



Goulds Recreation Association

P.O. Box 40

Goulds, NL

A1S1G3 Ph: 745-7575 Fax 745-2727

Sports Lead Support (Head Counselor) Position - Summer 2023

STATUS: Part-Time (21 hours/week) from May 15-June 19, 2023, Full-Time (37.5 hours/week) from June 13-August 25, 2023. Part-time hours will be flexible. Must be available to attend any mandatory training that may take place prior to employment start date.

Summer Sport Programs:

An opportunity for children ages 4-16 to participate in various sports such as softball, basketball, tennis, soccer. Program consists of skill development and the importance of good sportsmanship and team work.

Role:

Must be energetic and enjoy working with children and youth in a leadership role. Under the direction of the Recreation Coordinator, the Lead Support will take the lead role in the planning and implementing of our summer sports programs, with a main focus on softball (fast pitch as priority). Duties include being the main contact with Softball Newfoundland, main contact for our volunteer coaches, develop and pick the teams that will represent Goulds at various tournaments, register teams with various softball tournaments. You will also be responsible for the planning and implementation of our house Softball program, our tennis program (working with Tennis NL), basketball program and mini soccer program. Duties also include the provision of direct supervision of the sport staff and programs, completing daily/weekly statistics, reports and staff schedules. Maintain a program budget. Ensure the safety of participants and staff. Provide feedback and recommendations on ways to improve or change the programs. The individual must be comfortable and confident in discussing any issues with children, youth, parents/guardians, volunteer coaches and/or staff when required. This position will also be of assistance to the Recreation Coordinator in the area of program planning and implementation. This position will also be required to work directly with other lead support staff and assist them with other summer programs.

Qualifications:

All positions are based on approval of government funded summer grants. Some of those grants require positions to be filled by students in either high school or a recognized post-secondary institution or a youth (Student or non-student) between the ages of 15-30.

- Must be a post-secondary student studying in a field related to children/youth (ie. Recreation, Physical Education) or a mature individual with experience working with children/youth.
- Must have knowledge of the game of softball, specifically fast pitch, and some knowledge of basketball, tennis and soccer.
- RNC Certificate of Conduct and Vulnerable Sector Check - dated 2023
- Experience in planning and delivering programs for children/youth in a sport setting
- Leadership experience
- Excellent communication skills
- Experience in supervising staff and programs
- Knowledge of child development and behaviour management techniques

- Candidates possessing an equivalent combination of education and experience that is deemed acceptable by Goulds Recreation may be considered.
- Some computer skills, ie. excel spreadsheets and Pdf fillable documents

If not already completed at time of application, the following are qualifications that must be completed prior to employment start date:

- First aid, CPR level C and AED valid certificate
- High Five Principles of Healthy Child Development Certification or High Five Sport
- High Five Strengthening Children's Mental Health Certification

CLOSING DATE: 5:30pm, Friday, April 28th, 2023

HOW TO APPLY:

All Applicants must submit a completed Goulds Recreation Summer 2023 Application, along with a resume and at least 2 references (ie. Employer reference, teacher, coach). References cannot be members of Goulds Recreation Board of Directors or family members.

Applications can be found: on our website - gouldsrecreation.com or can be picked up in person at the Rec Centre.

Please submit all applications/resumes to the attention of Nicole Chafe – Recreation Coordinator by one of the following options:

DROP-OFF: Goulds Recreation Centre, 509 Main Road, Goulds (during office hours)

MAIL: P.O Box 40, Goulds, NL, A1S 1G3

Email: gouldsrecreation@gmail.com

Only those selected for an interview will be contacted.

The number of positions available for the upcoming 2023 summer is depended on the number of employees returning from last summer. Government grants also play a factor in the number of positions available, as well as qualifications required for those grants.

Please note, the above noted job description may change, due to necessary changes to our summer programs that may be required.

Goulds Recreation Association is an equal opportunity employer. Each application is assessed based on the qualifications outlined in the job posting. Due to the high volume of applications received, we are unable to respond to individual inquiries regarding the status of applications.

If you would like further information on the upcoming summer employment opportunities, **APPLICANTS** can contact Nicole by email at gouldsrecreation@gmail.com, or by phone at 745-7575.

We would like to thank everyone in advance for applying, however, only those selected for an interview will be contacted.