

**College Greens Swim and Racquet Club Board – Special Board Meeting**  
**Monday, September 25, 2017 at 6:30 pm**  
**College Greens Swim and Racquet Club Clubhouse**

**MINUTES**

1. Call to Order at 6:42 by Will Schaafsma.

Board member attendees: Audrey Bazos, Lolita Espindola, Jennifer Nelson, Ryan Petta, Will Schaafsma, Elena Thrower, and Becky Blecha Woods.

Club Member(s) present: Cathy Kilmer

Absent from 2017 Board: Anthony Bepler and Jessica Cohagan

Absent from 2018 Board: Jeff Taylor

2. Review Agenda. Items removed:

- Minutes – August 21, 2017 CGSRC-CGST. Moved to October meeting.
- 2018 Board positions. Moved to October meeting.
- Financials. Moved to October meeting.
- CGSRC-CG Swim Team Resolution. Moved to October meeting.
- Club closing time (early closure and access when closed). Moved to policy discussion.
- Capital Improvement Estimates. Moved to October meeting.
- Any closed session items

3. Event Planning

- Oktoberfest. October 7, events start at 5:30. Elena thrower will be out of town but will order craft supplies. Ryan Petta has ordered beer and will get pumpkins. Lolita Espindola will pick up bratwursts, hotdogs, potato salad, and water. Price will be \$5 per plate of food and \$xx for beverage wrist band. Other board members will drop off crock pots at Club house by 1 pm on October 7.
- Halloween. October 28. Adult only costume party, members and non-members. Lolita Espindola will check with Rudy at El Festival for quote on tacos, chips, salsa and margarita machine. Ryan Petta will pick up beer and set up Paypal. Tix are \$25 individual/50 couple OR \$30 individual /60 couple. Pre-purchase by October 25. Rain or shine.
- Year -end board dinner. December 1, 7 pm at Fahrenheit barbeque. Board members and spouses. No meeting in December.

4. Membership survey.

Discussion

Elena is working on the survey questions and will send out soon. Ryan requested that Board review questions before survey sent.

5. Referral bonus repeal

Discussion and Vote

*Elena Thrower moved repealing policy offering members who refer a new member one month free dues and entry into annual drawing of free year of dues. Repeal of annual drawing for free year of dues. Seconded by Will Schaafsma. Unanimous approval.*

6. Workday – October 8 at 9 am

Discussion

Brian Stoddard will manage work day. Items include renting a lawn aerator, fixing front gate, and cutting down ivy amongst other year end cleaning items. Elena will send out email notifications/reminders to members and Audrey will send out specific emails to members who have not submitted their volunteer deposit or have not fulfilled their hours.

7. Pool Chemical Controller.

Discussion and Vote

Executive Pool Service submitted an estimate for a pool chemical controller at \$3,600. *Elena Thrower proposed Board accept bid, seconded by Will Schaafsma, Unanimous approval.*

8. Policy handbook Review

Discussion

Board reviewed the draft policy page by page. The following comments were made:

- Removed policies that were contained in Bylaws.
- Seasons/hours to be determined by Board and posted to website.
- Lifeguard may close pool if no members present
- Added tennis court hours of 7 am to 10 pm (aligns with city noise ordinances)
- At school parties, if a child does not take or fails swim test then they will not be allowed in pool.
- Made changes to board position duty statements; recommend cutting from Bylaws.
- Increased Board approval for annual aggregate purchases of \$2000 or less.
- Garbage pickup during off season to be determined by board.
- Repeal referral bonus for members (voted on above)
- Jill/legal should review the Club's Release of Liability and any proposed bylaw changes
- Will bring final version to October Board meeting.

The following policies were removed and will be discussed at October board meeting:

- Club early closure
- Club access when closed
- Lifeguards
  - When required to be present (rentals, late guests, swim meets)?
  - What does insurance require?
- Waived fees for guests of board members and board member/assistants social events
- Social event fees - Costs/fees for non-member and larger parties
- Chain of command

9. Keys

Discussion

Ryan Petta and Will Schaafsma to obtain keys/fobs from non-board members.

10. Adjourn