

May 15, 2018  
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session May 15, 2018 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. This is the first commission meeting held at this new location. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy. Attorney Lair was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Dale Kendrick with Salem Church of Christ presented the invocation.

DALE KENDRICK-  
INVOCATION

VISITORS

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Mattmiller made a motion to approve the minutes of the May 1, 2018 meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller made a motion to approve the minutes of the May 1, 2018 Municipal Road Aid hearing. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

No legals.

LEGALS

Mayor Smith reported that the Historical Society requested a proclamation for Donald Wagoner. Mayor Smith read the proclamation and a copy will be attached hereinto and made a part of these minutes. The proclamation declared this day March 15, 2018 Donald Wagoner Day in Cynthiana for his many contributions to the Cynthiana-Harrison County Historical Society.

MAYOR'S REPORT  
DONALD WAGONER  
PROCLAMATION

Mayor Smith made a motion to accept the reading of Proclamation for Donald Wagoner. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

Clean up will be May 19, 2018 at River Road Ball Park. Mayor Smith asked for the City's help on this project, maybe some flex time for city employees.

RIVER BANK CLEAN-UP

Mayor Smith made a motion to appoint Darwin Root to a 4-year term at the Cynthiana Harrison County Joint Planning Commission. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

APPOINT DARWIN ROOT  
TO P&Z COMMISSION

Mayor Smith made a motion to re-appoint Mike Aldridge to the Housing Authority Board for a 4-year term. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes. Motion carried.

APPOINT MIKE ALDRIDGE  
TO HOUSING AUTHORITY  
BOARD

Mayor Smith announced that Salvage Nation has begun work at the Handy House; we should be seeing progress on this soon.

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund	\$ 55,290.17
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Water & Sewer Fund	\$ 69,545.16
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Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund	\$ 851,843.51
Water & Sewer Fund	\$ 25,945.75
Municipal Road Aid Fund	\$ 109,735.30

Commissioner Mattmiller reported that we are working on getting quotes for health insurance renewals. These will have to be reviewed. Retirement rates have been set. Budget workshops will be scheduled shortly. We are running a little behind this year waiting on health insurance and retirement rates.

Commissioner Mattmiller reported that we need to look into ways to generate more income for E-911. Land lands are becoming fewer and fewer. We need to consider putting the fee on City and County water bills.

Commissioner Mattmiller asked everyone to please take your garbage cans back after trash has been collected.

Commissioner Judy added that if a neighbor's can has been out a couple days, go check on your neighbor maybe something is wrong.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade made a motion to offer employment to (2) individuals as full-time telecommunicators contingent upon successful completion of all pre-employment requirements. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade read a proclamation proclaiming the week of May 13, 2018-May 19, 2019 as Police Week in the City of Cynthiana. Commissioner Slade made a motion to adopt this proclamation. A copy will hereinto will be attached and become a part of these minutes. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

POLICE WEEK  
PROCLAMATION

Commissioner Slade welcomed the City's newest members of the Police Department. Kyle Boswell, J.W. Philpot, and Jordan Scott recently graduated from the Department of Criminal Justice Academy in Richmond. Welcome to our newest officers.

WELCOME TO NEW  
OFFICERS

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE  
REPORT

Commissioner Griggs reported that Spring brush service is complete.

SPRING BRUSH PICK UP

Commissioner Griggs made a motion Make a to award Mike Sosbe Bid for Sidewalk/Curb/Gutter- We received one bid from Mike Sosbe Construction in the amount of \$4.05 per square foot for labor for sidewalks and \$10.00 per linear foot for curb/guttering. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion Carried.

MOTION TO AWARD  
SIDEWALK/CURB/GUTTER  
BID TO MIKE SOSBE  
CONSTRUCTION

Commissioner Griggs made a motion to award the reverse salt auction to the low bidder Detroit Salt at 92.00 per ton. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion Carried.

MOTION TO AWARD  
DETROIT SALT-BID FOR  
SALT REVERSE AUCTION

Commissioner Griggs made a motion to authorize to advertise for paving for Municipal Road Aid and City 2018 street improvements. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried. Commissioner Griggs announced that we have received applications from (16) individuals interested in the street sweeper position. We will be hiring someone soon.

MOTION TO ADVERTISE  
FOR STREET PAVING

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES  
REPORT

Commissioner Judy made a motion to authorize to advertise for Chemical bids for fiscal year 2018-2019. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

MOTION TO ADVERTISE  
FOR CHEMICAL BIDS FYE  
18-19

Commissioner Judy announced that requests for statements of qualifications for engineering services to address the Eastside pressure problem have been requested. These will be accepted thru May 25, 2018. A review committee will be formed and a recommendation will be made to the Commission on June 5, 2018.

Commissioner Judy announced that we received 16 applications for

the WWTP Operator trainee, testing is being scheduled.

Mayor Smith asked for the commissioners to be looking over the draft of the new nuisance code.

NUISANCE CODE

Commissioner Mattmiller questioned about the new nuisance code that Code Enforcement is asking to be implemented. Mayor Smith added that this new code would put everything all in one ordinance, all in one place; currently we have several ordinances that cover one or two of the issues. Last year the City adopted an ordinance enacted by KRS; this allows the city to put liens on property.

The Commission agreed that code enforcement is a huge concern and Code Enforcement and Rental Inspector are working with property owners to get things done. Response has been great.

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

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Jamie D. Hutchison, City Clerk

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James Smith, Mayor

5/15/2018