



**VIALFOTHERINGHAM**<sup>SG</sup>LLP  
LAWYERS

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U7987-001

Owners of Country Club Ridge Condominium Association  
via First Class Mail

Re: *Association Leasing Policy; OFFICIAL NOTICE - failure to follow will result in fines and removal from leasing pool*

Dear Owners,

At the request of the Association, I have prepared this brief communication to update the Owners and inform them of the Association's current Leasing Policy. The Association's governing documents provide authority for the Association's Management Committee to limit the number of units available for lease. Each lease unit must be approved by the Management Committee. Enclosed in this notice is a copy of the Associations official Leasing Policy.

Please review the enclosed documents which outline the necessary prerequisites, requirements, and steps for obtaining approval to lease a unit. \*\*\*\*\* PLEASE TAKE NOTICE THAT failure to follow the HOA Leasing Policy may result in the Management Committee assessing fines of up to \$500.00 and removal of the homeowner's unit from the leasing pool.

Additionally, please understand that pursuant to the Association's Declaration of Condominium, ALL TENANTS (whether lessees or non-paying tenants) must be subject to a lease agreement approved by the Management Committee. Thank you for your time and consideration, should you have any questions please contact the Management Committee.

Very truly yours,

**VIAL FOTHERINGHAM LLP**



Tyler S. LaMarr

TSL\  
Enclosure  
cc : Client

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