

- c. Discussion by Mr. Brian Russell of Recent Invoiced Costs by the Michael Baker Jr., Inc. and Contractors Regarding Current Projects

IX. INFORMATION SECTION:

- a. Chief Executive Officer Report
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- c. Check Register & Budget to Actual
- d. Administration & Project Reports

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XI. PUBLIC AND TENANTS REPORT

XII. ADJOURNMENT

Respectfully submitted,

Michael D. Powell, C.M., ACE
Chief Executive Officer

Jerry Sansom
Chairman



*TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
XZI → ARTHUR DUNN AIRPARK*

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → e-mail: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority
FROM: Michael D. Powell
Chief Executive Officer
DATE: July 17, 2014

ITEM DESCRIPTION - New Business Item A

Discussion and Appointment of a New Secretary for the Airport Authority Board of Directors

BACKGROUND

With the recent appointment of a new Board Member, the Board must elect a new Secretary.

ISSUES

None identified at this time.

ALTERNATIVES

The Airport Authority Board could decide not to elect a new officer at this time.

FISCAL IMPACT

None identified at this time.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) elect a new Secretary, and (2) authorize an Authority Officer or the CEO to execute the necessary documentation upon satisfactory review by legal counsel.



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MEMORANDUM

TO: Members of the Airport Authority
FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer
DATE: July 17, 2014

ITEM DESCRIPTION - NEW BUSINESS ITEM B

Discussion and Consideration of the Proposed 2014 - 2015 Fiscal Year Budget

BACKGROUND

As a Dependent Special District, the Titusville-Cocoa Airport Authority annually submits a fiscal year budget to Brevard County to be included in the County's budget process.

The Authority holds two public budget hearings each year in line with the County meetings in August and September.

Authority Staff provides the Authority Board the initial proposed Budget usually in April, then provides it again usually in July to ensure the Board is comfortable with the Budget, prior to the August and September meetings.

ISSUES

The Titusville-Cocoa Airport Authority operates on an Operations and Maintenance Budget (O & M) and is self-sustaining for daily operations. The Airport Authority receives no Ad Valorem taxes.

ALTERNATIVES

The Airport Authority Board could approve or disapprove the proposed Budget as presented and request a modification.

FISCAL IMPACT

The overall proposed 2014 - 2015 Fiscal Year Budget is a total of \$2,251,944.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) approve the proposed 2014 - 2015 Fiscal Year Budget, which excludes any Ad Valorem taxes, for submittal to the County, and (2) authorize an Authority Officer or the CEO to execute the necessary documentation upon satisfactory review by legal counsel.



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MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: July 17, 2014

ITEM DESCRIPTION - NEW BUSINESS ITEM C

Discussion by Mr. Brian Russell of Recent Invoiced Costs by the Michael Baker Jr., Inc. and Contractors Regarding Current Projects

BACKGROUND

The Michael Baker Jr., Inc. is currently conducting the engineering and oversight work for contractors on current projects.

The invoice review is to keep the Board informed and ensure we meet FDOT compliance requirements.

ISSUES

All projects are moving forward.

ALTERNATIVES

If anything regarding the numbers is unclear during the discussion, the Airport Authority Board may ask questions about the costs to ensure everyone is comfortable with the invoices as presented.

FISCAL IMPACT

The current Invoiced Costs for the invoices will be covered by Mr. Brian Russell, of Michael Baker Jr., Inc. in detail at the Board Meeting. The back-up documentation is provided for the Board's convenience of reference.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) Concur with approval of the invoiced costs by Michael Baker Jr., Inc. and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.