

ARCHITECTURAL COMMITTEE – SAN IGNACIO VISTAS INC

COMMITTEE STRUCTURE AND MEETINGS

The Committee shall consist of Owners who are appointed, and serve at the pleasure of the Board. According to a recent change in Arizona State Statutes, the Chair of the Committee will be a member of the Board of Directors. One member will serve as Secretary and the Secretary will be appointed by the Board. In the event a Committee is not appointed, or the number serving at any one time is insufficient to meet its needs, the Board will temporarily assume all responsibilities of the committee until the necessary appointments can be made.

The Committee will meet as needed in order to conduct such business as might be assigned to it by the Board or, if necessary, to review applications or Complaints. Any member of the Committee may request the scheduling of a meeting through the Chair.

Minutes of all meetings shall be kept and provided to the Board Secretary to be made a part of the permanent records of the Association. These minutes are an unofficial record of the Committee proceedings and once presented to the Board, become the property of the Board. They are to be released to homeowners only with the express permission of the Board.

The committee shall provide an activity report to the Association Secretary for inclusion with the Agenda of the next available Board meeting. The committee report will be presented to the Board by the Chair of the Committee and in their absence by the Secretary. The monthly report will be a part of the board minutes, once approved.