

Minutes
Regular Meeting
Town of Iowa
115 N. Thomson
October 10, 2016
7:00 P.M.

Mayor and Council met in regular session this date in compliance with all requirements as to notice.

Present: Mayor Carol Ponthieux; Council Members: Julie Fontenot, Errol Marshall, Tommy Talbot, Gerald Guidry (quorum present) Absent: Larry Hardy

Invocation given by Mayor followed by Pledge.

Approval of Minutes

Talbot motioned to approve the minutes of September 12, 2016 as written, Guidry seconded. Motion carried.

Talbot motioned to approve the minutes of September 29, 2016 as written; Marshall seconded. Motion carried.

Agenda Items

1. Condemnation hearing on property of Joseph/Arnold Burke composed of 4 lots in the Town of Iowa- copies were presented to the Council showing the condition of the property. The property has been mowed but this has not remedied all the conditions of the lots especially the property line fence bordering the Town sidewalk. Mayor states the Council can address as a whole or can separate the house from the remaining property. Mr. Marshall states he has no issue with the house but it is the condition of the property itself. Bouquet asked about the property ownership. If we are going to condemn the property, then we need to send another letter and if heirs are involved then the Town would have to hire a curator to determine heirs/ownership. Otherwise, Town can do grass cutting and then file a grass lien. Marshall would like for us to clean up the property and then take a look at the building and then determine if building needs condemnation. Bouquet says go ahead and clean lot and file a grass lien. In order to condemn, feels we should hire a curator to look into ownership further. Mayor suggests Town authorize to proceed with the clean up with grass and trees and file a grass lien. Marshall motioned to clean up the property, Talbot seconded. Motion carried. This includes the fence removed. Bouquet said to take excellent photos. Mayor stated once grass etc. cleaned then we'll determine if house needs to be condemned.

2. Waste Collection RFPs – recommendation and approval to enter into contract – RFPs were opened at a special meeting September 29, 2016. Mayor and staff then went through each RFP and then scored them based on the criteria listed in the proposal.

Paul Hesse reviewed the scoring method and that it was very close. Mr. Bouquet reviewed the legal exceptions requested by one vendor. He finds our language would naturally favor us and he does not see much difference. Mr. Marshall does not have much of a problem with WC language other than the street exception. Mayor explained that Council asked staff to go through and present the information. Mayor says a decision needs to be made soon as new contract and vendor must begin service December 1, 2016. Talbot motions to table the decision on this item, Marshall seconds. Set a date for special meeting when Mr. Hardy is present. But allow the representatives of each vendor to speak. Motion carried.

SSW – addresses Council. Cheyenne Boudreaux – says we will meet the scope of work. New truck coming. Says they misunderstood about bundling. They will meet the needs of the Town whatever the Town wants.

Waste Connections – legal department will have to answer the legal questions. One of the largest companies in the country. Large equipment inventory. Trash pickup has been improving and will continue to do so. Will answer any questions you might have.

Waste Management – have provided service for 25 years. Yes we require bundle as it makes it easier for us to pick up. Use rear loader trucks and we pick up everything at that time.

Marshall thanked the vendors for their time and understanding and stated this is an important decision.

Public comment: Mr. Lapearous inquired about the various proposed rates.

3. Fire Dept. Report – update, reports – Jackie Timms informed Council Phil Mallet has agreed to fill in during this interim time as an interim Fire Chief. Timms stated Sandi Miller did a good job for the Fire Department and the community. Timms thanks the Mayor and Town Council for their help and we hope to continue this relationship. Also department is looking for some young volunteers. Mayor and Fire Board have strong communications. It is the Mayor’s intent to continue this strong collaboration. We will be reviewing criteria for next Fire Chief. Timms explained the Fire Dept. is having to hard copy everything now.

4. Discussion of Town Employee Sandra Miller - Mayor stated Sandra Miller submitted her resignation this morning to her. There is no need of an executive session. Marshall asked if there is any other contractual needs which must be met. Response is yes and those benefits will be met.

5. Engineer’s Report – recommendations, updates, and reports -pre construction meeting has been held with the contractor regarding the sewer pipe bursting project. Contractor is optimistic it will go quickly. Starting Oct. 24th and finished before next Council meeting. A change order is needed as it has become necessary to reinstall a new 12 inch line through a catch basin. The cost of the change order is \$4, 250. Asking Council to authorize Mayor to sign. Marshall motioned to authorize the Mayor to sign once change order is written; Guidry seconded. Motion carried. John Dale project is completed. Nitrification project has begun with Blake Hines. N. Kinney drainage project is to begin Oct. 24th. R. D. Spell stated. Asphalt & Assoc. says late November start on sidewalk projects.

Javen Natali requests to submit a proposed development, Garren Ridge. Talbot motioned to add to agenda the conceptual plans for Garren Ridge Subdivision; Guidry seconded. Motion carried. As to access from Hwy. 90, DOTD is requiring a traffic study in order to determine access entrance. Talbot asked what is being proposed as the entrance. Natali responded location is where Dan Chellette lived. Jessen stated this is the first step in the process of reviewing his conceptual plan. Natali said it is the intent to sell lots and hopefully we will have contractors come in and build. Javen Natali passed out plans to Council.

a. Ralph Foreman – sewer plat/right of way – provided copies of the subdivision to the Town and Jessen says it is meeting the requirements and Jessen sees no reason to object. Jessen is to draw up exactly what must be done. After completed, a dedication will be presented. There will be 3 houses each with their own tap. This is a two-step process. Have subdivision already thus we have a plat to approve and when installed then the Town will accept dedication thereof and accept ownership and maintenance. By doing it this way, it identifies the lots and shows the right of ways. Live Oak Subdivision is composed of three lots. Jessen recommendation is to approve. Talbot motioned to approve final plat of Live Oak Subdivision subject to making a correction; Guidry seconded. Motion carried. Sewer will be accepted at later date.

Jessen stated at Reed and Knapp Town is working on some drainage improvement plans.

6. Public hearings and action on the following Ordinances

a. Ord. 2016-10 – amending FY15-16 budget – Mayor adjourns regular meeting at 8:35 and opens a public hearing.

(1) Public Hearing – Lapearous asked is this all the changes suggested by auditors.

(2) Action/vote – Mayor resumed regular meeting at 8:40 p.m. Talbot motioned to approve and adopt; Marshall seconded. Motion carried by unanimous vote.

ORDINANCE 2016-10

**AN ORDINANCE
AMENDING THE FY 2015-16 BUDGET FOR THE
TOWN OF IOWA LOUISIANA**

BE IT ORDAINED by the Mayor and Town Council of the Town of Iowa, Louisiana that:

The following is an amended statement of the FY15-16 Budget

SECTION 1: The following is an amended statement of the probable receipts and disbursements of the Town of Iowa, Louisiana for the fiscal year commencing July 1, 2015 and ending June 30th, 2016 and the same is hereby declared to be and is designated the adopted amended budget for the Town of Iowa, Louisiana for FY2015-16.

Amended Changes

Sales Tax 1 – WI Fund

Changes:

Revenues: changes from \$1,538,167.00 to \$ 659,659.00
Expenditures: changes from \$1,327,057.00 to \$ 374,262.00

Sales Tax II

Changes:

Revenues: changes from \$ 815,733.00 to \$ 558,279.00

Sales Tax III

Changes:

Revenues: changes from \$476,774.00 to \$446,271.00

LCDBG (Capital Project) Fund 18

Changes:

Revenues: changes from \$ 0.00 to \$382,327.00
Expenditures: changes from \$ 0.00 to \$407,560.00

SECTION 2: This section shall become effective immediately upon adoption.

Said Ordinance having been introduced on September 12, 2016, the title having been read with public hearing set on October 10, 2016 and appropriate public advertisement completed.

The above ordinance was adopted at a duly convened meeting on motion of ___ and seconded by ___; upon a vote taken as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

THUS ADOPTED AND APPROVED during regular session at Iowa, Louisiana on this 10th day of October 2016.

ATTEST:

b. Ord. 2016-11 – Stop sign additions – Mayor adjourns regular meeting at 8:40 p.m. Mayor read the ordinance.

(1) Public Hearing – there being no public comment regular meeting resumed at 8:41 p.m.

(2) Action/vote -Marshall motioned to approve/adopt; Talbot seconded. Motion carried with unanimous vote.

ORDINANCE 2016-11

**AN ORDINANCE TO AMEND SECTION 47-9 SUBPART (C)
TO ADD ANOTHER INTERSECTION STOP SIGN, YIELD SIGNS**

BE IT ORDAINED by the Mayor and the Iowa Town Council of the Town of Iowa, Louisiana, that Section 17-9 of the Code of Ordinances, Town of Iowa, is hereby amended to add another intersection to subpart b of said section as follows:

Sec. 17-9 (b). Stop signs within the ambit of the Louisiana Highway Regulatory Act shall be posed at the following intersections:

(addition) Stop sign intersection of:

**Woodland and Ash [east and west sides]
Woodland and Cedar Ridge
Woodland and Walnut
Woodland and Chestnut
Mulberry and W. 6th St.
Hickory and Mulberry**

The above and foregoing addition to the Code of Ordinances, Town of Iowa, Louisiana, has been read and adopted and is only intended as an addition to said Ordinances and the remaining Ordinances and the past enacted Ordinances are still in full force and effect.

Said Ordinance having been introduced on September 12, 2016 the title having been read and appropriate public advertisement completed.

The above ordinance was adopted at a duly convened meeting on motion of _____, seconded by _____, upon a vote taken as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

THUS ADOPTED AND APPROVED during regular session at Iowa, Louisiana on this 10th day of October 2016.

7. Discussion on condemning properties and how it is applied and consider condemnation of 1st & Lambert – Marshall said this was his discussion and it actually is two properties. Property at First and Bowers has been addressed. Burke property has already been discussed earlier. Need to step in and maintain the ordinance. But the items have been addressed. Mayor says some staff responsibilities have been shifted around. Ms. Lane has been retasked as an Administrative Asst.

8. Discussion Veteran's Memorial and grants – Fontenot unable to meet with Minvielle regarding grants. Awaiting further information and hopefully will have it by next meeting. Mayor commented she met with Mr. Brossett and had asked him to look into how we could fit a walking path and veteran's memorial. He will present at next month's meeting some concept designs. Fontenot stated her desire is to have veterans' memorial at the front and to purchase bricks and a senior walking path. My goal is to get grants to help fund both projects.

9. Town Policy and Procedure request for Council approval - Mayor gave a brief background that the Town hired a consultant to help us update. One major change is holidays – Veterans Memorial Day – to the schedule of holidays. If you accept this employee update tonight, then this will be implemented this year. Talbot motioned to approve new updated Policy and Procedure and to incorporate Veterans Day for this calendar year; Guidry seconded. Motion carried. Marshall wants it stated mandatory drug testing anytime an accident occurs. Marshall wants altercations added.

10. Police Dept. – updates, reminder, reports, and recommendations – Chief Vincent presented his department monthly stats.

a. Policy & Procedure manual – request Council approval – this is the foundation. Talbot motioned to accept and approve; Fontenot seconded. Motion carried.

b. Approval to transfer 2006 Ford Crown Vic to Oberlin Police Department – Marshall motioned to adopt resolution; Talbot seconded. Motion carried. This resolution also includes the placing for bid 2009 Black Ford F150.

RESOLUTION 2016-18

A RESOLUTION FOR THE PURPOSE SURPLUSING AND OF DISPOSING BY BID OF PROPERTY NOT NEEDED FOR PUBLIC PURPOSE/OBSOLETE AND UNNECESSARY PROPERTIES BELONGING TO THE TOWN OF IOWA

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF IOWA, LOUISIANA, in regular session convened, that:

WHEREAS: the Town Council of the Town of Iowa, Louisiana, meeting in regular session declares that it seeks to dispose of property valued less than \$5,000 that is no longer needed for public purposes:

WHEREAS: That certain property belonging to the Town of Iowa Police Department is obsolete and/or unnecessary to the operation of the municipality. Said property as further described as:

<u>Item</u>	<u>Minimum Bid Amt.</u>
2009 Black Ford F-150 VIN# 1FTRF12W89KB23785	\$3800.00

WHEREAS: In accordance with LRS 33:4712, Section F the Town of Iowa intends to sell movable property by bid process. The Town of Iowa will accept bids from November 1, 2016 through November 14, 2016 at 7:00 p.m. Said bids shall be opened November 14, 2016 at 7:00 p.m. in the Town Hall Conference Room. Item(s) shall be sold to the person with the highest bid. All sales are final. **The City reserves the right to reject any bid that does not meet the minimum bid price set**

WHEREAS: Any property not sold shall be disposed.

WHEREAS: the Iowa P.D. transfers a 2006 Ford Crown Vic [vin#2969] to Oberlin Police Department in accordance with State statutes.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

PASSED AND ADOPTED at Iowa, Louisiana, on this the 10th day of October 2016.

Sign checks – Hardy
Round Table Comments

Notice: Halloween, October 30th, 2016 Time: 5:30-7:30 p.m.

Dist. D – Halloween coming up and watch out for the children and go out support your local athletic teams.

Truck or Treat is Oct. 30th in the park.

Mayor states the month of October is Pastor Appreciation Month.

There being no further business Talbot motioned to adjourn; Marshall seconded. Motion carried.

Attest:

Sandra Turley, CMC

Carol Ponthieux, Mayor