

Portuguese Podengo Pequenos of America, Inc.

Minutes for Board Meeting of April 26, 2017

Board Members in Attendance –

Rose Hidlay – President/By-Laws Committee Chair, Patti Litchfield – Vice President/ Membership Chair, Michael Hobbs-Ohlinger – Secretary, Stacy Faw – Board Member at Large and Media Chair, Lance McGinness – Board Member at Large and Robin Kirtley – Board Member At Large, and Susan Souza – Board Member At Large and Tonda Curry – Board Member At Large

Board Member(s) absent –

Margaret Boisture – Treasurer/Sunshine Committee

Board Guest –

Lynne Spencer

Meeting was called to order by President Rose Hidlay, at 9:04 PM EST

1. **Approval of the minutes from March 22, 2017** – Lance made the motion to accept the minutes; Robin seconded the motion. All attending board members voted in favor of the March 22, 2017 Board Minutes; Minutes approved.
2. **Approval of the Treasurer's Report for April 2017** – Tonda made the motion to accept the Treasurer Report; Lance seconded the motion. All attending board members voted in favor of the April 2017 Treasurer's Report; Treasurer's Report approved.
3. **Reports of Committees:**
 - A. **Judges Education Committee** – Margaret found flash drives for less than \$1.00 per piece, we have ordered 100 of the flash drives. This should be enough for the Texas and California Judges Education this summer. We upload the presentation onto the flash drives for the judges.
 - B. **Health & Research** – If we ask a club plan to publish health records on our Pedigree Database we will need releases from members to have this information available. The tests results will be kept on file for the website and with the Secretary of the club. Rose made a motion to have a release form for the club members to have their health information and pedigree information posted on our club website. Lance seconded the motion; all attending board members voted in favor. Bud will present the release forms for approval of the board. Pedigree Database – GoDaddy's platform currently will not support our database. This must run on a Linux Platform; we would have to add a hyperlink from our website to the database, this would cost us \$145.62 for three years to have add the link.
Please see the full Health & Research report for the complete report.
 - C. **Media – Website:** We have had 3,0932 hits on our club website for the month of March 2017. Bud will be working with GoDaddy regarding the Pedigree Database. Our club domain name PortuguesePodengoPequenos.org has been paid up for five (5) years. **Newsletter:** The PiP Newsletter will be sent out the first part of May. This issue will include results and photos from Westminster. **FaceBook:** A new FaceBook page was started for the 2017 Nationals; links were put on our current FaceBook page regarding the new FaceBook page.
 - D. **Membership** – Two new memberships pending – vote is due today:
 - Antonio Rapose – Middletown, RI
 - Janelle McCord – Cleves, OHIf/when their membership is approved, we will have a total of 120 Members and 2 Junior Members, 60 Single Memberships - 30 Household Memberships = 60 member
No other membership applications have been submitted at this time.

- The board voted on the two pending members, the board voted to approve both members, announcements of the new members will be sent to the membership of the club.
- E. **By-Laws Committee** – We have been in contact with AKC, we now have in written from AKC, our club Code of Ethics is a separate document from our By-Laws. AKC does not approve our Code of Ethics, this document is governed solely by the Parent Club. The Code of Ethics has been removed from the By-Laws that we are working on. Once we have the By-Laws completed we will send to AKC for review/approval. The Board will set up a meeting to review and revise the Code of Ethics.
 - F. **Sunshine Committee** – We are up to date for monthly birthdays.
 - G. **Versatility Program** – The board has received a volunteer to Chair the Versatility Committee. Karen Conrey has volunteered for the Chair. As a board, each committee will have a board representative as a liaison; Robin Kirtley has volunteered to be the liaison for the Versatility Committee. The liaison will be responsible to follow up with the committee to make sure we are making progress and report back to the board. We will provide the potential Chair with a list of club members that have volunteered to part of the Versatility Committee; the person will also be provided with a bullet point list of thoughts for the Versatility Program. By a majority vote, Karen Conrey has been appointed the Versatility Committee Chairperson.
 - H. **Awards Committee** – Susan presented the costs for the awards to be presented at the 2017 Nationals. The costs for the awards will be \$160.00, this will cover the Top 10, Juniors, Mach 5, PACH, Stud Dog and Brood Bitch for 2016. The Board discussed the Stud Dog and Brood Bitch award criteria, the Board decided the Stud Dog and Brood Bitch should be the ones that produced the most number of champions for that the year. The board will wait to vote on this until the whole award program is set up. The Board has decided, any Podengo who's owner is a member of PPPA, that received a BIS the previous year will receive an award at the Annual Meeting/Award Banquet. The board would like to award the top awards for 2013 and 2014 at a cost of \$376.00. Stacy made a motion for the club to purchase the medallions and award the medallions for the 2013 and 2014; this will catch up the awards to 2016. Lance seconded the motion; all attending board members voted in favor.
4. **Unfinished Business:**
- A. **Committee Chairs** – This will be tabled until the next meeting.
 - B. **Club Incorporation** – The club needs a contact that lives in the State of Nevada. This “agent” would represent the club, should legal issues arise; they would be the person whom would accept the state paperwork and forward to the club. Rose made a motion to have Tonda check in to the fees to have a contracted agent for our club in the State of Nevada. Stacy seconded the motion; all attending board members voted in favor. Everything is in order and we will be ready for the update/renewal in June 2017.
 - C. **2017 National Update** – We are moving along with the Nationals. We have run into a snag; we are having difficulty finding a space to hold our Judges Education. Stacy will look into other options; as well as she will continue to work with the Cluster to locate a venue for the Judges Education. Options were presented, such as an outdoor tent or check with other clubs holding the specialties to see if we can share the expense of venue. We have received several donations for the trophies; an updated list will be placed on the FaceBook showing the available trophies remaining to be sponsored. Margaret is handling the advertising for the Nationals; she is working on getting the information together and out to the membership. The cutoff date for advertising will be July 22, 2017. The premium list information will be submitted the first week of June.
5. **New Business:**
- A. **2018 National** – The logo has been selected for the 2018 Nationals. We will provide the information for the Nationals to be posted on the website and we will have an ad available to be listed into the 2017 Nationals Catalog. We have the host hotel lined up, the caterer has been lined up for the Awards Banquet.

- B. **Woofstock Supported Entry** – The club will not hold a Supported Entry this year at this show. We will plan to hold a Supported Entry next year.
- C. **Mensona Kennel Club, Inc** – The club will hold a Supported Entry with the Mensona Kennel Club show. The show dates are August 24 through August 27, 2017 in Santa Rosa, CA.
- D. **Supported Entry Guidelines** – We have put together new guidelines and an application for Supported Entries. The guidelines and application will be in the members only section of the website. The application must be filed out and sent to the board for approval of the Supported Entry.
- E. **Health and Research** - Rose made a motion to have a release form for the club members to have their health information and pedigree information posted on our club website. Lance seconded the motion; all attending board members voted in favor.
- F. **Thoughts of Membership** – Should the club have a limit on the number of sponsorship a club member can sponsor? Should we have different levels of membership? Do we need a time limit to be a member before you are eligible to sponsor a new member? After much discussion of these points, we decided to table this discussion, so each board member can think about these questions. These will be changes to the By-Laws and will be addressed at the next By-Laws meeting.
- G. **Microchips** – Patti has looked into the option of the club offering microchipping at the 2017 National Specialty. Patti has talked with AKC, they will sell our club a bundle of microchips at a discounted price. The price of the microchips will include the price of registration of the microchip with AKC. We need to check with the State that we will hold a “clinic” regarding the laws of having the microchips inserted, can they only be inserted by a licensed veterinarian? We have decided to table this topic until the next meeting.

Adjournment – Patti made a motion to adjourn at 11:33 pm EST; Rose seconded the motion. All attending board members voted to adjourn the meeting.