

Minutes of the November 2, 2020 Regular Board Meeting of Sherman Township

The regular scheduled meeting of the Sherman Township Board was held on Monday November 2, 2020 at 7 pm, in the meeting room of the township hall. Meeting was called to order by Clerk-Kukal at 7:00 pm. After the pledge of allegiance, roll call was taken and members present were Karen Berens, Doug Berens, Ken Smalligan, and Jamie Kukal. Due to possible COVID-19 exposure, Supervisor-Miller joined the meeting through Zoom, but only as a listening spectator. Clerk-Kukal asked for a volunteer to run the meeting in Miller's absence, due to her need to take the minutes. Trustee, Ken Smalligan volunteered and motion was made by K Berens and 2nd by D Berens to have Ken Smalligan run the meeting. All approved, motion passed.

Motion was made by D Berens and 2nd by K Berens to approve the agenda with the addition of E6-White Cloud Fire District. All approved, motion passed.

Motion was made by K Berens and 2nd by D Berens to approve the October 5, 2020 regular board meeting minutes with the corrections. All approved, motion passed.

Motion was made by D Berens and 2nd by K Berens to approve the October 12, 2020 special board meeting minutes with the corrections. All approved, motion passed.

There was no public comment at that time.

Treasurer-Berens presented the treasurer's report of outgoing checks, highlighting the larger expenses for the month. She also explained that there were some Crystal Lake bills that had not been forwarded to her and were late but are now caught up. Also, the Republic services should be the last bill of the season. They should be removing the dumpster soon. D Berens had a question on the check for Orchard Hill Mechanical, and she responded that it was the bill from the August work done on the leak, water softener and toilet. With no other questions on her report, she presented the bill from the road commission, for the work recently done on 40th ST, of \$57,897.45. She expressed the need to pay that balance and the fact that a transfer of funds would be needed to do so. She also thought that there would be a future balance for that work, because the bill was not the projected \$77,000 of the original bid. Berens also reported that a revenue sharing check was received and came in larger, at \$37,077, than originally projected. Motion was made by J Kukal and 2nd by D Berens to accept the treasurer's report, authorize the payment of bills and transfer \$10,000 from the general fund to the road fund. Roll call vote was taken. Yes; K Berens, D Berens, K Smalligan and J Kukal. Motion passed.

Clerk-Kukal asked if there were any questions on the clerk's monthly report, previously presented for review. K Smalligan commented on the suggestion of running the open position ad for a few more weeks, saying he agreed that it was needed. Kukal also commented that she forgot to add hall rental to the original ad and asked about separating the position from the sexton's position and running the ad for an additional two weeks. Motion was made by K Berens and 2nd by D Berens to separate the hall rental position from the sexton position. All approved, motion passed.

Kukal presented the Designated County Assessor Inter Local Agreement from Newaygo County Equalization Department for approval. This agreement would cover a situation where the municipality is temporarily without an assessor and at that time this designated county assessor would step in and

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keep the municipality on track until the position could be permanently filled. At this point Newaygo County does not have someone in this role and was not able to help Sherman Township out when the assessor resigned. That situation is the reason for the current push to get Newaygo County compliant with P.A. 660 by December 31, 2020. Motion was made by K Berens and 2nd by D Berens to accept the Newaygo County Interlocal Agreement for County Designated Assessor. All approved, motion passed.

Kukal presented the National Incident Management System (NIMS) for approval. Renee Gavin from Newaygo County Emergency Services had asked if Sherman Township had NIMS already in place or not. If the township did not have one already in place, one would need to be adopted for the updated Newaygo County Hazard Mitigation Plan. Neither Roman nor Ken could find a previously adopted resolution at this time. Motion was made by K Berens and 2nd by D Berens to adopt Resolution 2020-5 NIMS. All approved, motion passed.

Clerk-Kukal presented the snow plow bids for Mayo Drive, of \$75 from Christen Brothers and \$110 from Kukal. The Mayo Drive committee requested going with the lower bid from Christen Brothers. Motion was made by K Berens and 2nd by D Berens, to hire Christen Brothers for the snow plowing of Mayo Drive at \$75 per plow. Roll call vote was taken. Yes; K Berens, D Berens, K Smalligan and J Kukal. Motion passed.

Kukal presented the single bid from Kukal for \$75 for the Township Hall snow removal. Motion was made by K Berens and 2nd by D Berens to hire Chad Kukal for the snow removal at the Township Hall for \$75 per service. Roll call vote was taken. . Yes; K Berens, D Berens, K Smalligan and J Kukal. Motion passed.

For open positions, it had already been addressed during the clerk's report questions, so no further discussion at this time.

For supervisor's comment the assessor resignation was final on October 17, 2020. The Mayo Drive committee member of Bill Wallace was official on October 20, 2020. Smalligan asked about having a special meeting on October 18, 2020 to interview the candidates for the open assessor position. Motion was made by D Berens and 2nd by K Berens to hold a special meeting on October 18, 2020 at 6:30 pm, to interview candidates for the assessor's position and have the clerk contact all candidates with an invitation to said meeting. All approved, motion passed.

There were no trustee comments at this time.

For Fremont fire runs, treasurer-Berens reported billings totaling in \$562.93 and collections totaling \$1,206.23 for the last month.

For planning commission, D Berens reported on last month's meeting where they talked about short term rentals and some of the issues related to those rentals.

Building inspector-Smalligan reported that he did 6 inspections and issued 1 permit last month.

Zoning administrator-Kukal reported issuing 2 permits last month.

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For White Cloud Sherman Utilities, Dick Chenard reported that renovations are underway. K Smalligan asked if there was a schedule for that work, as far as what stations should expect to be renovated in what order. Karen Kopolces commented that it might be in the township's copy of the renovation folder.

For White Cloud Fire District, Stan Stroven reported that the new pagers are in use and they would be looking to sell the old ones. The group discussed dry hydrants in the area and one is by Robinson Lake and the township will need to contact the road commission to have that fixed. That hydrant is on the corner of Midway and Woodland and Ken will make a call to the road commission about the possibility of having it fixed. G Smalligan reported that the new lights, stopping traffic, are now up and working.

Sexton-DeVisser was not present to report on the cemetery, but K Smalligan reported that he had contacted DeVisser to make sure that the water was drained for the season. C Kukal reported that the surveyor is ready to start marking the lots, but they suggested going ahead and putting in the extended drive way before marking the lots. Further discussion was tabled to the December meeting.

For unfinished and new business, J Kukal asked if the township had any updates of the status of the tribunal claim withdrawals. K Smalligan said he had not received official correspondence yet. Wayne Berens reported that the website showed 3 of the cases as dropped.

For public comment, Amy Stockwell introduced herself as the new director of White Cloud District Library. She wanted to make the township aware of the current situation regarding Fremont District Library no longer honoring the previous contract.

Karen Koproloes and Gary Smalligan requested access to the resumes of the candidates for the open assessor's position. K Smalligan said he would get her copies.

Wayne Berens thanked the board for their handling of the situation with the tribunal. He also wanted to defend the group for the public's criticism and comments at the last meeting.

There was no township board member comment at this time.

Meeting adjourned at 8:04 pm.

Submitted by Jamie Kukal, Clerk

Visitors present;	Karen Kopolces	Gary Smalligan	Stan Stroven
	Dick and Betty Chenard	Wayne Berens	Chad Kukal
	Al Smalligan	Amy Stockwell	Mark Kukal

Sherman Township
Balance Sheet
 As of October 31, 2020

		Oct 31, 20
ASSETS		
Current Assets		
Checking/Savings		
MASTER ACCOUNT		
101001 · General Fund cash 101-000-001		62,637.09
150-001 · Robinson Lake Cash 150-000-001		30,393.59
151-001 · Mayo Drive cash 151-000-001		9,043.36
152-001 · Crystal Lake Cash 152-000-001		48,100.88
207001 · Fire protection millage Fr & WC		28,907.89
208-001 · WC Fire Station Building Fund		1,432.78
Total MASTER ACCOUNT		<u>180,515.59</u>
204-001 · Road Checking 204-000-002		52,035.90
206-002 · Gerber Fire Runs Savings		2,644.79
209-002 · Cemetery cash		28,295.62
401-002 · Capital acquisition cash		6,279.29
701-002 · Winter Tax Account		473.88
702-001 · Summer Tax Account		21,545.64
Total Checking/Savings		<u>291,790.71</u>
Total Current Assets		<u>291,790.71</u>
TOTAL ASSETS		<u>291,790.71</u>
LIABILITIES & EQUITY		<u>291,790.71</u>