

**ATTENTION TRIBAL ADMINISTRATORS  
& GRANT PROJECT MANAGERS**

**GRANT WRITING TRAINING  
Hyatt House Hotel  
March 20-22, 2019  
Anchorage AK**

In response to your calls and requests, Alaska Project Solutions, Inc. (APSI) will be hosting a 3-day training on grant writing for Alaskan Tribes and Tribal organizations. Our team has a strong background in writing many different types of grants and a strong success rate for funding. Training will offer guidance on a variety of grant programs, along with success tips we've learned over the years.

Training includes:

- ✓ pre-planning processes for a good foundation;
- ✓ brainstorming the needs and priorities for your community;
- ✓ understanding the grant guidance;
- ✓ creating a compelling narrative for a much-needed project;
- ✓ building a realistic project budget; and
- ✓ forms and scoring criteria.

The hands-on workshop provides you with skills to successfully identify funding opportunities and develop competitive project plans. Training includes a discussion of your communities needs and priorities; how to find *relevant* grant funders; budget preparation; narrative and forms preparation; and submission guidance for your application.

You will be provided with all training and support resources on a flash drive, so you can use them after returning home. Worksheet handouts will also be provided and used during the training. Training is interactive, and we'll share many different approaches to dealing with rural Alaska challenges in the 'grant world'.

**The workshop is limited to 24 participants. The workshop fee for both days is \$1,200 per person. The registration deadline is February 28, 2019.** We are in the process of negotiating a discounted hotel room rate for participants, so we will let you know about that asap. Please let us know if you will be attending so we can add you to the list of participants. If you have any questions, you may email me at [joanh@gci.net](mailto:joanh@gci.net) or call me directly at 907.223.3086.

I look forward to hearing from you!

Joan Herrmann, President  
Alaska Project Solutions, Inc.  
[www.AlaskaProjectSolutions.com](http://www.AlaskaProjectSolutions.com)

# Alaska Project Solutions, Inc.

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## GRANT WRITING TRAINING REGISTRATION FORM

March 20-22, 2019  
Anchorage, Alaska

### CONTACT INFORMATION

Your Agency \_\_\_\_\_

Your Name: \_\_\_\_\_ Job Title \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Are you involved with grant projects now? If so, please help us plan better for the training by listing the types of projects you are involved with or interested in:

\_\_\_\_\_  
\_\_\_\_\_

If you have any special needs that we should accommodate for the workshop, please let us know: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**Supervisor Approval Signature and Title (Required)**

\_\_\_\_\_  
**Date**

**FEES:** The workshop fee per person is \$1,200. The fee includes all materials and supplies for the training. You are responsible for your own hotel, transportation, or meal costs.

**PAYMENT:** Please complete one form for each participant, and make your checks payable to Alaska Project Solutions Inc. Mail your workshop fee along with a copy of this form to: **Alaska Project Solutions, 1120 Huffman Road, Suite 24-741, Anchorage, AK 99515.** (APSI does not accept credit cards for payment.)

**IMPORTANT:** Please also **scan and email this form back to joanh@gci.net** as soon as possible to help us with the planning process. For questions, please call Joan at 907-223-3086 or email to joanh@gci.net.

**HOTEL REGISTRATION:** We want to make sure you get the discounted rate, so please complete this registration form to confirm that you'll be attending, and we'll reply to you with the hotel discount code you can use when registering with the hotel.

**THANK YOU, AND WE LOOK FORWARD TO HEARING FROM YOU!**