSUED 07-Dec-2021	
DEPOSITED AT BANK:		DEPOSIT NO	DATE	AMOUNT
BRANCH:	ACCOUNT:	2002207550	07-Dec-2021	\$292.00
TOTAL				\$292.00

DEPOSIT NO: 2002207550		DEPOSIT DATE: 07-Dec-2021		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1902568194	FCSS DECEMBER PAYMENT	095261319FCS1221	\$292.00	
	Total Payment From C&SS For Inquiries Call 825 468 4314			\$292.00
DEPOSIT TOTAL				\$292.00

DEC 16 2021

JCA7107113-0006587-03284-0001-0001-00-

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03284

SUMMER VILLAGE OF SOUTH VIEW
PO BOX 8
ALBERTA BEACH, AB
T0E 0A0

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VENDOR		VENDOR ID		DATE ISSUED	
SUMMER VILLAGE OF SOUTH VIEW				23-Dec-2021	
DEPOSITED AT BANK:		DEPOSIT NO	DATE	AMOUNT	
BRANCH:	ACCOUNT:	2002430665	23-Dec-2021	\$877.00	
				TOTAL	\$877.00

DEPOSIT NO: 2002430665		DEPOSIT DATE: 23-Dec-2021		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1902820831		FCPAY0031149	\$877.00	
	Total Payment From C&S For Inquiries Call 825 488 4314			\$877.00
			DEPOSIT TOTAL \$877.00	

RECEIVED
JAN 04 2022



JCA7159740-0005587 02794-0001-0001-00-

JCA7159740 E D

02794

SUMMER VILLAGE OF SOUTH VIEW
PO BOX 8
ALBERTA BEACH, AB
T0E 0A0



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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR106789

November 10, 2021

Her Worship Sandra (Sandi) Benford
Mayor
Summer Village of South View
PO Box 8
Alberta Beach, AB T0E 0A0

Dear Mayor Benford and Council,

Congratulations on your election to office and choosing to serve as an elected official for the Summer Village of South View.

Our government looks forward to working with you to make life better for Albertans. As our economy recovers, there are many opportunities for us to collaborate on shared priorities like jobs and public safety, and making sure Albertans have access to strong public services they can count on, like transportation, infrastructure, parks and libraries.

It is an honour and privilege to serve Albertans in elected office. As elected officials, we strive to act with integrity, to work openly and transparently, and to actively demonstrate our democratic accountability to Albertans. This is fundamental to our success as stewards in managing the affairs of our offices and in achieving demonstrable results for our communities.

Once again, I extend my congratulations and thanks for your willingness to participate in our democratic process and for your commitment to Albertans. I wish you all the best in this new term of office, and look forward to meeting and working with you to provide good government, improve our communities, and faithfully serve the needs of Albertans.

Sincerely,

Ric McIver
Minister

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Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

November 9, 2021

Her Worship Sandra (Sandi) Benford
Mayor
Summer Village of South View
PO Box 8
Alberta Beach AB T0E 0A0

Dear Mayor Benford:

On behalf of the Government of Alberta, I would like to offer you sincere congratulations on your recent election as Mayor of the Summer Village of South View. You are now fortunate to lead a truly great Alberta community!

The Summer Village of South View and our entire province have been through several challenging years. Our economy still has not fully recovered from the 2015 economic downturn, the impact of which was magnified by last year's global COVID-19 recession and energy price collapse. Despite these challenges, Albertans have continued to demonstrate true resilience, and our province's greatest strength—a deep and abiding entrepreneurial culture.

Thanks in part to the determination of Albertans, we are experiencing a remarkable economic recovery across our province. With historic new investments across our economy, Alberta is now leading Canada in economic and job growth, and we are projected to continue the momentum in 2022. It is critical that we work together to continue this exciting progress so that those who have experienced so much adversity in recent years can fully participate in the current and coming recovery.

I very much look forward to working with you, your administration, and the Summer Village of South View Council toward this end. Whatever political differences may exist, we all serve the same citizens who broadly share the same aspirations: the opportunity to achieve their potential through a strong economy, in a safe community with a high quality of life. You have my commitment to seek solutions together in a respectful and collaborative way. I am excited to meet with you in the weeks ahead to identify common goals and areas in which we can get real results for your residents, and for all Albertans.

With best of luck for a successful mandate as mayor, I remain

Yours sincerely,

Hon Jason Kenney PC MLA
Premier of Alberta

cc: Honourable Ric McIver, Minister of Municipal Affairs

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LEGISLATIVE ASSEMBLY
ALBERTA

Shane Getson, MLA
Lac Ste. Anne-Parkland

November 7, 2021

Dear Sandi Benford,

I wanted to take a moment to congratulate you and your council on your election campaign and victory!

It is not without careful consideration that anyone steps forward for public office with the numerous challenges that we are facing as a region, and as a province at this current time, and I sincerely thank you for doing just that, to be there for the electorate.

As the MLA for Lac Ste Anne – Parkland, I truly appreciate the sacrifice you have made to pursue your passion for public service and look forward to working with you in the months ahead. Please do not hesitate to reach out to our office at your earliest available opportunity at either (780) 967-0760 or lacesteanne.parkland@assembly.ab.ca. so that we may arrange a time to meet, and to renew our work together.

Best regards,

Shane Getson, MLA

MLA Lac Ste Anne/Parkland

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

RECEIVED
JAN 04 2022

December 15, 2021

AR107366

Councillor James Woslyng
Summer Village of South View
PO Box 8
Alberta Beach AB T0E 0A0

Dear Councillor Woslyng:

I hope this letter finds you well.

First, my sincere congratulations on your election. This may, on some days, be both the best job and the worst job you will ever have. The trust that your constituents have placed in you should be taken with a heavy dose of reverence and respect for the important role you now have. I wish you the best of luck in accomplishing your mandate, and want you to know that my team and I are ready and able to help you and your fellow elected officials if you need advice, guidance, or simply a sounding board. Let me also say that after nearly 20 years of elected life, I feel incredibly fortunate and would not want to have been doing anything else.

Second, I hope that the Alberta Municipalities conference left you energized and ready to get to work. If we did not get a chance to run into each other then, please know that I look forward to an opportunity to hear directly from you, any advice or information you have to offer.

Lastly, I want to wish you and your family a very Merry Christmas and happy holidays. Now that the election is over, I hope you take time to rest, relax, and make sure you're ready to hit the ground running in the New Year.

Thank you for stepping up to perform public service. I am confident you will find serving Albertans a rewarding experience, and that you will change life for the better for your constituents.

Sincerely,

Ric McIver
Minister

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----- Original Message -----

Subject: RE: Approved FortisAlberta 2022 Distribution Rates

From: "Stakeholder Relations Team" <stakeholderrelations@fortisalberta.com>

Date: 12/23/21 3:02 pm

To:

Cc: "Smith, Nicole" <nicole.smith@fortisalberta.com>, "Hunka, Dave" <dave.hunka@fortisalberta.com>

Good afternoon,

Attached please find a copy of the Approved FortisAlberta 2022 Distribution Rates letter.

Please feel free to contact your Stakeholder Relations Manager should you have any additional questions or require additional information.

Thank you,

Kelsey

Kelsey Nixon | Stakeholder Relations Advisor, Key Accounts

FortisAlberta | 100 Chippewa Road, Sherwood Park, T8A 4H4 | p: 780-464-8859 | c: 587-591-4716

**FORTIS
ALBERTA**



We are FortisAlberta. We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

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December 23, 2022

RE: Approved FortisAlberta 2022 Distribution Rates

As a follow up to our correspondence in September 2021, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for its distribution rates, effective January 1, 2022. In addition, the AUC has approved the Alberta Electric System Operator (AESO) 2022 tariff resulting in adjustments to the Base Transmission Adjustment Rider, the Quarterly Transmission Adjustment Rider and Balancing Pool Allocation. FortisAlberta collects and flows through all transmission and Balancing Pool costs billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached charts illustrate the estimated percentages and average changes for each rate class based on estimated consumption and demand between December 2021 and January 2022 on a distribution rate only basis and a bundled bill basis from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you received in September, as it reflects the transmission rate rider adjustments. Additionally, in January most quotation packages will now breakdown project costs into three categories which are Construction (Labour, Equipment & Services), Materials and Engineering (Project Management & Administrative).

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in black ink that reads "Dave Hunka".

Dave Hunka
Manager, Municipalities
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

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**2022 Approved Rates
Average Monthly Bill Impacts by Rate Class
DISTRIBUTION ONLY**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$32.15	\$34.23	\$2.08	6.5%
11	Residential	640 kWh		\$40.07	\$43.61	\$3.54	8.8%
		1200 kWh		\$53.12	\$59.07	\$5.95	11.2%
		900 kWh	5 kVA	\$85.06	\$84.09	-\$0.97	-1.1%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$155.79	\$163.10	\$7.31	4.7%
		7,500 kWh	25 kVA	\$368.00	\$467.62	\$99.62	27.1%
		700 kWh	10 kVA	\$155.79	\$175.92	\$20.13	12.9%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$297.26	\$334.24	\$36.98	12.4%
		15,000 kWh	60 kVA	\$863.13	\$960.27	\$97.14	11.3%
		6,000 kWh	20 kW	\$788.22	\$955.87	\$167.65	21.3%
26	Fortis Alberta Irrigation	14,518 kWh	33 kW	\$1,338.94	\$1,569.54	\$230.60	17.2%
	*Seasonal bill impact	45,000 kWh	100 kW	\$4,053.98	\$4,732.32	\$678.34	16.7%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$2,327.79	\$2,454.03	\$126.24	5.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,462.13	\$1,540.42	\$78.29	5.4%
		Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.					
		1,083 kWh	5 kW	\$73.59	\$81.57	\$7.98	10.8%
41	Small General Service	2,165 kWh	10 kW	\$130.52	\$135.17	\$4.65	3.6%
		10,825 kWh	50 kW	\$585.96	\$563.97	-\$21.99	-3.8%
		2,590 kWh	7.5 kW	\$180.51	\$190.07	\$9.56	5.3%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$336.72	\$362.28	\$25.56	7.6%
		25,895 kWh	75 kW	\$1,517.52	\$1,739.98	\$222.46	14.7%
		32,137 kWh	100 kW	\$589.40	\$512.25	-\$77.15	-13.1%
61	General Service	63,071 kWh	196 kW	\$940.88	\$971.97	\$31.09	3.3%
		482,055 kWh	1500 kW	\$4,840.13	\$7,198.73	\$2,358.60	48.7%
		824,585 kWh	2500 kW	\$9,525.10	\$8,843.73	-\$681.37	-7.2%
63	Large General Service	1,529,869 kWh	4638 kW	\$11,081.29	\$9,659.21	-\$1,422.08	-12.8%
		3,298,338 kWh	10,000 kW	\$14,984.13	\$11,704.42	-\$3,279.71	-21.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

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2022 Approved Rates
Average Monthly Bill Impacts by Rate Class
BUNDLED BILL Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$84.56	\$87.16	\$2.60	3.1%
11	Residential	640 kWh		\$142.55	\$147.11	\$4.56	3.2%
		1200 kWh		\$238.03	\$245.89	\$7.86	3.3%
		900 kWh	5 kVA	\$120.10	\$119.66	-\$0.44	-0.4%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$365.92	\$376.95	\$11.03	3.0%
		7,500 kWh	25 kVA	\$1,468.04	\$1,587.70	\$119.66	8.2%
		700 kWh	10 kVA	\$264.07	\$286.10	\$22.03	8.3%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$741.46	\$786.50	\$45.04	6.1%
		15,000 kWh	60 kVA	\$3,059.59	\$3,196.84	\$137.25	4.5%
		6,000 kWh	20 kW	\$1,885.54	\$1,998.02	\$112.48	6.0%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$4,036.60	\$4,128.10	\$91.50	2.3%
	*Seasonal bill impact	45,000 kWh	100 kW	\$12,091.65	\$12,352.68	\$260.96	2.2%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,143.78	\$3,248.47	\$104.69	3.3%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,071.40	\$2,122.97	\$51.57	2.5%
Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.							
		1,083 kWh	5 kW	\$247.45	\$260.36	\$13.91	5.6%
41	Small General Service	2,165 kWh	10 kW	\$468.02	\$483.76	\$15.74	3.4%
		10,825 kWh	50 kW	\$2,240.67	\$2,271.04	\$30.37	1.4%
		2,590 kWh	7.5 kW	\$541.13	\$552.45	\$11.31	2.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,046.48	\$1,075.60	\$29.12	2.8%
		25,895 kWh	75 kW	\$5,019.69	\$5,260.75	\$241.06	4.8%
		32,137 kWh	100 kW	\$5,265.59	\$5,379.66	\$114.06	2.2%
61	General Service	63,071 kWh	196 kW	\$9,964.94	\$10,378.19	\$413.26	4.1%
		482,055 kWh	1500 kW	\$73,723.22	\$79,082.84	\$5,359.63	7.3%
		824,585 kWh	2500 kW	\$123,198.90	\$126,649.57	\$3,450.67	2.8%
63	Large General Service	1,529,869 kWh	4638 kW	\$214,210.76	\$220,451.82	\$6,241.07	2.9%
		3,298,338 kWh	10,000 kW	\$452,804.15	\$466,043.40	\$13,239.25	2.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

Riders Included: Municipal Franchise Fee Municipal assessment Rider (0.73% on July 1, 2021) 2021 Base TAR & 2022 Base TAR 2021 Q4 QTAR and 2022 Q1 QTAR 2021 BPAR and 2022 BPAR Utility Deferral Adjustment Rider	Retail/Energy Price Assumptions Rates 11 through 44 – Jan 2021 to Dec 2021 Average EEAI RRT Rates Rates 61 and 63 – November 2020 to October 2021 Average EPCOR Default Supply Rate
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CUSTOMER CONTRIBUTIONS SCHEDULES **

**Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more**

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,677 per service
Rate 11 Residential Development	\$2,677 per service, less FortisAlberta's costs of metering and final connection
Rate 21 Farm and Rate 23 Grain Drying	\$6,072 base investment, plus \$869 per kVA of Peak Demand
Rate 26 Irrigation	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 38 Yard Lighting	\$864 per fixture
Rate 31 Streetlighting (Investment Option)	\$3,125 per fixture
Rate 41 Small General Service	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,072 base investment, plus \$966 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$6,072 base investment, plus \$966 per kW for the first 150 kW, plus \$121 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$109 per kW of Peak Demand, plus \$120 per metre of Customer Extension

**Alberta Utilities Commission (AUC) Decision 26817-D01-2021, Dec. 15, 2021.
Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.

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Councillors' Committee Appointments for 2021-2022

Mayor	L. Kwasny
Deputy Mayor	L. Johnson
Appointments to Quasi-judicial Boards	
Assessment Review Board	Contracted to Capital Region Assessment Services Corp.
Subdivision & Development Appeal Board	Contracted to Milestone Municipal Services
Appointments to Statutory Committees	
Municipal Planning Committee - Councillors	All Councillors
Subdivision Authority	All Councillors
Appointments to Regional Service Commissions	
Capital Regional Assessment Services Commission	R. Murray (Alternate R. Winterford)
Highway 43 East Solid Waste Commission	L. Kwasny (Alternate B. Coninx)
WILD Regional Water Commission	B. Coninx (Alternate L. Kwasny)
Appointments to Regional Boards	
East End Bus Society	R. Winterford (Alternate R. Murray)
Yellowhead East Community Futures	R. Murray (Alternate L. Johnson)
Lac Ste. Ann Foundation	L. Kwasny
Yellowhead Regional Library Board	R. Winterford
Economic Development Committee/ Partnership Committee	R. Winterford & B. Coninx (Alt. R. Murray)
Community Policing Advisory Committee (CPAC)	R. Murray (Alternate L. Kwasny)
Onoway Regional Medical Clinic/Physician Recruitment Retention Committee	L. Johnson (Alternate R. Winterford)
North Saskatchewan Watershed Alliance	L. Kwasny (Tech Committee J. Madge)
Regional Emergency Services Committee/ Fire Services	L. Kwasny (Alternate B. Coninx) & CAO
Emergency Management & Disaster Services Committee	L. Johnson & B. Coninx

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Councillors' Committee Appointments for 2021-2022

Revenue & Cost Sharing Study Committee

R. Winterford(Alt B. Coninx) & CAO

Appointments to Local Boards

Onoway and District Chamber of Commerce

R. Winterford (Alternate L. Johnson)

Onoway Public Library Board

L. Johnson & R. Winterford

Region 1 Recreation and FCSS Board

Council as a Whole

Onoway Facility Enhancement Association (OFEA/Community Hall)

R. Winterford (Alternate L. Johnson)

Onoway & District Agricultural Society(ODAS/Arena)

B. Coninx (Alternate L. Johnson)

Onoway Beautification Committee

R. Winterford (Alternate B. Coninx)

Onoway & District Historical Guild

L. Johnson (Alternate R. Murray)

Regional Wastewater Line Committee

L. Kwasny (Alt. L. Johnson)

Onoway Ball Diamonds Committee

B. Coninx, R. Winterford & W. Wildman (J. Mudge alt for W. Wildman)

Miscellaneous Council Appointments

Inter-municipal Development Plan Negotiating Committee

R. Winterford (Alternate B. Coninx)

Highway 43 Functional Planning Study - Technical Review Committee

L. Kwasny (Alternate L. Johnson)

Onoway Interagency Committee

R. Winterford (Alternate R. Murray)

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Congratulations on being part of your municipal council!

Did you know your municipality benefits from membership in Yellowhead Regional Library?

- In Alberta, public library service is determined at the municipal level and regulated under the Libraries Act (Chapter L-11) and Libraries Regulation (AR 141/1998).
- Councils choose to provide service at the local level by forming a library board and/or by joining a regional library system.

What is a regional library system?

- Yellowhead Regional Library (YRL) is a cooperative of 53 member municipalities and three school divisions in west-central Alberta that was formed in 1971 to enable small and rural communities to provide sustainable and affordable public and school library service to their residents and students.
- Each member municipality and school division is a signatory to the YRL Master Membership Agreement and appoints a representative to the Board of Trustees, the system's governing body.
- The YRL Board of Trustees meets four times each year. Between meetings, the business of the Board is conducted by a 10-member Executive Committee.
- You, the member municipalities and school divisions, are the system.

Want to learn more?

- Read the enclosed brochure to find out more about YRL and how we support our member public and school libraries.
- Visit our website at yrl.ab.ca. The "For Board Members" section includes the list of Board and Executive Committee members, governance policies, strategic plan, member agreement, and more.
- Invite us for a visit – we'd love to meet you. Councillors have an important job and there is a lot to learn. We can give your council a brief orientation to YRL and get you up to speed on this essential municipal service.
- Visit your local library to see how YRL supports your local public library service.

We look forward to working with you to bring exceptional library service to your community!

Hendrik (Hank) Smit, Chair
chair@yrl.ab.ca

Karla Palichuk, Director
kpalichuk@yrl.ab.ca

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Enclosure

Structure of Public Library Service in Alberta

In Alberta, public libraries are a municipal service established under the Alberta Libraries Act (Chapter L-11) and the Libraries Regulation (AR 141/1998).

Once created, the library board is an autonomous corporation with full management and control of library service in the community.

The Alberta Libraries Act is not subject to, and does not conflict with, the Municipal Government Act.

Why are Public Libraries Important?

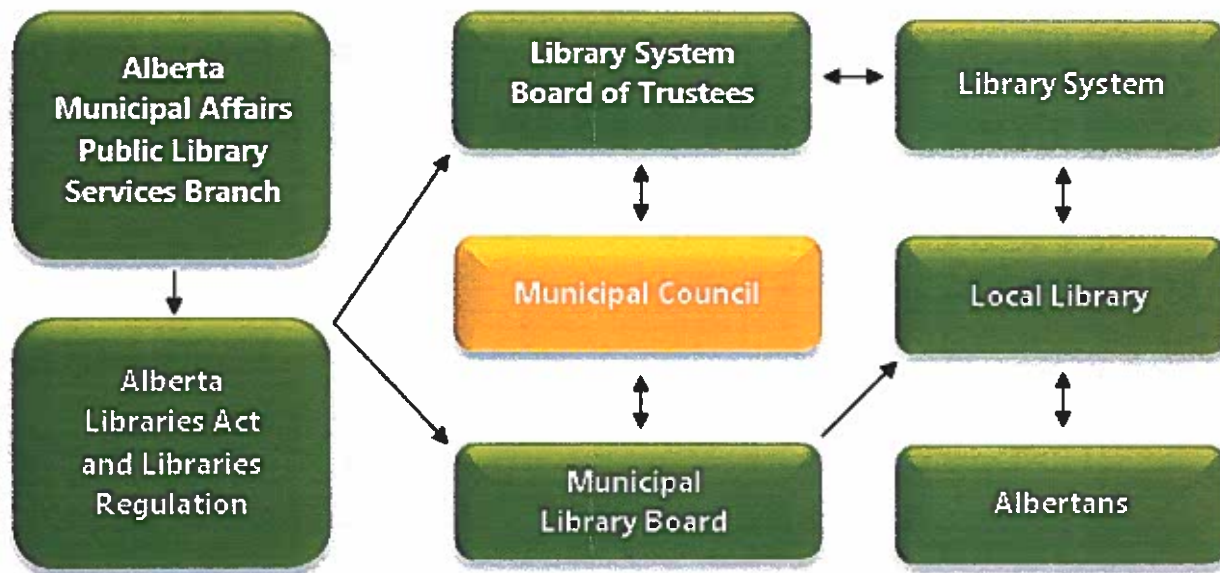
Recreation: Access to books, movies, games and other collections to borrow.

Discovery and Creativity: Inviting and challenging us to explore new ideas, technologies and skills, stimulating our imaginations, expanding opportunities for self-expression and inspiring invention.

Literacy and Learning: Helping children and adults learn to read and maintain literacy skills, connecting us to information in print, audio, video and digital formats.

Civic Engagement: Connecting us to each other and fostering the exchange of ideas through discourse.

Yellowhead Regional Library



Information for Municipal Councillors

Fall 2021

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What is a Regional Library?

Supporting library services with:

- Extensive library collections
- Digital and audio books, newspapers and magazines
- Learning and research databases
- Computers and IT support
- High speed internet and WiFi
- Program kits and support
- Library training and expertise
- Weekly deliveries

What do you get with a Library Card?

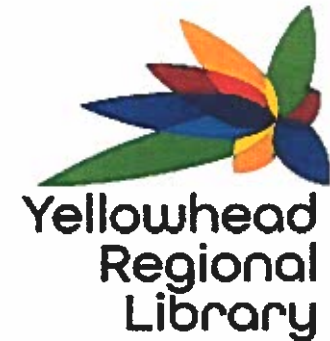
- Physical books including large print
- DVDs, BluRays, CDs and audiobooks
- eBooks, eAudiobooks, homework help, language learning, tutorials, book recommendations, online family history
- Programs for children and adults, and take home craft kits

YRL...

- Is a cooperative of 53 member municipalities and three member school divisions, supporting 43 public and 43 school libraries.
- Is jointly funded by municipal and school division levies, and a provincial operating grants.
- Serves more than 303,000 residents and 11,000 full-time equivalent students.
- Is headquartered in Spruce Grove.
- Is an employer to 20 people.

Mission Statement

- Yellowhead Regional Library provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural and recreational needs of their communities.



yrl.ab.ca

**433 King Street, Box 4270
Spruce Grove, AB T7X 3B4**

780-962-2003



@YRLnow

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**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

150 METCALFE STREET, SUITE 2201
OTTAWA ON K2P 1P1

www.npf-fpn.com

December 8, 2021

Her Worship Sandra (Sandi) Benford
Mayor of South View
PO Box 8
Alberta Beach, AB
TOE OAO
Email: administration@wildwillowenterprises.com



Dear Mayor ~~Benford~~, *Sandi*

On behalf of the National Police Federation (NPF) I write to you today to share a recent Pollara Strategic Insights survey completed on the eve of the Government of Alberta's (GoA) release of the Alberta Provincial Police Service (APPS) Transition Study and released last week by the NPF.

Support for the Alberta RCMP has held strong in ongoing surveys over the past year despite the heavy politicization on the issue. Establishing a provincial police force remains a very low priority for Albertans with almost 2/3 saying it "does not help at all" and 70% opposing replacing the RCMP.

The NPF welcomed the long-awaited PricewaterhouseCooper (PwC) Transitional Study as it reconfirmed that not only would Albertans be receiving fewer trained police officers versus the RCMP, but the APPS would cost taxpayers more than \$550 million, representing \$188.3 million a year in lost federal contributions on top of the transition costs of over \$366 million. Albertans would be paying more and getting less, as the proposed APPS policing model would see only 1,613 fully trained officers versus the Alberta RCMP's current 3,097. We all know rural policing is complex and situations can evolve quickly. Alberta needs more fully trained officers, not fewer.

Beyond the numbers, we have heard repeatedly from Albertans and municipalities that they are happy with the services the Alberta RCMP provides and would like to continue having them be a part of their communities. In November, we had the privilege of meeting with municipal elected officials at both the Alberta Municipalities as well as the Rural Municipalities of Alberta tradeshows where we heard firsthand the positive impact RCMP Members have had in your communities and how we can continue to work to improve public safety in the province. We also recently attended the United Conservative Party convention where it was clear that the proposed APPS does not have broad support.

Support for the Alberta RCMP doesn't just come from local politicians, it also comes from Albertans. The Pollara Strategic Insights survey showed that 80% of Albertans in RCMP-served communities remain satisfied with RCMP policing. The GoA should focus on the priorities that matter to Albertans: decreasing rural response times, increasing resources for police, finding solutions to the revolving jailhouse door, and tackling crime in our communities.

We hope you will join us in calling on the GoA to listen to Albertans and invest in the existing Alberta RCMP rather than wasting hundreds of millions of dollars on a transition no-one is asking for. From

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January 10th to April 1st, the GoA will be hosting "engagement sessions" throughout the province and we would encourage all elected officials to attend these meetings and speak up for their constituents and communities. We encourage all municipal governments to speak out publicly against this expensive and politicized police transition and keep the pressure on the GoA to walk away from this costly proposal.

If you require any additional details on the APPS and what the NPF is doing to support your communities, please visit KeepAlbertaRCMP.ca. If you have any questions or comments or would like to schedule a meeting, please feel free to contact Colin Buschman, Western Government Relations Advisor, at CBuschman@NPF-FPN.com.

The working relationship we have developed with you and city councillors is extremely important to us and we are always happy to meet with you and all communities across Alberta to better understand what Albertans really want and need.

Thank you again for your attention and ongoing support.

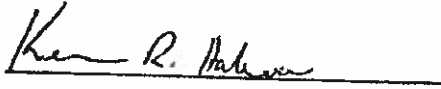
Regards,



Brian Sauvé
President



Michelle Boutin
Vice-President



Kevin R. Halwa
Director, Prairie/North Region



Jeff McGowan
Director, Prairie/North Region

*It was great to
speak with a number
of your councillors at
the AUMA trade show
last month.*

*Have a happy holiday
season!*



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