



Design review Committee

DESIGN REVIEW APPLICATION

GRIFFIN RANCH SUBDIVISION PRELIMINARY & FINAL APPLICATION FORM

NEW RESIDENTIAL PROJECT/OUTBUILDING/ ALTERATION/ADDITION

Design review committee members: architect: Jolyon H. Sawrey 720-6315, Josh Glick, Chris Malmgren and Mark Masiak. The applicant shall fill out this checklist. This form shall be a supplement to the application and approval process as outlined in the design review guidelines. The applicant shall complete this form by filling in all blanks for preliminary or final review. Circle above either PRELIMINARY or FINAL relative to which review you are submitting for.

REVIEW CHECKLIST:

DATE: _____

LOT# _____

LOT SIZE: _____

OWNER: _____

ADDRESS: _____

HM#: _____ CELL#: _____

PRELIMINARY: _____ FINAL: _____ (CHECK ONE)

Submittals: (check items submitted-asterisked items not required for preliminary review)

_____ site plan (scale not less than 1"= 10' 0")

_____ *landscape plan (scale not less than 1"= 10' 0"-may be combined with site plan)

_____ floor plans (scale not less than 1/4"=1' 0")

_____ exterior elevations (scale not less than 1/8"=1' 0") drawings must show existing grade and proposed final grade as well as label maximum building height

_____ *roof plan (scale not less than 1"=10' 0" may be combined with site plan)

_____ * three dimensional representations (only required for complicated designs or as requested by the design review committee.)

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_____ *samples of exterior colors and materials

_____ fee (\$200 for preliminary/\$300 for final and preliminary if elected) we encourage the preliminary review to assist the applicant in a review process that is more proactive rather than reactive to a final submittal.

CRITERIA FOR EVALUATION:

1.1 QUALITY (GENERAL): _____

1.2 ARCHITECTURAL STYLE (GEN): _____

1.3 SCALE/MASSING (GEN): _____

ROOF PITCHES: (MIN 5:12/ MAX 8:12) _____

2.2 ARCHITECTURAL STYLE (SPECIFIC):

SCALE: _____

DUPLICATE DESIGNS: _____

ROOF FORMS: _____

MATERIAL CHANGES: _____

ROOF VENTS: _____

PRIVACY SCREENS: _____

EXTERIOR LIGHTING: _____

SOLAR CONSIDERATIONS: _____

4.1 BUILDING HEIGHT (30' MAX): _____

4.2 CHIMNEYS: _____

4.3 DRIVEWAYS: _____

4.4 EXCAVATION: _____

4.5 EXTERIOR LIGHTING: _____

4.6 EXTERIOR FINISHES: _____

4.7 EXT. COLORS/MATERIALS: _____

4.8 FENCING: _____

4.9 GUTTERS/DOWNSPOUTS: _____

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- A.10 DRAINAGE: _____
- A.11 RECREATIONAL VEHICLES: _____
- A.12 PREFAB CONSTRUCTION: _____
- A.13 ANTENNEA: _____
- A.14 SERVICE YARDS: _____
- A.15 UTILITIES: _____
- A.16 LANDSCAPING: _____
- A.17 OPEN SPACE TRANSITIONS: _____
- A.18 SIGNS: _____
- A.19 ROOF MECHANICAL: _____
- A.20 WINDOWS: _____

VARIANCE (IF REQUIRED):

DESCRIPTION OF VARIANCE/MITIGATING FACTORS: _____

DESIGN REVIEW COMMITTEE ACTION:

The design review committee will fill out the below portion of the checklist. A copy will be returned to the applicant for record purpose.

GENERAL REVIEW/SUBMITTAL

_____ Conditionally approved (see note #2 below)

_____ denied

_____ tabled (check one)

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Date: _____

Design review chairperson signature

Design review committee members in attendance at review.(2) minimum. Two signatures are required of which one shall include the chairperson

Committee member signature committee member signature

ADDITIONAL NOTES/COMMENTS:

1. The design review committee and review process is done to assist the owner and the griffin ranch community in approving projects for construction that meet the criteria as outlined in the design review guidelines and cc&rs. The provided checklist and final approval may not address and or cover every or all conditions that should be incorporated in your project. It is your responsibility to know and meet all conditions of the design review guidelines, cc&rs, other specific requirements to your lot such as plat notes, easements etc. And any blaine county or other agencies or jurisdictional requirements
2. The applicant will be issued a conditional approval letter. This letter is pending the review of the building permit set of documents. The applicant shall submit their completed building permit set of drawings to the griffin ranch design review committee. The design review committee will review the building permit set of drawings for comparison purposes with the previously submitted final application drawing submittal. This review will be completed within 72 hours during the business week of your submittal. After this review is complete and there are no noted changes a final approval letter will be granted which shall be submitted to blaine county with your building permit set of drawings.
3. If during the construction process the project owner desires to make a change to the approved submittal documents. The owner shall submit this request in writing to the design review committee for review. The design review committee will work closely with the homeowner in a timely fashion to determine if the requests may be granted. If the changes and or requests are substantial the design review committee may require a more thorough re-submittal following the 3.3 alteration applications and approvals process as outlined in the subdivision guidelines.
4. The design review committee will conduct on-site inspection of projects. The intent of the on-site inspection is to check for final construction compliance with the approved final submittal drawings. If deviations are found they will be noted and presented to the home/project owner for remediation. A time frame will be determined for completion of these items from the date of the final onsite inspection.

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5. Upon completion of construction the applicant shall notify the design review committee for a final site inspection.
6. The design review committee has up to one month from the date of preliminary or final submittal for review of an application. If additional resources are required and or the application is not complete the review timeframe may be increased. The design review committee will endeavor to conduct reviews in a timely manner.