

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING**

Trinity County Fair  
Fair Boardroom – 6000 Hwy 3  
Hayfork, CA 96041

**Thursday, December 20, 2018  
6:30pm – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
	Dennis Anderson, Director

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 6:29pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Director’s Dummer, Eggleston, Anderson, Rourke, Brinkley, Hickman, Keys and Sauer were all present. Billie Miller was absent. Director Dummer moved to excuse Director Miller’s absence, seconded by Director Eggleston and motion passed unanimously.

**3. INTRODUCTION OF GUESTS / STAFF**

Sue Erenberger (TCFA Bookkeeper), Sandy Bechtold, Shelly Shipman and Morgan Rourke were all present.

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

Sue Erenberger wished everyone a Merry Christmas.

Shelly Shipman apologized to the fair board for altering a check in October of 2018.

Morgan Rourke has questions about what was discussed when his name was mentioned at the last meeting. He wanted to clarify the events surrounding the JLA checks that had been delivered but put in his box. He would prefer that they be handed to him. There was some discussion about the process of check deliver, but no change was made.

## 5. CORRESPONDENCE

No correspondence.

## 6. CONSENT AGENDA & MINUTES

- a. APPROVE December 20, 2018 AGENDA and October 18, 2018 MEETING MINUTES  
Director Eggleston moved to approve the December 20, 2018 agenda as well as the October 18, 2018 meeting minutes, seconded by Director Hickman, motion passed unanimously.

## 7. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

## 8. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

The TCFA Board has renewed Mike Fillette's contract through 2019.

## 9. APPROVE OCTOBER & NOVEMBER 2018 FINANCIAL REPORTS

Director Anderson moved to approve the October 2018 as well as the November 2018 financial reports, seconded by Director Hickman and motion passed unanimously.

## 10. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR OCTOBER AND NOVEMBER 2018

## 11. CEO'S REPORT

The Mountain Valley Raceway has had a few changes within their board, but things are looking good for the raceway. They have paid the fair back in full and are now self-sufficient and doing very well.

Deferred maintenance is finally complete. The new siding on the dining hall is now ready to be painted. We have received the \$116,000 reimbursement to pay back the zero percent interest loan. In addition to the siding and new windows for the dining hall, we also received a new fire suppression system for the stove in the kitchen.

Director Sauer asked Mike who will be painting the dining hall siding, Mike replied the fair maintenance crew will be responsible for the painting. We did receive paint for the siding which includes roughly (6) 5-gallon buckets of body paint and (2) 5-gallon buckets of trim paint. The colors are light brown with white trim. Discussion ensued.

Mike is working on new grant from Kentucky called the Ray & Kay Eckstein Foundation. They will meet in January. Discussion ensued.

Mike discussed the fall fair managers conference and how all the fairs were shocked to learn that there will be no additional funding from AB1499 this year. At this point, it doesn't look like it will be available until at least 2020. Discussion ensued.

The \$16 million dollars in deferred maintenance from Prop 68 is ready and I will need to create a list of stuff we need done. This is another reason why I have been gathering estimates for various projects throughout the grounds.

## 12. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair  
Nothing to report.
- b. **FINANCE COMMITTEE:** Dennis Anderson (Chairman), Carol Hickman  
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer  
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley  
Director Brinkley said he talked to Laura Taylor and she said the JLC would like to pay for the fair's advertising for 2019.  
Mike said that he was at the last JLA meeting and he wasn't aware of any action or vote on this.  
Discussion ensued.

### 13. AD HOC COMMITTEES

Director Rourke removed Policy and by-laws and CEO Review and Contract Committees and added a new committee called Revenue Generation Committee.

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys  
Nothing to report.
- b. **CEO REVIEW & CONTRACT COMMITTEE:** Carol Hickman (Chairman), Chuck Sauer  
Nothing to report.

### 14. OLD BUSINESS

- a. **DISCUSS AND/OR APPROVE 2019 FEE SCHEDULE**  
Director Keys motioned to approve the 2019 fee schedule, seconded by Director Hickman, motion passed unanimously.
- b. **DISCUSS AND/OR APPROVE RV CAMPGROUNDS RULES AND POLICIES**  
Director Brinkley motioned to approve the RV campground rule and policies, seconded by Director Rourke, motion passed unanimously.

### 15. NEW BUSINESS

- a. **DISCUSS AND/OR APPROVE CFSA LIABILITY AND WORKERS' COMPENSATION INSURANCES**  
Mike explained the fair has two payment options for workers' compensation and liability insurance. Discussion ensued.  
Director Brinkley motioned to pay the insurance on a month to month basis, seconded by Director Sauer and passed unanimously.
- b. **DISCUSS AND/OR APPROVE 2019 TCFA BUDGET**  
Director Brinkley motioned to table this topic until a special meeting set for January 8, 2019 at 5PM in the fair boardroom, seconded by Director Eggleston and motion passed unanimously.

#### c. APPROVAL OF NEW AGREEMENTS AND CONTRACTS

EVENT RENTAL AGREEMENTS	STORAGE AGREEMENTS
RA19-02e Quilters Guild Retreat RA19-03e Quilters Guild Meeting	RA18-14s Bobby Danailov (Boat) RA18-15s Michael Hoyos (Container) RA18-16s Steve Bayley (Boat) RA18-17s Steve Felch (Boat) RA18-18s Angelo Cattaneo (10 units total) RA18-19s Steve Miller (Boat) RA18-20s Jud Freitas (Patio Boat) RA18-21s Matt Yoder (Boat) RA18-22s Bill Chadwick (Boat)

Director Eggleston moved to approve the new agreements and contracts, seconded by Director Sauer and motion passed unanimously.

## **DIRECTORS' REPORTS**

**Billie** - absent

**Adam** – Merry Christmas everyone.

**Chuck** – It's all good.

**Carol** – Merry Christmas everyone.

**Sharon** – Merry Christmas all and I hope you get through it.

**Dennis R** – Nothing to report.

**Wallace** – Merry Christmas everyone. I wanted to thank Dennis Anderson for serving on the fair board. My son is back from the Army and we will be heading to a 49ers game.

**Dennis A** – It has been wonderful know all of you.

**Adrien** – January 19<sup>th</sup>, Rotary will be sending me to a grant writing workshop.

## **16. ADJOURNED**

Adjourned by Dennis Anderson at 7:30pm

**Submitted By:**

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**Mike Fillette, CEO**

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**Dennis Rourke, TCFA President**