

**AGENDA
JEFFERSON TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING**

October 12, 2016 – 7:00 p.m.

- I. Call to Order, Pledge of Allegiance and Roll Call**
- II. Old Business:**

Administrative Office Business

- Point of Order – Need to Vote on Resolution No. 16-82 Removing Leonard Roberts as Jefferson Township Administrator and terminating his employment with Jefferson Township in accordance with Ohio Revised Code section 505.031

- III. New Business:**
- IV. Departmental Reports**
- V. Trustees' Reports**
- VI. Comments by Citizens:**
- VII. Adjourn**



**Jefferson Township Board of Trustees
Regular Meeting Minutes**

The Jefferson Township Trustees met for a Special Meeting on October 12, 2016 at 7:00 p.m. at the Administration Building, One Business Park Drive, Dayton, Ohio.

Trustee Mann called the meeting to order and led the Pledge Allegiance to the Flag.

Fiscal Officer Tracey Edwards did the roll call:

Roy Mann – Present
Mary Johnson – Present
James McGuire – Present

Administrator Len Roberts and Fiscal Officer Tracey Edwards were also present.

Old Business

Resolution No. 16-82 Resolution Removing Leonard E. Roberts as the Jefferson Township Administrator and Terminating His Employment with Jefferson Township in Accordance with Ohio Revised Code Section 505.031

Motion by Trustee McGuire to approve Resolution No. 16-82; seconded by Trustee Mann.

Trustee McGuire stated that the motion has been seconded and moved toward closing the debate and have a vote. Trustee Mann seconded the vote.

Trustee Johnson stated that there has been no debate nor discussion. Adding that there was no consensus. Suggests going into an executive session and have the resolution discussed and return with a vote.

Word of order, Trustee McGuire stated there needs to be a vote on the previous motion.

Roll Call: Roy Mann (yes) Mary Johnson (no) James McGuire (yes)

Trustee Mann acknowledged the vote is 2:1.

Mr. Leonard Roberts opted to make one request to the Board of Trustees. Approved by Trustee Mann. Mr. Roberts requested two days to clean the office and forward necessary information to the proper people, and follow up on essential business. Noted that the Board does not have to pay for the two days as discussed.

Trustee Mann opened the forum for Trustee Johnson to make a statement for the record.

Trustee Johnson stated that the vote is misguided. There are certain responsibilities that the Administrator has been responsible for that will guide Jefferson Township Administrative Offices into fiscal year 2017. There has been no indication that someone else is readily available. Ask Board if someone else has been selected, and if there is any preparation for the budget.

Trustee McGuire replied that the Trustee system inherently allows the Board to run the township while dealing with the void of an Administrator. Added that the office has operated without an Administrator in the past, so there is no action that needs to take place immediately.



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Trustee Mann interjected with a follow-up comments. Assigning the Administration Department to Trustee Johnson. Road Department to Trustee McGuire. Fire / EMS will be overseen by Trustee Mann.

(Discussion of among Board of Trustees)

Trustee McGuire suggested that Mr. Roberts be compensated until the end of the week. Allow him to transition for two days to put together a list items and updates to hand off on outstanding responsibilities. Instructed that all phone calls be handled by the Board of Trustees.

Motion by Trustee McGuire to approve Mr. Leonard Roberts last day of compensation as of October 14, 2016; seconded by Trustee Mann.

Trustee Johnson replied that this is a very big mistake, and thinks that the Board has cut their nose off despite their faith. Expressed that the Board has shoot themselves in their foot. Noted that they should be preparing for a smooth transition that was already in preparation.

Trustee Mann acknowledged that Trustee Johnson stances would be noted for the record.

Adjournment:

Trustee Mann asked for a motion to adjourn. Trustee Mann moved that the meeting be adjourned. Seconded by Trustee Mann.

Meeting adjourned

Attest:

 10/17/2016
Tracey M. Edwards, Fiscal Officer