

**SFXCC BOARD MEETING – minutes**

**Meeting Information**

**Date:** September 7, 2017

**Time:** 7:00pm

**Location:** Club

**Attendance:** Deanne Mullen, Tara Mullen, Michelle Pinette, Melanie Kubas, Melanie Janzen, Joerg Zimmermann, Janis Fleury, Mike Donaghy

Item	Discussion	Action	Responsible
1. Call to Order	1900h		Deanne
2. Minute approval from previous meeting	approved		All
3. Financial Update	End of July \$4000 Caisse, \$14000 building fund. RM has since given us \$6000 for monies owed (grant for operations & carnival) Vote: require \$8000 from building fund into Caisse fund until hydro funded light project is reimbursed. Motion by Tara, all in favor	Melanie will transfer \$8000	Mel J
4. Hydro Grant update	Outdoor project complete. Look for new light fixtures for interior and can apply for additional grant coverage.		Tara?/Dwayne
5. End of Summer Celebration	190 tix sold. 10 will be available at door. Estimate: \$3200 income including sponsorship So far expenses are covered.		Mel K. & Deanne

	<p>Auction prizes, 50/50 to run  Volunteer list discussed.  Set up decorative tip container during event.  Need to collect meal tix for dinner  Social lunch after fireworks  Possibly sell leftovers  Fence set up: Darren has the stakes and will supply them  Small tent will be set up</p>	<p>Fence to be set up on Friday. 1830h  Food prep indoors  Saturday meet at 1100h setup: tables and chairs, auction prizes</p>	<p>All  All available</p>
<p>6. Fall Supper</p>	<p>Poster ready to go up  Need to place calls for people to contribute food items. Start with previous contributors.  Meatball party: Sept 24, 1300-1700h  Email and telephone reservations to be managed by Janis.  Reservations: register and pre-pay.  e-transfer – Mel can do again this year, Caisse not able to do e-transfer. Can noventis do etransfer, possibly separate account.  Mail slot on door, need secure box to attach.  Bus tour group not coming from Fehr way, reach out to seniors residences  Board meeting prior to fall supper would be helpful. Meet following meatballs, pizza dinner.  Fire fighters will serve meal.</p>	<p>Deanne to post  Phone calls for food, Tara will distribute food. Call out for food on facebook.  Deanne will do shopping for meatballs    Melanie/Deanne will look into etransfer options    Mel has mail slot to secure</p>	<p>Tara &amp; Deanne  Deanne, Mel K, Michelle    Meetball party (Deanne, Mel J, Michelle, Tara, Mike, Joerg)    Mel/?    Mel K will follow up.</p>

	Count chairs: 220 Possibly need a few extra chairs?	Mike & Joerg	
7. 2017/2018 programming Healthy living grant funding Fall winter calendar	Yoga – Wednesday mornings for 8 weeks Pickleball- Tuesday play group – will start in October Winter programming- learn to skate & ringette Brainstorming discussion: Steak Night Broomball shinny? Ladies night? Starbuck girl? (march) Survival courses – winter & summer Movie nights? No winter carnival but coordinate chili cook off with other event, ? crib tourney Babysitting course  Healthy living Grant funding (must be 50% seniors courses): ? self defense course, CPR – 18 spots, ‘Menshed’ – mens group program Monthly ‘Hen Party’? Liquor making course for men’s night? Martial arts? Floor hockey? Likely not due to fresh paint	Pursue ideas for grant funding	Tara  Mel K to pursue  Deanne  Mike to organize mens night
8. Craft Sale & Fall Fundraiser	Initial planning outlined by Janis	Seek board support as required	Janis
9. Rental Contract Revisions	Revision provided. All in favor of putting this into place moving forward.	See attached document	Janis & Michelle
10. Updating Peggy’s Contract – no	No response , Peggy out of town at		Deanne

response from Peggy to date	present Courses to start beginning October.		
11. Building renovation subcommittee & funding	Thanks to Karen and Bob, pickleball group completed painting in main areas. Motion: Tara- purchase \$100 gift certificate for Karen & Bob. Second Joerg. All in favor RM to provide tax receipt for additional costs? For future major renovation planning: Need to create subcommittee who will report to board. Tara has spoken to Dwayne. Need to consider conflict of interest when selecting committee members. Board would vote on major decisions. RM office needs to be a part of this committee. Committee to assist with sourcing grant money. Multi-year commitment. Arrange separate meeting for planning.	Tara to purchase gift card for Bob & Karen.	Tara  All board members
12. Updating club insurance info	Need to know dimensions of garage and value of equipment to be forwarded to RM office	Collect info	Joerg
13. Fire Drills & Inspections <ul style="list-style-type: none"> <li>• Monthly fire drill</li> <li>• Updating rental contract &amp; signage</li> <li>• Fire panel company inspection</li> </ul>	Dwayne to help Mike with electrical updates – starting point for project	Mike to connect with Dwayne	Mike

<ul style="list-style-type: none"> <li>• Inspection With Jamie</li> </ul>			
14. Club clean up day <ul style="list-style-type: none"> <li>• Kitchen and canteen?</li> <li>• Securing all hazards at the club (ie chemicals under sinks, etc.)</li> <li>• Securing curling rink</li> </ul>	Table until next meeting.  Wait until after fall supper.  Will need enough serving utensils for fall supper. Replace aprons.		All
15. Responsibilities for rentals, emails, phone calls, Facebook & Website	Can anyone update website in place of Deanne?	Michelle – Deanne to provide instruction	Deanne/Michelle
16. Rink maintenance for winter	Who will maintain and flood rink over winter	Contact Trevor	Joerg
17. Purchasing a new first aid kit	Done.	completed	Janis
18. Cleaning	Discussion regarding recent club cleaning invoice	Follow up with cleaner	Michelle
19. Adjournment	2115h		Deanne

**Other Notes or Information**

**Next Meeting: September 24<sup>th</sup> at 1800h**