

**MINUTES St. Croix Bike & Ped Trails Coalition Board of Directors  
Town of Somerset Town Hall, November 8, 2017, 6:30 p.m.**

**CALL TO ORDER** – André Johnson, Chairperson, called the meeting to order at ~ 6:30.

**STATEMENT OF PUBLIC NOTICE** – The agenda was posted at the Town of Somerset Town Hall and on the Trails Coalition web site.

**ROLL CALL** - Board members present were Mark Gherty, Susan Heuiser, André Johnson, Pam Kaiser (after 6:50 p.m.), Mark Vanasse, and Tim Witzmann. Board members Andrew Lamers, Dave Mandel and Marian Webber were absent. Alternates Ruth Steiner and Susan Stepka were also absent. Also present were Ben Heuiser and Kyle & Janet Lindstrom.

**ADOPTION OF AGENDA** – A **motion** (Witzmann, Vanasse) to adopt the agenda as presented. **Carried** with no opposition.

**PUBLIC COMMENT** – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. Vanasse discussed a pending land acquisition process in the Town of St. Joseph that would add land adjacent to the County's Homestead Parklands at Perch Lake.

**APPROVAL OF PRIOR MEETING MINUTES** – October 4, 2017 – Susan Heuiser detailed an error in appointing Alternate members to the Board of Directors at this October 4<sup>th</sup> meeting. The action taken will be corrected during discussion of Item #4. A **motion** (Witzmann, Vanasse) to approve the October 4, 2017, minutes as presented. **Carried** with no opposition.

**REPORTS** - from subcommittees and/or individuals about information gathered for the Board of Directors  
Communications Committee – Witzmann deferred this discussion to Item #3 on the agenda.

Financial Report – Vanasse discussed details of 3 financial reports -1) October Financial Report, 2) Barley John Raffle Fund Raiser, and 3) Contributions toward the Landing Hill engineering study payment.

Healthier Together – Susan Heuiser reported no details as yet about numbers for the Walk to School Day event. Heuiser will also check into the bicycling curriculum proposed for Somerset Middle School. The school has heard no details to date.

Hwy 64 Trail Corridor Committee – This committee will meet again after receipt of the Landing Hill engineering study report.

Bench Project – Susan Heuiser and Vanasse discussed the fundraising *Power Point* and other details of the bench project. Suggestions were made that will be considered by the team working on fundraising for this project.

Olipphant Fund Raiser Report – Vanasse discussed the specifics of the funds raised at this event. Susan Heuiser noted that these raffle funds must be spent on project(s) directly related to the Trail Coalition's mission statement.

Others that may be available – No other reports were presented.

**ITEMS** for discussion and/or action-

1. Recreational Opportunities Analysis – The WisDNR survey and its ramifications were discussed with agreement that everyone should pass the information along to anyone who might be interested in completing the short survey. The results of the survey will help shape WisDNR policy on its property in the years to come.
2. Hwy 64 Landing Hill Engineering Project
  - a) Progress – Warren White is in contact with WisDOT personnel about required parameters for successfully placing an off road trail on the Landing Hill Right of Way of Hwy 64 between CTH V and CTH VV. The full report is not ready yet.
  - b) Payment Authorization(s) – Vanasse indicated that \$2040 had been collected from individual donors and the Town of Somerset toward payment for Phase 1 of the Landing Hill engineering study. An additional \$200.50 had been allocated for the fund after the report was generated bringing the total

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donations to \$2240.50. General discussion was about which Coalition funds to use to pay any remainder of the cost for Phase 1 of the Landing Hill engineering study. The following motions were made regarding these payments.

A **motion** (Gherty, Witzmann) to spend the \$759.84 earned from the Barley John Raffle Fund Raiser on payment for Phase 1 of the Landing Hill engineering study. **Carried** with no opposition.

A **motion** (Gherty, Witzmann) to approve money from the general fund to reach the \$3000 amount for payment of Phase 1 of the Landing Hill engineering study. **Carried** with no opposition.

A **motion** (Witzmann, Gherty) to approve disbursements not to exceed \$3500 for Phase 1 of the Landing Hill engineering study. **Carried** with no opposition.

3. Recommendations from Communication Committee about Outreach for 2018 – Recommendations from the November 6<sup>th</sup> Communications Committee were discussed as follows.
  - Recommendations Regarding Community Ed Class for Adults – Gherty discussed a general outline for a Community Ed class for adults in the spring of 2018. There was general consensus among the Board members that the Community Ed class approach to outreach by the Coalition was a good option to pursue in 2018 rather than outreach at community gatherings as had been done in years past. Class proposals will go in to Hudson, New Richmond and Somerset Community Ed programs in the very near future. Class specifics will be prepared in early 2018.
  - Discussion of Community Ed Class for Kids – General agreement that this type of class might be better run through summer program(s). No plans at this time to pursue a specific class or program.
  - Discussion of Community Ed Class for Camping Tours to Encourage Economic Development – Witzmann discussed Ruth Steiner’s proposal at the Communications Committee for a class about camping tours. General consensus was that, while this topic should stay on the discussion list for future meetings, several issues made this type of class unfeasible at the present time.
  - Recommendation Regarding Hudson Hot Air Affair – General consensus to affirm the Communications Committee recommendation not to participate in the HAA in 2018.
  - A suggestion that the mission statement of the Communications Committee be reviewed as different opportunities are presented in light of growth and changing circumstances regarding trails.
4. Appointment of Alternate Positions for the Board of Directors – Board discussion led to postponing action on this item since neither Ruth Steiner nor Susan Stepka, the appointed Alternates. were present. Information will be sought from them regarding the Alternate 1 and Alternate 2 positions and further action taken at the next meeting.
5. Other Issues – Janet Lindstrom suggested that future fundraising efforts be in different locations allowing interested people in different areas of the county to participate in the trails discussion. Several Board member took establishments to approach about what kind of arrangements could be make.
6. Set next meeting date – December 13, 2017 or January 10, 2018 – The **next meeting** date was tentatively set for **January 10, 2018**, with the possibility of a December meeting if circumstances warrant or necessitate.

**ITEMS FOR NEXT BOARD of DIRECTORS AGENDA** - Hwy 64 Landing Hill Phase 1 Report, Recreational Opportunities Analysis Report from WisDNR, Appointment of Alternate Positions for the Board of Directors, Fund Raising Plans for 2018

**ITEMS FOR NEXT COALITION AGENDA** – None identified at this time.

**ADJOURNMENT** – A **motion** (Vanasse, Gherty) to adjourn. **Carried** with no opposition at ~ 8:00 p.m.

Respectfully Submitted,  
Susan Heuser, Secretary