

Woodwind Lakes HOA Memorandum



DATE: February 6, 2024
TO: Brian Loeb, Secretary
FROM: Sue Preston
SUBJECT: Summary of the February 4, 2024 Nominating Committee Call

Cara Hawthorne, Chad Overton, Sue Preston, Bob Rugur and Therese Uddmar met at 4:05 pm on February 4, 2024 via a zoom call.

The Agenda was as follows:

- 1.) Review of applications submitted for open Board seat
 - a.) outreach to community
 - b.) application received
 - c.) review of proposed memorandum to the HOA Board re Greg Patterson
- 2.) Review of Biographies to be available at the next Board Meeting, February 8th
- 3.) Any other business

Ms. Preston and Mr. Overton mentioned that each had reached out separately to Benjamin Castleberry about the call for nominations. Ms. Preston reported that Mr. Castleberry thought that someone with more financial experience would be more suitable at this time. He would be interested in participating on other Committees if there was a need in the future. He may be interested in a Board Seat in the future. Mr. Overton mentioned that he had responded to inquiries from several homeowners and had referred them to the application process.

In response to the Notice of Opportunity to fill a Board seat distributed by admin email and posted on the Woodwind Lakes HOA website, FaceBook site and the Families of Woodwind Lakes Facebook site, the Nominating Committee received one application from Greg Patterson. The Nominating Committee reviewed the qualifications and unanimously agreed that his application should be forwarded to the Board for consideration. A draft of the memorandum to the Board was reviewed and agreed. [Post-meeting note - the memorandum was sent to Mr. Overton to forward to Merrell Greene for consideration.]

Mr. Overton suggested that the biographies of the Nominating Committee be available for distribution or posting at the time of the February 8th HOA Board meeting. The draft of the biographies was approved by the Committee members. The Charter for the Committee will also be available for distribution and posting.

Mr. Overton discussed the parameters for maintaining confidentiality of applicants' names until the Board announces the appointments. All names of those not selected

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should remain confidential but the number of applicants can be revealed in response to questions.

Having no other business, the zoom call ended at 4:29 pm.

Respectfully submitted,

Michael Preston