



# WILEAG Governing Board Meeting Minutes

March 28, 2016

The meeting, held at CVMIC was called to order at 0903 by Greg Peterson. There was a quorum with 13 of 14 Board members present Christopherson (Matz proxy), Peterson, Pederson (proxy for O'Keefe), Balistreri (proxy for Bayer), Ferguson, Scrivner, Palmer, Stojkovic, Wellens, Ruzinski, Wesson and Cole present. Also present were Program Manager Jungbluth, Assistant Program Manager Katie Wrightsman. Guests included DOJ representatives Nina Emerson, Greg Bucholz, and Lara Vendola-Messer (Winnebago County Sheriff's Office), and Team Leader Capt Barry Waddell. Rosch was excused.

***After review, the minutes of the February 22, 2016, were approved on a unanimous voice vote following a motion by Ruzinski, seconded by Otterbacher.***

## **Department of Justice Perspective on Temporary Confinement:**

Juvenile Justice Specialist Nina Emerson – Emerson emphasized that the requirements pertaining to juveniles are not limited to secure detention and apply anytime a juvenile is confined. She stressed that the Juvenile Justice provisions are much more inclusive when compared to the DOC requirements for adults. Juveniles need to be treated differently than adults and she reviewed with the Board a one page document highlighting the requirements for the treatment of juveniles in custody.

Ideally, Emerson would recommend that agencies maintain a log when holding juveniles in a secure custody setting (separate from police incident reports), that documents location, times, security checks, etc.

DOC Jail Inspector Greg Buchholz – Buchholz began his discussion by stating that the DOC does NOT formally recognize or regulate Temporary Holding Facilities (THF). He acknowledged that some agencies may have "secure interview rooms" or other locations that are operationally being used to detain people. He cautioned that agencies doing this are exposing themselves to liability by operating a de-facto lock-up that is not approved or certified by the DOC.

Buchholz sees the lack of health screening and documented physical security checks as the biggest liability for agencies using areas as THF. From his perspective, WILEAG standards have historically exceeded the requirements of S.S. 349 and he recommends

WILEAG adopt measures that would tighten up the requirements governing temporary holding.

***A motion was made to go into closed session by Christopherson, seconded by Ruzinski.***

**Glendale PD Accreditation hearing and decision.** The written on-site report had been sent to the board members in advance of the meeting. Team Leader Captain Barry Waddell provided a summary covering the process and findings. Capt. Waddell responded to specific questions from Board members which included certain standards being considered not applicable. It was determined the standards were applicable and Glendale PD was immediately able to provide proof of compliance. Final report will be amended to reflect these changes. ***There was a motion by Stojkovic seconded by Wellens and passed on a unanimous voice vote to grant WILEAG reaccreditation under the 4<sup>th</sup> Edition for a period of three years, effective 03/26/2016.***

**New Berlin PD accreditation hearing and decision.** The written on-site report had been sent to the board members in advance of the meeting. Team Leader Chief Ann Wellens provided a summary covering the process and findings. Standards that were found to be non-compliant during the on-site were corrected prior to the meeting, and the amended report reflects those changes. Chief Wellens also responded to specific questions from Board members. Discussion followed. ***There was a motion by Ruzinski seconded by Cole and passed on a unanimous voice vote (Wellens abstained as Team Leader) to grant WILEAG accreditation under the 4<sup>th</sup> Edition for a period of three years, effective 03/26/2016.***

***The board reconvened in open session after a voice vote following a motion made by Ruzinski, seconded by Wellens.***

**Standards Review:** Greg Peterson sent several documents to review in advance of the board meeting. Peterson suggested revisions/amendments to 110 standards. Of the 110 proposed changes, 66 are considered to be minor clerical and/or grammatical changes that met the approval of both the executive and standards review committees.

***After review, accepting the 66 minor clerical and/or grammatical changes, were approved on a unanimous voice vote following a motion by Wellens, seconded by Ferguson.***

Of the 44 remaining proposed changes, many were substantive, and were sent to the board for review in a separate document. Of these 44 proposed changes, 27 resulted in no additional feedback from board members (leaving 17 that need addressing).

***After discussion, creation of a new standard requiring a written directive for officer involved domestic abuse was approved on a unanimous voice vote***

***following a motion by Wellens, seconded by Stojkovic.*** Peterson will create and send to the board electronically for consideration.

Standards review discussion tabled at 1128 (confirmed a quorum of 8 will be present after lunch to continue and vote on standards review amendments and changes)

### **CEO presentations:**

Glendale Police Chief Czarnyszka and Accreditation Manager Lt. Haffner in attendance. Discussion followed regarding their on-site and the Board's decision. Glendale PD awarded WILEAG Accreditation for 4th time.

New Berlin Police Chief Rieder and Accreditation Manager Sgt. Jaekel in attendance. Discussion followed regarding their on-site and the Board's decision. New Berlin PD awarded WILEAG Accreditation for the 1st time.

Peterson advised both that a formal presentation would be made at the summer Chiefs' conference and that a WILEAG representative would make a local presentation at a venue of the agency's choosing if they were to request it.

**Reconvene after lunch with those present:** Balistrieri, Pederson, Wellens, Palmer, Peterson, Scrivner, Ruzinski, Christopherson, Ferguson formed a quorum

***After discussion, approval of the 27 standards was approved on a unanimous voice vote following a motion by Wellens, seconded by Ferguson.***

Discussion on the remaining 17 issues: *See the document entitled Review of the 4<sup>th</sup> Editions Standards March 28, 2016 for specific details.*

***After discussion, approval of 15 standards (not including 7.3.4 and 11.2.6 which require more clarification) was approved on a unanimous voice vote following a motion by Christopherson, seconded by Palmer. The remaining outstanding standards were tabled until the next Board meeting.***

**Program Manager Report** - Jungbluth sent his report in advance of the meeting.

- April 1 Accreditation Manager training now has 28 attendees signed up.
- Accrednet conference – Following discussion it was decided other WILEAG initiatives should take priority for us right now. It was agreed that no further action would be taken in pursuit of hosting the 2017 conference.
- Lexipol meeting - Agencies are frustrated with what Lexipol currently has in place and it appears is it not WILEAG compatible at this time. Jungbluth will continue to work with Lexipol in an effort to integrate WILEAG standards with their products.

***After discussion, Jungbluth moving forward with the Member Referral Program was approved on a unanimous voice vote following a motion by Christopherson, seconded by Ruzinski.***

**Discussion of Bi-law changes.** The Wisconsin Insurance Alliance is no longer interested in maintaining a seat on the board. From a transparency and diversity standpoint, Scrivner feels strongly the seat should be filled with a person not from the law enforcement community. Board members were encouraged to brainstorm groups or affiliations that could serve in this capacity. The matter was tabled and will be further discussed at the next meeting.

***Wellens made a motion to approve Rosch treasurer's report (submitted electronically), seconded by Scrivner, passed on a unanimous voice vote.***

***Ruzinski made a motion to table the remainder of the agenda and adjourn at 1515, seconded by Christopherson; passed on a unanimous voice vote.***

Next Meeting May 2, 2016 at CVMIC