



FACILITY RENTAL AGREEMENT

The Ballena Bay Yacht Club (BBYC) is pleased to provide all or portions of the Club facilities for use at the fees shown below. Total fees are due ten (10) days prior to use date. Failure to pay the total fees on time will automatically cancel the reservation. If the facility is clean and furniture returned to original order on the same day of the function, no cleaning charge will be assessed. If the facility is not cleaned and returned to its original order on time, a cleaning service will be hired and the renter will be responsible for all charges incurred. The renter will be billed for these costs. Please note that this BBYC is a private club and will be open to members at all times regardless of the function being held. Specifically, members will have access to the barroom and the kitchen during your event. However, if the Sunset dining room is rented, only the Officer of the Day, Board of Director members, Vice Rear Commodore or their appointees will be allowed to enter the Sunset room. In addition, it should be noted that any support provided by the Club is on a strictly volunteer basis.

- The **renter** must accept full responsibility for all fees and cleanup and must act as the coordinator with the Vice Rear Commodore for the function.
- The facilities are not available for rental on Saturdays.
- No hard liquor or beer may be brought into the Club facilities. User may bring their own wine or champagne; however, a corkage fee will be charged.
- All ABC Alcohol Beverage Control rules apply to all functions.
- When renting the barroom:
 - a. The assigned bartender(s) serves all drinks to party members and club members alike;
 - b. No one other than the assigned bartender may go behind the bar during that time;
 - c. Includes use of the patio, patio tables and chairs, charcoal BBQ (you bring your own charcoal) and propane BBQ (we provide the gas);
 - d. Includes access to the BBYC dance floor for either:
 - i. Dart board play. This includes 2 dart boards and darts, or;
 - ii. Dancing to our jukebox or to your band.

Rental Charges: Standard rental charges are for five (5) hours or less including set up and cleaning.



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	Member Rate	Nonmember rate	\$
Sunset Room only. [No Galley (kitchen). No Barroom. No Bar service]	\$200	\$250	
Sunset Room & Galley [No Barroom. No Bar service]	\$300	\$350	
Sunset Room & Barroom [(No Galley). Bartender service NOT included]	\$300	\$350	
Sunset Room, Galley & Barroom [Bartender service NOT included]	\$350	\$400	
Barroom & Galley [Bartender service NOT included]	\$250	\$300	
Bartender from Staffing Agency	\$250	\$250	
Member volunteers as Bartender	\$0	\$0	
Corkage fee:	\$5/bottle	\$10/bottle	
Early access fee: Prorated			
Unscheduled Overtime fee: Prorated x2			
Scheduled Overtime fees: Prorated			
Total due including deposits			

I, _____,
 address of _____,
 would like to rent the facilities on _____, 20_____, during the
 hours of _____ to _____, and agree to be responsible for all charges incurred
 with this rental. The purpose of the rental is as follows: _____

Amount of Deposit Paid _____

Renter/Agent Signature _____ Date _____

Renter best phone # _____

Renter email: _____

Accepted by: _____ Date _____

Vice Rear Commodore: Michael J Johnson

Balance Amount Paid: _____ Date: _____



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Accepted by: _____

End time of event: _____

_____ The rented rooms have been left in acceptable condition. Initials, Officer of the Day: _____

_____ The rented rooms have **NOT** been left in acceptable condition. Initials, Officer of the Day: _____

Officer of the Day (Please Print) _____