

APPROVED 3-5-14

Regular Meeting of the Casco Township Planning Commission
February 5, 2014 - 7:00 PM

MEMBERS PRESENT: Bruce Barker, Daniel Fleming, Dian Liepe, Lewis Adamson, David Campbell, and Paul Macyauski

ABSENT: Judy Graff was excused

STAFF PRESENT: Susan West, Recording Secretary

1. **Call to Order and review of agenda.** Meeting was called to order at 6:59 pm. There were no changes to the agenda.
2. **Approval of minutes of 1/15/14 regular meeting:** Motion by Liepe, supported by Macyauski to approve the Minutes of the January 15, 2014 Regular Meeting as written. All in favor, MSC.
3. **Report from the Township Board Representative –** no report
4. **Report from the ZBA representative –** Macyauski stated there was no new business to report.
5. **Report from Water/Sewer representative -** Adamson reported as follows:
 - a. A check was received from Meijers. There is now 1.3 million in the bank and only 1.391 million is needed for the bond payment. This should be no problem. Meijers equals 22 connections and should bring in between \$800 and \$900 per month to go towards debt reduction.
 - b. Campbell asked if it will be possible to make an early payoff. Adamson stated there is not enough money for that. They are looking to see if refinancing would be advantageous.
 - c. Macyauski asked why there is a shortfall. Adamson stated that there is not a shortfall due to Meijers and that future payments should be able to be met.
 - d. Adamson stated that the connection fee is the same in Casco Township as it is in South Haven Township, but that Casco pays twice as much for debt reduction.
 - e. Campbell asked if the Township gets a 6% return on their money. Campbell stated that they do, but that it is the Township's debt.
6. **Resolutions requiring Planning Commission action:** None
7. **New Business-Maps-Zoning Ordinance & Master Plan:**

- a. Chairman Barker stated that the maps in the Master Plan and Zoning Ordinance Book need to be reviewed and corrected. There are some that are mislabeled, outdated, etc. The Planning Commission may start this work around April, 2014.
- b. Chairman Barker talked with Alfred Ellingsen who advised that Attorney Bultje is just about done with his review of the revised Zoning Ordinance Book. Ellingsen doesn't believe there will be any changes that would warrant an open hearing.
- c. Chairman Barker stated that as of now, there is nothing new to add to the calendar and that the new Zoning Ordinance Book will make future meetings smoother. Fleming stated that the new book will also allow Ellingsen to handle more matters without coming to the Planning Commission.

8. Old Business: Review for Annual Planning Meeting: Chairman Barker stated that the Special Casco Township Joint Meeting will be held this Saturday, February 8, 2014 at 9:00 a.m. and that this is an open meeting.

9. Public Comment: none

Chairman Barker asked for comments from the Commissioners. Liepe stated that she will not be able to attend the March meeting.

Motion to adjourn by Fleming, 2nd by Macyauski. All in favor, MSC. Meeting adjourned at 7:35 pm

Minutes prepared by Susan West, Recording Secretary

Next Meeting: Special Casco Township Joint Meeting on February 8, 2014 at 9:00 am