

5:30 p.m., Tuesday, April 12, 2016, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Council members present were Albert, Albertson, Bercier, Sparrow and Vollmer. Absent: Councilman Patrick Hemmy

Others present: Public Works Director David Gunville, Jr; Police Chief Joseph Boehm

Consent Agenda: March Starion bank statement was submitted at the meeting. Building Permit – house-Gordon and Cheryl Krech to be handled separately

Councilmember Bercier moved, Councilmember Albertson seconded, to approve the Consent Agenda of the March 16th council meeting minutes; March 2nd special council meeting minutes; March Financial Report; Timesheets for 03/31/16 and 04/15/16; Expenses for Clerk of Court Conference-May 4th – 6th in Fargo; Gas Bid Deadline of May 18th

Workforce Safety and Insurance contract –coverage for volunteers and First Reading of Ordinance # 418- Blair First Survey.

All members on roll call voted “yes”. None voted “no”. Motion carried.

- Minutes March 16th council meeting and March 2nd special council meeting
- Financial Report –March including transfer for water warrant interest payment
- Time Sheets- 03/31/16 PR and 04/15/16 PR
- Expenses for Clerk of Court Conference- May 4th – 6th in Fargo
- Gas Bid Deadline of May 18th
- Workforce Safety and Insurance contract –coverage for volunteers
- First Reading of Ordinance # 418- Blair First Survey

Bills to be paid:

RAMADA- BISMARCK	MARCH MADNESS-balance due	\$ 54.00	55355
BRUCE FREEMAN	BOND REFUND	\$ 1,000.00	55356
GINA LONGIE	BOND REFUND	\$ 130.00	55357
US POSTAL SERVICE	BILLING POSTAGE	\$ 155.76	55358
FAMILY DOLLAR STORE	RESTITUTION	\$ 9.10	55359
LANCE JOHNSON	RESTITUTION	\$ 400.00	55360
LEEVEERS	RESTITUTION	\$ 28.75	55361
SHARAYAH LAVALLIE	RESTITUTION	\$ 1,000.00	55362
TINA BELGARDE	RESTITUTION	\$ 50.00	55363
PHYLLIS HARRINGTON	BOND REFUND	\$ 500.00	55364
CHARLES J PAULSON	BOND REFUND	\$ 500.00	55365
ROLLA DRUG	JDA- Storefront Imprv. Program	\$ 128.70	55366
BANK OF NORTH DAKOTA	JDA- re: BRIAN GATTKE	\$ 1,363.20	55367
GIBBENS LAW OFFICE	JDA- re: North Border Seed Inc	\$ 125.00	55368
ACCESS PRINTING SOLUTIONS	RECEIPT BOOKS	\$ 297.53	55369
AFLAC	PREMIUM	\$ 221.87	55370
CENEX FLEET CARD	POLICE - GAS	\$ 1,121.00	55371
CLUTE OFFICE EQUIPMENT	COURT	\$ 18.63	55372
CNH (Rolla Imp.chg acct)	STREETS	\$ 2,663.93	55373
COAST 2 COAST	PUBLIC WORKS - jacket	\$ 175.00	55374
DACOTAH BANK	2015 PICKUP PMT	\$ 595.27	55375
DAKOTA SUPPLY GROUP	WATER METER	\$ 955.52	55376
GALLS	POLICE - SUPPLIES	\$ 254.97	55377
GRAINGER	SUPPLIES	\$ 245.00	55378
GRAND FORKS LABORATORY	WATER TESTING - FEB & MARCH	\$ 104.00	55379
GUSTAFSON OIL	PROPANE	\$ 17.00	55380
GUSTAFSON, NATHAN	COURT	\$ 20.00	55381
HAWKINS	CHEMICALS	\$ 90.00	55382
HR COLLABORATIVE	HR CONFERENCE REG.- MM & KS	\$ 400.00	55383
INFORMATION TECH. DEPT.	VPN- POLICE	\$ 62.80	55384
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70	55385
KJ EXCAVATING & HEATING	SEWER JET- 6th AVE NE	\$ 450.00	55386
LADUCER SANITATION	SERVICE	\$ 17,890.00	55387
LARSCO	WATER PLANT	\$ 1,338.50	55388
LEEVEERS	SUPPLIES	\$ 76.37	55389
MARC	SUPPLIES	\$ 2,542.26	55390
MEARS AUTO PARTS	SUPPLIES	\$ 19.95	55391
MEARS IMPLEMENT	SUPPLIES	\$ 38.98	55392
MUNRO ACE HARDWARE	SUPPLIES	\$ 695.57	55393
ND DEPT OF HEALTH	CERT. RENEWALS-B.RUPPELIUS	\$ 20.00	55394
ND DEPT OF TRANSPORATION	Final pmt- US 281 Municipal Section	\$ 1,146.72	55395
NODAK STORE INC	STREETS	\$ 406.00	55396
NORTH CENTRAL GRAIN COOP	GAS	\$ 1,787.54	55397
NORTH CENTRAL TIRE	STREETS	\$ 20.00	55398
NORTH DAKOTA ONE CALL	STREETS	\$ 3.00	55399
NORTHERN PLAINS ELECTRIC	LAGOON	\$ 67.02	55400
OTTER TAIL POWER	ELECTRICITY	\$ 6,553.27	55401
PROUTY REMODELING	RECYCLING DOOR REPAIRED	\$ 500.00	55402
ROLETTE COUNTY JAIL	JAIL BOARD	\$ 3,800.00	55403
ROLLA DRUG	POLICE- BATTERIES	\$ 3.98	55404
ROLLA WELDING	POLICE- GUN RANGE GATE/POLE	\$ 1,738.34	55405
STARION BOND SERVICES	INTEREST PMT-WTR REV. BOND	\$ 8,868.25	55406

STARION BOND SERVICES	STREET #2015-1 WARRANT PMTS	\$	68,054.75	55407
STARION FINANCIAL	PETTY CASH SLIPS	\$	10.22	55408
THEEL MOTORS	STREETS	\$	6,310.87	55409
TUOMALA PLUMBING & HEATING	WATER SUPPLIES	\$	159.25	55410
VERIZON WIRELESS	PUBLIC WORKS	\$	220.05	55411
VISA	POLICE & STREETS	\$	875.39	55412
WORKFORCE SAFETY & INS.	PREMIUM ASSESSMENT	\$	170.63	55413
WRIGHT, CHRIS	POLICE- COURT	\$	20.00	55414
Electronic Payments				
Payroll 941 Tax Deposit	Mar.31, 2016 Payroll	\$	4,887.29	
Payroll 941 Tax Deposit	Apr. 15, 2016 Payroll	\$	4,848.25	
NDPERS	Def. Compensation-Mar. 31st PR	\$	1,062.50	
NDPERS	Def. Compensation- Apr. 15th PR	\$	1,140.00	
NDPERS	Health Ins-April 2016 premium	\$	6,018.48	
NDPERS	Retirement- March 2016	\$	5,054.63	
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT- Apr 2016	\$	145.86	
PAYROLL	03/31/16 PAYROLL	\$	12,782.37	
PAYROLL	04/15/16 PAYROLL	\$	12,175.26	
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	33.44	
ND CHILD SUPPORT ENFORCEMENT	03/31/16 PR DEDUCTION	\$	315.50	
ND CHILD SUPPORT ENFORCEMENT	04/15/16 PR DEDUCTION	\$	315.50	
PAYMENT SERVICES NETWORK	MAR. FEES	\$	73.95	
DEBIT on Canadian Exchange	Court payment exchange DEBIT	\$	10.75	
ND STATE TAX COMMISSIONER	2016 1st Qtrr ND WH TAX	\$	1,280.79	

Rolla Community Center cash account

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
LEEVERS	SUPPLIES- Reissued for ck#2154	\$ 6.26	2196
GRAINGER	LIGHT BULBS	\$ 202.77	2197
MUNRO ACE HARDWARE	LIGHT BULBS/BALLAST	\$ 107.94	2198
OTTER TAIL POWER	ELECTRICITY	\$ 785.50	2199

Councilmember Albertson moved, Councilmember Sparrow seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Bercier moved, Councilmember Albertson seconded, to give authority to Mayor Scott Mitchell and Public Works Director David Gunville Jr. to review and purchase vehicles at ND Property and Surplus. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Bercier moved, Councilmember Sparrow seconded, for Brad Ruppelius to be at \$18.75 per hour effective April 2, 2016 pay period. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Albertson moved, Councilmember Albert seconded, to accept Marion Construction low bid for gravel. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Public Works Committee –

Clean Up Week scheduled for April 25th – May 2nd

Police:

Councilmember Bercier moved, Councilmember Albertson seconded, in the interest of safety, if it will save one life from a speeder is in the position to take, to purchase handheld speed detector at a cost of \$2395. On roll call members voting "yes", Albertson and Bercier. Members voting "no", Albert, Sparrow and Vollmer. Motion failed.

Councilmember Bercier moved, Councilmember Albertson seconded, to approve three percent raise retroactive to one year employment date of March 13, 2016 for Joseph Boehm. On roll call members voting "yes", Albertson, Bercier and Sparrow. Members voting "no", Albert and Vollmer. Motion carried.

Councilmember Albertson moved, Councilmember Vollmer seconded, to accept resignation of Colt Allery with April 24, 2016 his last day of employment. All members on roll call voted "yes". None voted "no". Motion carried.

Other Committees:

Election on June 14, 2016 - City Council Member (3 positions) (4 year term) ----- City Park Board Member (3 positions) (4 year term); and Publishing Minutes Measure

Street Improvement District # 2015-1: Special assessment committee to schedule a meeting: Brian Julius, Moore Engineering, will contact the committee members -- Dennis Neameyer, Lowell Tupa, Alex Albert and Gibbens Law Office, city attorney.

Water Treatment Plant Improvement Project # 2015-2: Bid Opening was held on March 15, 2016 at 2 p.m.
Contract #1 in the amount of \$ 1,958,606.37 from American General Contractors
Contract #2 in the amount of \$ 383,958 from Wagner Construction.

Street Improvements- no action

Resolution for annexation of Pine 2nd Addition – per recommendation of Planning/Zoning committee

ANNEXATION RESOLUTION

WHEREAS, upon the motion of Councilmember Albertson and second by Councilmember Bercier, a resolution to annex the Pine 2nd Addition located in within the SW1/4NW1/4 of Section 09, T162N, R69W, adjacent to the City of Rolla was presented to the City Council of the City of Rolla, as follows:

BE IT HEREBY RESOLVED that the City of Rolla annex the following described real estate: A plat in the Southwest Quarter of the Northwest Quarter of Section 09, Township 162 North, Range 69 West of the 5th principal meridian

The described property is shown on the Plat of Pine 2nd Addition, which is attached hereto and incorporated by reference into this Resolution.

Roll Call Vote

“AYE” – Albert, Albertson, Bercier, Sparrow and Vollmer

“NAY” - None

ABSENT - Hemmy

And after vote Mayor Mitchell declared the resolution adopted.

Scott Mitchell, Mayor

ATTEST:

Mae Murphy, City Auditor

Ordinance # 419 Pine 2nd Addition Annexation

Councilmember Sparrow introduced Ordinance # 419 Pine 2nd Addition Annexation and moved for the first reading.

AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE THE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ROLLA, COUNTY OF ROLETTE, STATE OF NORTH DAKOTA. PURSUANT TO THE PROVISIONS OF NDCC 40-51.2

An Annexation Resolution was adopted by the City Council of the City of Rolla on April 12, 2016 resolving to annex the property described in the Resolution.

BE IT HEREBY RESOLVED that the City of Rolla annex the following described real estate:

A plat in the Southwest Quarter of the Northwest Quarter of Section 09, Township 162 North, Range 69 West of the 5th principal meridian, within the City of Rolla, Rolette County, North Dakota.

The described property is shown on the Plat of Pine 2nd Addition.

Councilmember Albertson seconded. Members on roll call voting “yes”, Albert, Albertson, Bercier, Sparrow and Vollmer. Councilman Hemmy was absent. Motion carried.

Building Permit – house-Gordon and Cheryl Krech Councilmember Bercier moved, Councilmember Albertson seconded, to approve the building permit application from Gordon and Cheryl Krech contingent upon the approval of the building inspector. All members on roll call voted “yes”. None voted “no”. Motion carried.

NDPERS Employer Based Wellness Program – no action

There being no further business, Mayor Mitchell adjourned the meeting at 7:00 p.m.

Scott Mitchell, Mayor

ATTEST:

Mae Murphy, City Auditor