

TOWNLEY MEMORIAL HALL

SAFEGUARDING POLICY



Townley Memorial Hall (the Trust) acknowledges the duty of care to safeguard and promote the welfare of children, young people and adults using or receiving services provided or commissioned by the Trust.

The purpose of this Policy is to protect and promote the welfare of the children, young people and adults using or receiving services provided or commissioned by the Trust. The Trust is not a Children's Services Authority and it is not the role of the Trust to investigate allegations of abuse. However all trustees and employees have a clear responsibility to take action when they suspect or recognise that a child, young person, or vulnerable adult may be a victim of significant harm or abuse.

Promoting a safe environment

In order to promote a safe environment for children, young people or vulnerable adults, the Trust will:

- Provide safe facilities and undertake regular safety assessment.
- Maintain channels of communication with leaders of groups involving children, young people and vulnerable adults.
- Endeavour to keep service users safe from abuse. Suspicion of abuse will be responded to promptly and appropriately.
- Seek to promote the welfare and protection of all children, young people and vulnerable adults living in using the Trust's premises or services at all times.
- Deal with any concern raised by a trustee, employee, or member of the public appropriately and sensitively.
- Not tolerate harassment of any trustee, employee, or child, young person or vulnerable adult who raises concerns of abuse or neglect.
- Prevent abuse by using good practice to create a safe and healthy environment and avoid situations where abuse or allegations of abuse could occur.

Hiring of facilities

For groups with children, young people or vulnerable adults, when group leaders have regular and substantial access, hirers must satisfy the Centre Administrator that:

- Adequate adult supervision is to be provided
- They are aware of the Terms of Hire for Trust facilities and are prepared to comply with them
- Comply with Health and Safety policy
- All staff involved with vulnerable groups have an up to date DBS check
- Have appropriate Public Liability insurance

Date reviewed and adopted: 20th July 2016