



Minutes of Meeting
Thursday, November 5, 2015

I. GENERAL

- A. Roll Call – Faith Brown, Eric Rieckers, Greg Henson, Kathryn Fuller, Stacey Henderson, Doug Eadie, Jennifer Leui.
Absent – Matt Gunderson, Kory Kelly, Ryan Rees.
- B. Approve Minutes Special Board Meeting
 1. A Special Board meeting was held October 21st – 22nd in which communication was conducted via email. The Meeting Minutes were reviewed with a correction noted about refunding pre-registered attendees. The Minutes were approved as corrected.
- C. New Board Member Announcement
 1. Stacey Henderson was welcomed as our newest Board member. Thank you for stepping up!
- D. Review of October Meeting Minutes
 1. The October Meeting Minutes were unanimously approved.
- E. Treasurer's Report
 1. Matt absent. No Report.

II. COMMITTEES

A. Programs: Greg Henson

1. November Program – Alternate Delivery Methods; Rustin Hall, ALSC; Nectar Tasting Room; Thursday, November 12th; Co-host with DBIA
 - Current registration is at 25.
2. Upcoming Programs
 - February's topic will cover moisture control, which will include a panel of various trades. We have commitments from flooring (Georgia Spencer) and roofing (Doug Eadie) so far. Format is still in the works.
 - March's topic will include the U District. April's topic will cover Net Zero Sustainable Design. May's theme will be Amazing Race CSI Style, including building tours.

B. Education & Certification: Eric Rieckers

1. Fall Certification Window – Closed October 31st
 - One person took the CDT exam, but did not pass.
2. CDT Classes – Schedule and Location TBD
 - Classes will be scheduled when the exam window for the Spring has been confirmed and *if* we know of interested participants.
3. Education Seminar (January)
 - Planning is still in progress and it will be focused on healthcare.
4. Brown Bag Series – Specifications Writing; Location and Date TBD (February) – In Connection with AIA

C. Communications/Publications: Kathryn Fuller

1. Newsletter Update
 - January is the next scheduled Newsletter. Kathryn needs to receive articles by December 25th.
2. Website
 - Up to date.
3. MailChimp
4. Facebook
 - Up to date.
5. Twitter
 - Need people to tweet!

D. Membership: Stacey Henderson

1. Reminder emails continue to go out to members whose CSI membership is about to expire. Stacey will not be at next week's event, but Heather will be to encourage new memberships.

E. Scholarship Committee: Doug Eadie

1. Doug expects to get a draft application out for review and feedback.

F. Golf Tournament: Kory Kelly (Absent)

1. The Creek at Qualchan Golf Course – How'd it Go?
 - In Kory's absence, it was reported that the event was a success and that AIA will be sending our portion of the proceeds. The amount is unknown at this time.

III. OLD BUSINESS

A. Chili Cook-Off – Portland Chapter

1. Eric reported there may be a Northwest Region Chili Cook-Off. Greg suggested we may want to consider a Spokane Cook-Off and raise money for a local charity.

B. Boise Chapter – Spec Writing Seminar – October 29th – Update from Faith

1. Faith did not attend, but mentioned they are looking to reinvigorate their Chapter. Faith will be reaching out to them to see if there's anything she can do to help them gain momentum.

C. Name Tags for Stacey, Heather, and Ryan

1. Now that the checking account has monies, Faith will be ordering the nametags.

IV. NEW BUSINESS

A. Construct 2015 – Update from Faith

1. Construct consisted of a great tradeshow and education tracts. Faith had a "completely amazing" time and highly recommends others attend next year. Faith was able to connect with the new Institute President.

V. PREVIOUS & UPCOMING EVENTS

A. Regional Leadership Training – Saturday, November 7th thru Sunday, November 8th, Hillsboro, OR

1. Faith, Greg, and Jennifer will be going.

B. CSI Chapter Holiday Social – Thursday, December 10th; Nectar Tasting Room (Downtown location) 120 N. Stevens Street, Spokane

1. Planning Committee consists of Faith, Kathryn, Stacey, Heather, and Jennifer. Faith is hoping to get Angie Dumanal involved as well. A planning meeting will be scheduled within the next two weeks.

C. 2016 Region Conference (West & Northwest Regions, Conference & Leadership Training) – Wednesday, May 18th thru Sunday, May 22nd, 2016; Lake Tahoe, NV

1. Faith encouraged others to attend. There has been discussion about combining the annual Leadership Training with the Region Conference to increase attendance and participation. Faith will be attending and taking Nick with her. Monies are available in the Chapter budget to cover the President's cost. Others who wish to attend will need to absorb the cost themselves.

VI. NEXT MEETING

A. Thursday, December 3rd, 7:00 A.M., MSI Engineers

*Respectfully submitted,
Jennifer Leui, Secretary*