

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**May 17, 2012
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (BOCES) met on May 17, 2012 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. Tim Swain, Board President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

- 1) Julie Chesnut, Platte Valley RE-7
- 2) Karl Cline, Weldon Valley RE-20J
- 3) John Cordova, Ault-Highland RE-9
- 4) Mike Dixon, Brush RE-2J
- 5) Danielle Mertens, Prairie RE-11
- 6) Rod Schmidt, St Vrain RE-1J
- 7) Mike Steinbach, Wiggins RE-50J
- 8) Tim Swain, Eaton RE-2
- 9) Scott Tietmeyer, Pawnee RE-12
- 10) Robert Utley, Briggsdale RE-10J

Board Members (or alternates) absent:

- 1) Rob Carruth, Morgan RE-3
- 2) Marsha Harris, Weld RE-1
- 3) Tony Paglia, Park R-3

Superintendents present:

- 1) Dr. Glenn McClain, Platte Valley RE-7
- 2) Dr. Jo Barbie, Weld RE-1
- 3) Dr. Patrick Hickey, Park R-3

BOCES Staff present:

Dr. Randy Zila, Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Mr. Terry Buswell, CFO, HR Director, Technology Director
Ms. Jocelyn Walters, Special Ed Director
Ms. Christine Muldoon, Innovative Education Services Director
Ms. Melony Sandquist, Executive Administrative Assistant

Guests present:

None

1.4 APPROVAL OF AGENDA

Mr. Mike Steinbach moved to approve the Agenda as presented. Seconded by Mr. John Cordova.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; Karl Cline, yes; John Cordova, yes; Mike Dixon, yes; Danielle Mertens, yes; Rod Schmidt, yes; Mike Steinbach, yes; Tim Swain, yes; Scott Tietmeyer, yes; Robert Utley, yes]

1.5 APPROVAL OF MINUTES

Mr. Rod Schmidt moved to approve the Minutes from the April 19, 2012 Meeting. Seconded by Mr. Mike Steinbach.

The motion passed by a majority roll call vote: [Julie Chesnut, yes; Karl Cline, yes; John Cordova, yes; Mike Dixon, abstain; Danielle Mertens, yes; Rod Schmidt, yes; Mike Steinbach, yes; Tim Swain, yes; Scott Tietmeyer, abstain; Robert Utley, yes]

2.0 CONSENT AGENDA

- | | | |
|-----|---|-------------------------|
| 2.1 | Approve Supplemental Appropriations:
Out of District Placement Project:
McKinney Homeless Grant Project: | \$23,826.00
\$500.00 |
| 2.2 | Approve Personnel Items as presented
a. Staff Appointments, Renewal
b. Staff Appointments, New
c. Staff Resignations, Releases
d. Salary Schedule, Professional & Support Staff
e. Salary Schedule, Licensed Schedule A
f. Salary Schedule, Licensed Schedule B
g. Attachment to Licensed Salary Schedules A, B
h. Salary Schedule, Instructional Support Staff
i. Salary Schedule, Substitute Teacher
j. Benefit Schedules A, B, C | |

Mr. Mike Steinbach moved to approve the Consent Agenda as presented. Seconded by Mr. Mike Dixon.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; Karl Cline, yes; John Cordova, yes; Mike Dixon, yes; Danielle Mertens, yes; Rod Schmidt, yes; Mike Steinbach, yes; Tim Swain, yes; Scott Tietmeyer, yes; Robert Utley, yes]

3.0 REPORTS / DISCUSSION ITEMS

- 3.1 SAC Report – May 3, 2012 Meeting**
- Rick Mondt, Superintendent, Briggsdale RE-10J
 - New Chairperson for the 2012-13 term is Mr. Rob Ring – Superintendent, Ault Highland RE-9
 - SAC Approved the proposed changes to the Constitution & By-Laws
 - SAC Approved their 2012-13 CBOCES Meeting Calendar

- Report received on the Admin Assistant Survey for Professional Development
- Eagle Net Report from Dr. Zila
- Report received from Ms. Walters on the proposed CBOCES / CDE Operating Agreement for Special Ed

3.2 Financial Reports

- Mr. Terry Buswell, CBOCES CFO
 - a) Board Notes for the Financial Reports
 - b) Investment Report (A) through 4.30.12
 - c) Cash Flow Analysis Report (B) through 4.30.12
 - d) Cash Flow Chart (C) through 4.30.12
 - e) Two page Summary Financial Report through 4.30.12
 - f) 15 page Detailed Expense Report through 4.30.12

Mr. Buswell reviewed each report. There were no questions.

3.4 Directors' Reports

- Mr. Terry Buswell, CFO / Director of Business Services/ Director of Technology
 - a) Written report provided
- Dr. Mary Ellen Good, Director of Federal Programs
 - b) Written report provided
- Ms. Christine Muldoon, Director of Innovative Ed
 - c) Written report provided
- Ms. Jocelyn Walters, Director of Special Ed
 - d) Verbal Report as follows:
 - The CDE Operating Agreement is being updated with assistance from a focus group including Board Member, Mr. Karl Cline and Superintendent Mr. Rick Mondt including a group of people from CDE.
 - End of year evaluations have been completed.
- Dr. Randy Zila, Executive Director
 - e) Written report provided

4.0 ACTION ITEMS

- 4.1 Approve 2012 – 2013 Budget as presented
- 4.2 Approve Resolution 2012-2013 Budget Appropriation
- 4.3 Approve Resolution Authorizing Use of Beginning Fund Balance for 2012-2013
- 4.4 Approve Changes to the CBOCES Constitution and ByLaws as presented re: Member Withdrawal

Mr. Tim Swain asked the Board if they prefer to vote on the 4.0 Action Items collectively or separately.

Mr. Rod Schmidt moved to vote on all 4.0 Action Items (4.1 through 4.4) collectively – as presented. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; Karl Cline, yes; John Cordova, yes; Mike Dixon, yes; Danielle Mertens, yes; Rod Schmidt, yes; Mike Steinbach, yes; Tim Swain, yes; Scott Tietmeyer, yes; Robert Utley, yes]

Mr. Mike Steinbach moved to approve All 4.0 Action Items as presented. Seconded by Ms. Julie Chesnut.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; Karl Cline, yes; John Cordova, yes; Mike Dixon, yes; Danielle Mertens, yes; Rod Schmidt, yes; Mike Steinbach, yes; Tim Swain, yes; Scott Tietmeyer, yes; Robert Utley, yes]

5.0 ANNOUNCEMENTS / UPCOMING MEETINGS

Board of Directors	Superintendents Advisory Council
September 20, 2012	September 6, 2012

There being no further business, Mr. Tim Swain adjourned the meeting at 7:35 p.m.

Respectfully Submitted,



Melony Sandquist
Executive Administrative Assistant
Centennial BOCES