



August 20, 2019

Dear Vendor,

Central Connections, Middletown's senior center, will host its **8th Annual Wellness Fair on Friday, October 4, from 9:00 AM to 12:00 PM**, for our members and the community's older adults. The fair will be promoted via our website, social media, membership newsletter, Journal News, and other media outlets. We expect to draw 200+ attendees.

Central Connections believes the Wellness Fair offers a valuable service to our community and will help us in our effort to promote Whole-Person Wellness among older adults. We plan to provide an array of health screenings, as well as a variety of information stations designed to make those attending more aware of the many wellness-related programs, services, and providers located in the greater Middletown area.

The **vendor participation** fee of \$100 entitles each registered vendor to receive a designated space with a 6-foot table and 2 chairs, a coupon for one lunch, and a listing in the fair's Resource Guide. Additional lunches may be purchased at posted prices in our café. Please let me know of any additional accommodations you require.

Sponsorship opportunities are also available and are detailed on the registration form.

To encourage attendees to visit every vendor table, we will **give each attendee a "passport" card listing vendors**. We ask each vendor to place a stamp or initial on these cards when attendees visit your table. Attendees with stamps or initials for all vendors listed on their cards will be eligible for prize drawings at the fair's end. We invite and encourage vendors to offer a prize for the end-of-fair drawing.

To participate in the Wellness Fair, please complete the vendor registration form and return it and the \$100.00 participation fee to: Stephanie Cline, Wellness Coordinator, Central Connections, 3907 Central Ave., Middletown, OH 45044. To use a credit card, fax your registration form to 513-423-4505 or email credit card info to scline@centralconnections.org. We will process a credit card payment and provide a receipt. All credit card info will be shredded when a transaction is completed.

Please reserve your space no later than Monday, Sept. 30.

For more information, call Stephanie Cline, 513-217-2495. We appreciate and look forward to your participation in our 8th Annual Wellness Fair!

Sincerely,

Stephanie Cline

Stephanie Cline
Wellness Coordinator
scline@centralconnections.org / 513-217-2495