



---

**Minutes of Meeting  
Thursday, June 2, 2016**

**I. GENERAL**

A. Roll Call – Faith Brown, Kathryn Fuller, Matt Gunderson, Greg Henson, Jennifer Leui, Eric Rieckers.

Absent – Doug Eadie, Ryan Rees, Stacey Henderson.

B. Review of May Meeting Minutes

1. The Minutes were unanimously approved.

C. Treasurer’s Report: Matt Gunderson

1. Total Income was \$1,082.20 (\$.05 from Interest and \$1,082.15 from the A-May-Zing Race sponsors) and Total Expenses were \$1,812.45 (\$700 for Kathryn and Faith’s attendance to the Region Conference and \$1,112.45 for the A-May-Zing Race). Washington Trust Balance is \$3,041.03. Matt indicated the Conference line item had been adjusted as approved by the Board at last month’s meeting to accommodate Kathryn’s attendance to the Region Conference. By unanimous vote, the Treasurer’s Report was approved.

**II. COMMITTEES**

A. **Programs: Greg Henson**

1. May Program – Topic: A-May-Zing Race CSI Style; Thursday, May 12<sup>th</sup>; Location: SCAFCO – How’d it go?
  - a. Awesome! The logistics was great as was the team. This Program was the topic of conversation at the Region Conference. In fact, they want to do this at next year’s Region Conference. Lessons learned: get more involvement on the planning team; coordination with other local organization leaders could have been better (maybe have regular meetings); and perhaps have a CSI director as liaison with local organizations. Greg will be sending out surveys for feedback.
  - b. Greg was commended for the outstanding work he has put into Programs. He has taken Programs to an entirely new level, and his dedication and commitment is greatly appreciated.



**B. Education & Certification: Eric Rieckers**

**C. Communications/Publications: Kathryn Fuller**

1. Communications/Publications Committee

- a. Microsite – Work on the website continues. Kathryn would like to include a section of CSI history. It was suggested there also be a thank you section for our Program sponsors. If anybody has other ideas for inclusion, contact Kathryn.
- b. Facebook and Twitter – Angie
  - Up to date.
- c. Newsletter Content – Stacey –
  - Up to date.
- d. Email, Event Flyers, Brown Paper Tickets, Newsletter Mailing – Kathryn
  - Brown Paper Tickets will be updated with the Awards Banquet. Invites will follow.

**D. Membership: Stacey Henderson**

1. Heather Meyer has agreed to become the new Membership Chair and Stacey Henderson will assist Heather on the Membership Committee for the next CSI fiscal year. Georgia Spencer has also indicated an interest in serving on the Membership Committee.

**E. Scholarship Committee: Doug Eadie**

1. Much planning needs to be done for the next scholarship season. The Scholarship Committee may want to reconsider the timeline of rewarding scholarships so that they fall more in line with the start of each school year, and the Committee may also want to research who the educators are in our local area and reach out to them for scholarship applicants.

**III. OLD BUSINESS**

**IV. NEW BUSINESS**

**A. Awards Banquet**

1. To be held at The Melting Pot, downtown, next Thursday (June 9<sup>th</sup>), 5:30 start time. Cost is \$30 for guests and free to CSI members. Sponsor is Integrated Spec Solutions.

**B. 2016-2017 Chapter Officers**

1. Faith indicated we are looking to fill two Director positions and the President Elect position. She further stated that if we don't fill the President Elect position, it may be void for a while. Faith shared some individuals who are being considered by the

Nominating Committee to see fill these positions. Official nominations and voting to take place.

C. Executive Meeting

1. Will take place prior to the Annual Retreat. Kathryn to announce the date, time, and place.

D. Annual Retreat

1. Sherry Harbaugh has offered her home to hold our Annual Retreat, from noon to 4:00 p.m. Kathryn will notify us of the date, which is tentatively scheduled for place mid-July.

**V. PAST & UPCOMING EVENTS**

1. 2016 Region Conference (West & Northwest Regions, Conference & Leadership Training) – Wednesday, May 18<sup>th</sup> thru Sunday, May 22<sup>nd</sup>, 2016; Lake Tahoe, NV – Kathryn and Faith attended. How'd it go?

- a. Kathryn and Faith reported there were great sessions and tours offered, and they had a lot of fun. Spokane was the most represented Chapter, with Angie Dumanal (SCAFCO had a table), Faith, Kathryn, Rich Ward, Sherry Harbaugh, and Georgia Spencer in attendance. There were some bumps with the Conference running smoothly and some presentations could have been improved upon, but overall it was great.

2. Construction 2016 – Wednesday, September 7<sup>th</sup> thru Friday 9<sup>th</sup>, 2016; Austin, Texas.

- a. Faith encouraged as many CSI members to attend as possible.

B. 2016 Golf Tournament – Thursday, September 15, 2016; The Creek at Qualchan; Spokane

1. Facebook and website have been updated.

**VI. NEXT MEETING**

- A. TBA

*Respectfully submitted,  
Jennifer Leui, Secretary*