



WILEAG

Governing Board Meeting Minutes

28 July 2014

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 8:35AM by Greg Peterson. There was a quorum with 9 of 14 Board members (Christopherson (Matz proxy), Peterson, Ruzinski, Jungbluth, Rosch, Otterbacher, Ferguson, Scrivner and Corr present). Guests included Lara Vendola-Messer (Winnebago County Sheriff's Office) and Norm Jacobs, Chief of Police, City of Beloit PD.

After review, the minutes of the 16 June 2014 meeting were approved on a voice vote following a motion by Jungbluth, seconded by Ruzinski.

Due to the number of Board members absent, the decision was made to dispense with committee meetings and proceed with the Board agenda which was accomplished although not in published order nor in accord with the timeline.

The board went into executive session after an affirmative voice vote on a motion by Christopherson, seconded by Ruzinski.

City of WaukeshaPD re-accreditation hearing and decision. The written on-site report had been sent to board members in advance of the meeting. Team Leader Mark Ferguson provided a summary covering the process and findings. He then responded to specific questions from Board

WILEAG Minutes – 28 July 2014

Page 2

members. Discussion followed. ***There was a motion by Ruzinski, seconded by Jungbluth which passed on a voice vote to grant re-accreditation under the WILEAG 3rd Edition to the City of Waukesha Police Department for a period of 3 years, effective 7/28/2014. Ferguson abstained due to his role as the assessment team leader. A quorum was still present.***

Village of West Milwaukee CORE Standards Verification hearing and decision. The written report had been sent to board members in advance of the meeting. Program Manager Rick Balistrieri provided a summary covering the process and findings. He then responded to specific questions from Board members. Discussion followed. ***There was a motion by Ruzinski, seconded by Rosch which passed on a voice vote to grant CORE Standards Verification to the Village of West Milwaukee Police Department for a period of 3 years, effective 7/28/2014. Christopherson abstained due to his role as one of the assessors. A quorum was still present.***

It was noted that the Village of West Milwaukee PD was the first non-pilot agency to achieve CORE Standards Verification status.

City of Phillips CORE Standards Verification hearing and decision. The written report had been sent to board members in advance of the meeting. Program Manager Rick Balistrieri provided a summary covering the process and findings. He then responded to specific questions from Board members. Discussion followed. ***There was a motion by Jungbluth, seconded by Otterbacher which passed on a voice vote to grant CORE Standards Verification to the City of Phillips Police Department for a period of 3 years, effective 7/28/2014 contingent on WILEAG receipt of acceptable updated administrative documents*** (subsequently received).

It was noted that Phillips was one of the original volunteer pilot agencies however its quest for CORE Standards Verification was prolonged due to a leadership change in the agency.

The Board reconvened in open session on a voice vote following a motion by Ruzinski, seconded by Jungbluth. Those who had been excused rejoined the meeting.

OFFICER REPORTS President's report - Peterson reported he has sent a formal letter to the WPLF seeking continued financial support. He and Balistrieri are on the WPLF Board meeting agenda at the Chiefs' Conference to discuss the WILEAG request.

WILEAG Minutes – 28 July 2014

Page 3

Treasurer's report. - Rosch reported a balance of \$17,576.92 in the US Bank checking account and \$1604.00 in the Chase checking account with total cash of \$19,180.92 . He reported that everyone and everything is paid up.

After review, the treasurer's report was accepted on a voice vote following a motion by Jungbluth, seconded by Ruzinski.

Secretary's report - Scrivner reported that WILEAG has been given a one hour time slot for a presentation on accreditation and the CORE Standards Verification Program at the annual Wisconsin Towns Assn. convention at the end of October. Balistrieri will be the primary presenter.

OLD BUSINESS

Based on a motion by Ruzinski, seconded by Jungbluth the order of the agenda was changed to take advantage of Chief Jacobs' insights regarding PowerDMS and expanded WILEAG standards for dual accredited agencies.

PowerDMS update – Jungbluth has received passwords and explored the standards portion of the software program. He believes it looks workable for assessors. He had some modeling done at West Allis PD. A major question will be whether training “sticks” for the infrequent user, ie an assessor who might only do an on-site at a subscriber agency once every couple years . It appears it could be a tool that facilitates remote access.

The stand-alone WI standards module is priced @ \$1150/ year, all in. The whole PowerDMS package would cost an agency like West Allis (160 licenses) approximately \$12,300 per year. Jungbluth reported Jared has been very responsive to his questions.

Chief Jacobs reported they are just getting up and running. Early reports are if you can do Windows, you can navigate PowerDMS. He volunteered his staff for a demo at a Board meeting in the near future. UW-Madison PD staff had deferred as being too early in their implementation.

Ferguson reported WI-PAC members had reviewed the program in concept and felt it was OK for agencies to use to manage their accreditation program but that it not be a requirement imposed by WILEAG.

Expanded WILEAG requirements for dual accredited agencies. –

Peterson provided background on this initiative to update the WI standards needing to be complied with to receive dual accreditation for

agencies accredited by CALEA. Specific discussion centered on the 17 June 2014 cross over document created by Peterson. It had been reviewed by the 3 current dual-accredited agency staff and found to be acceptable. ***The Board on a voice vote adopted the list of 43 WI specific standards after a motion bt Ruzinski, seconded by Scrivner.***

Lexipol update – Peterson reported on a conversation with Jerry Matysik, the WI rep for Lexipol, wherein he indicated Lexipol interest in an improved, meaningful relationship with WILEAG. A presentation will be scheduled for a future Board meeting.

Process for Board filling of at-large Board seats – In order to provide greater consistency and a more formal process, ***the following steps were adopted on a voice vote on a motion by Ruzinski, seconded by Jungbluth:***

- 1. Candidate is recommended by a current Board member***
- 2. Candidate is invited to attend a meeting to tell his/her “story” and see the workings of the Board firsthand, provides resume***
- 3. Candidate is contacted soon afterwards by the Board President to find out candidate’s interest/answer questions***
- 4. Board votes by email (if the candidate is interested)***

Summer conference plans – Balistrieri reported everything is set for the conference in Green Bay in August. Rosch and Ruzinski will call on selected vendors seeking sponsorship support from them.

Fee changes for 2015 – Consistent with the Board’s declared policy to finalize and announce any fee increases by the end of July for the following year, there was discussion based on projected year end 2014 financials supplied by Scrivner. ***The consensus was to not take any fee increases, while noting that continued and new sponsorship funds will be important.*** A formal vote was not taken.

Annual AccredNet Conference hosted by WILEAG – The 2015 conference location has been set. We will offer to host in 2016 in the Milwaukee area.

Waukesha Sheriff’s Office update - The parameters of the on-site were clarified as follows: full on-site, 4th Edition, 1 year of proofs, WILEAG will try for the same on-site team, targeting November, 2014.

Announcement of Re-Accreditation Decision – City of Waukesha PD – DC Dennis Angle and Capt. Dan Baumann, representing the Department, were advised of the Board decision to grant re-accreditation. They were advised as to the timing of the formal award presentation and that a representative of WILEAG would make a presentation in Waukesha at a time and place of the Chief's choosing. Balistrieri will follow up.

NEW BUSINESS – Brief discussions were held about the newly appointed Chief in Brown Deer and securing WILEAG presence at the upcoming Mid-State Chiefs' meeting and the December Badger Sheriffs meeting.

STAFF REPORT – Balistrieri offered brief supplementary information to his written report which had been sent out in advance of the meeting.

Next meeting – Confirmed: at CVMIC, Friday, 9/12/2014 at 8:30AM to accommodate committee meetings

The meeting was adjourned at 12:55PM on a voice vote following a motion by Rosch, seconded by Corr.

Respectfully submitted,

Jim Scrivner, Secretary