

**BOROUGH OF PITMAN
BUDGET MEETING MINUTES
JANUARY 21, 2015
7:00 P.M.**

Call to Order

Time: 7:00 p.m.

Open Public Meetings Act Statement – This Special Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was sent to the "South Jersey Times" newspaper. In addition, a copy of this notice was posted on the bulletin board in the municipal building and filed in the office of the Municipal Clerk. Notice on the bulletin board has remained continuously posted.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Pierpont: Present
Mayor Johnson: Present
Borough Clerk O'Donnell: Present

Councilman Blass: Present; Departed at 7:35 p.m.
Council President Kelley: Present
Councilman Razzo: Absent
CFO Steve Considine: Present

Work Discussion

Motion to Open Discussion: Higbee
Time: 7:01 p.m.

Second: Austin

• 2014 Municipal Budget – Pitman Police Department

Chief Zimmerman presented the proposed 2015 budget for the Pitman Police Department to Mayor and Council for review. Chief Zimmerman stated that at this time there are sixteen full time officers and three Class II officers working within the department. The budget submitted for 2015 is approximately \$130,000.00 over the 2014 budget.

Personnel and Salaries: Chief Zimmerman stated that he is asking for \$1,205,000.00 for regular salaries for all Police Department personnel. This amount includes a 2% annual pay raise for all officers, except the Class II (SLEO) officers, and \$15,000.00 to cover increases for potential promotions. The amount requested for police overtime was increased by \$13,000.00 over the amount in the 2014 budget. Chief Zimmerman explained that the overtime line item was over expended in 2014 to pay for the use of vacation time, and to pay the officers who covered shifts due to sick calls. The salary amount for part-time officers was entered as \$30,000.00, an increase of \$17,000.00 over the 2014 budget amount. The salary amounts entered in the budget for the crossing guards and the department secretary include a proposed 3% salary increase.

Chief Zimmerman pointed out that the amount allocated for sick and vacation time buyback includes the amount that would be paid for the maximum allowable sellback of sick time, and also includes his retirement sellback in the amount of \$23,169.00.

Operating and Expenses: Chief Zimmerman stated that his O & E budget has remained the same for the last fifteen years. The increases that he has shown in various line items will be used for office renovations,

materials to satisfy records retention requirements, maintaining the fleet of ten vehicles, winter uniforms and leather gear for new officers, contractually required physicals and psychological examinations for officers, and additional supervisor training for new officers.

Capital Purchases: Chief Zimmerman requested \$20,000.00 from capital funds to purchase portable radios for use by the department. These radios are a required purchase due to mandates issued by Gloucester County. The price of each radio is \$3,095.25.

Councilman Austin stated that he will review the proposed budget with Chief Zimmerman to determine if and where any adjustments can be made to the appropriations. He will return to Council with the amended budget.

Motion to Close Discussion: Kelley
Time: 8:25 p.m.

Second: Higbee

Public Portion

Motion to Open to the Public: Kelley
Time: 8:25 p.m.

Second: Higbee

No Public comment.

Motion to Close the Public Portion: Kelley
Time: 8:26 p.m.

Second: Higbee

Adjournment

Motion: Higbee
All vote in favor to adjourn.
Time: 8:27 p.m.

Second: Kelley

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator

