



# Goulds Recreation Association

P.O. Box 40

Goulds, NL

A1S1G3 Ph: 745-7575 Fax 745-2727

April 2<sup>nd</sup>, 2018

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## POST SECONDARY JOB POSTING NOTICE

**POSITION:** Softball Head Counselor

**STATUS:** Part-time and full-time from May 14<sup>th</sup> - September 7<sup>th</sup>, 2018; \$13.65/hour

### **GOULDS MINOR SOFTBALL PROGRAM:**

An opportunity for children ages 4-16 to participate in our Minor Softball Program and learn the skills associated with that sport at an age appropriate level. Teaching the importance of sportsmanship and helping to build confidence. Goulds Minor Softball Program also forms community teams to participate at various tournaments on the Avalon.

### **ROLE:**

Under the direction of the Recreation Coordinator, the Softball Head Counselor will take the lead role in the planning and implementing of our Spring/Summer Softball Program. This includes the provision of direct supervision of the softball staff. It also involves working directly with our other summer programs.

### **DUTIES:**

- To develop and implement the Softball Program and schedules
- To coordinate set-up and clean up for the programs with the assistance of counselors
- To provide direct leadership and supervision for the assigned program areas
- To schedule, direct and evaluate the work of the counselors in carrying out program responsibilities
- To provide feedback and recommendations on ways to improve or change the programs
- To discuss any issues with children, youth and parent/guardians when required
- To document practices and procedures and complete other required paper work
- To be the direct liaison with Softball Newfoundland and Labrador
- To be responsible to lead the selection of community teams and their coaches
- To be the direct liaison with the community team members and coaches
- To be of assistance to the Recreation Coordinator in the area of program planning and implementation
- To assist in all other summer programs when required, including special event Fridays and to be a direct supervisor to those counselors
- To assist the Head Counselors in other areas when needed
- To perform other duties as required

## QUALIFICATIONS:

- Post secondary student studying in a field related to children/youth (ie. Recreation, Physical Education) (non-students and unrelated fields *may* be considered based on experiences)
- Experience with softball, particularly fastpitch is an asset
- Standard First Aid/CPR Level C/AED training
- Current Certificate of Conduct and Vulnerable Sector Check
- High Five Principles of Healthy Child Development and/or High Five Sport
- Softball Coaching levels would be an asset
- Experience in planning and delivering programs for children/youth in a group setting
- Experience in instruction of sports, particularly softball
- Leadership experience
- Excellent communication and supervision skills
- Experience in supervising staff, volunteers and programs

## HOURS OF WORK:

*day times, evenings and possibly weekends*

Part-time from May 14<sup>th</sup>-June 15<sup>th</sup>, 2018

Full time from June 18<sup>th</sup>-August 24<sup>th</sup>, 2018

Part-time from August 27<sup>th</sup>-September 7<sup>th</sup>, 2018

**CLOSING DATE:** 5:30pm, Monday, April 23<sup>rd</sup>, 2018

**HOW TO APPLY:** *A summer application MUST be completed (available at Goulds Recreation or on our website at [gouldsrecreation.com](http://gouldsrecreation.com)).*

Applications AND Resumes must be put to the attention of Nicole Chafe

**BY MAIL:** Goulds Recreation, P.O Box 40, Goulds, NL, A1S 1G3

**BY EMAIL:** [gouldsrecreation@gmail.com](mailto:gouldsrecreation@gmail.com)

**BY FAX:** 709-745-7575

**DROP-OFF:** Goulds Rec Centre, 509 Main Road, Goulds, NL

*We would like to thank all applicants for their interest, however, we will only be contacting those selected for an interview.*