

What documents are needed to apply?

Required documents include:

1. Proof of identity, which may include a photo identification or other means of identification through [id.me](#)(link is external)
2. Lease or housing agreement that matches the applicant and landlord names
3. Utility bill for each utility company if applying for utility assistance
 - Utility bill must show the utility company's name, the account number, the account holder name, the amount due and the utility company's payment address. A screenshot that displays only the balance due is not accepted. If you're taking a screenshot of your statement, please make sure it includes the above information.
4. Proof of income for all household members above the age of 18 which may include:
 - Most recent 60 calendar days' worth of paystubs for all members of the household from the date of application;
 - Tax documents for calendar year 2020 which may include:
 - a. 2020 IRS Form 1040
 - b. 2020 Form 1099
 - c. 2020 IRS Form W-2
 - Social Security checks, if applicable
 - Current Pension/Retirement Benefit letter, if applicable
 - Unemployment Insurance statements, if applicable
 - Current Annuity Payment letter, if applicable
 - Statements from any other type of ongoing household income aside from TANF Cash Assistance or SNAP benefits
5. Documentation or written explanation of financial hardship due to COVID-19. Examples of documentation may include:
 - Unemployment Insurance application or statement
 - Explanation of COVID hardship (see FAQ titled "What is considered a COVID-19 hardship?")
6. Explanation or documentation of housing instability, which may include:
 - Notice of eviction
 - Notice of past due rent or past due utility bill
 - Shutoff notice from utility company
 - Proof of unsafe living conditions
7. If applying for future assistance, verification of payment of previous months (arrear balance), which can be in the form of a current statement.

What is considered a COVID-19 hardship?

Examples of a COVID-related hardship could include.

- Loss of employment, furlough, or reduction of hours
- Medical expenses as a result of COVID-19
- An expected or unplanned cost as a result of COVID-19
- Needing to care for a family member as a result of COVID-19
- Needing to care for a child as a result of a school closure