

## APPLICATION TO DEVELOP IN FLOOD HAZARD AREA Hanover Special Purpose Flood Damage Reduction Ordinance "Appendix M"

Date \_\_\_\_\_

1. Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_
3. Email Address: \_\_\_\_\_
4. Property Address: \_\_\_\_\_
5. Description of Activity (circle the appropriate category)

*Structural* = any walled and roofed building, manufactured home, or gas or storage tank that is principally above ground in a designated flood hazard area. See Section 6.

*Non-structural* = any other activity within the designated flood hazard area. See Section 7.

**Structural**

**Non-structural**

---

### 6. Non-structural Activities

Note: For nonstructural applications, aerial photos and topographic maps of the site are required. (These maps can be provided by County Engineer)

Kind of activity proposed. (Check appropriate box.)

- |   |  |                                      |  |
|---|--|--------------------------------------|--|
| Filling <input type="checkbox"/>            | Excavation <input type="checkbox"/>            | Landscaping <input type="checkbox"/> | Lake/Pond Development <input type="checkbox"/> |
| Driveway <input type="checkbox"/>           | Maintenance <input type="checkbox"/>           | Rip-rap <input type="checkbox"/>     | Agricultural levee <input type="checkbox"/>    |
| Bridge replacement <input type="checkbox"/> | other <input type="checkbox"/> (specify) _____ |                                      |  |

How long is the activity projected to take? \_\_\_\_\_  
(Please estimate each activity's time frame.)

The Licking County Soil and Water Conservation District should be contacted for assistance with erosion control and stream maintenance activities (740-349-6920). Depending on the nature of the project, a permit from the Army Corp of Engineers may be necessary, particularly for in-channel activities (304-529-5211).

# Village of Hanover Ohio

Have you contacted the Army Corp of Engineers? Yes  No

Have you contacted the Soil and Water Conservation District or the Natural Resource Conservation Service? Yes  No

---

## 7. Structural Activities

Type of development proposed. (Check appropriate box.)

New Building       Manufactured Home       Alteration       Repair       Mining

Dredging       Stream maintenance       Other  (specify) \_\_\_\_\_

Location of development site (include address)

\_\_\_\_\_

\_\_\_\_\_

Deed recorded at Volume \_\_\_\_\_ Page \_\_\_\_\_

(Note: A copy of the legal description must be included with application.)

Type of construction: (Check all that apply)

New Residential       New nonresidential       Accessory structure

Addition / Improvement to existing structure       Filling

Lake/Pond Development       Driveway / Landscaping       Repair existing structure

Other  (specify) \_\_\_\_\_

If the proposed construction is an alteration, addition, repair or improvement to an existing structure, please indicate the cost of the proposed construction \$ \_\_\_\_\_.

What is the estimated market value of the existing structure? \$ \_\_\_\_\_.

Structure(s) will be protected from flooding by:

Adding fill to construction site       Piers, pilings, posts (circle one)

Floodproofing (residential / nonresidential)       Tie downs (mobile homes)

Other  (specify) \_\_\_\_\_

# Village of Hanover Ohio

If floodproofing the structure, what floodproofing techniques will be used?

---

---

Note: Applicant and/or the agent (engineer, contractor, architect, etc.) shall submit 3 sets of construction plans with the application.

Additional comments concerning the type of construction:

---

---

---

---

---

---

The undersigned hereby makes application for a permit to develop in a designated flood hazard area. The work to be performed is designated above and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Flood Damage Prevention Regulations of The Village of Hanover and with all other applicable local, state and federal laws.

*I certify that all information I have provided is correct and realize that if the information is found to be false, the request for permit is void.*

Applicants/Owner signature: \_\_\_\_\_ Date: \_\_\_\_\_

Builder/Developer signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Village of Hanover Ohio

**-- Below for official use only --**

Application Number: \_\_\_\_\_

Total Fee Paid: \$ \_\_\_\_\_ Check Number: \_\_\_\_\_ Cash: \_\_\_\_\_

**Administrative**

1. Proposed development (pick one):
  - a. Must comply with all applicable flood damage prevention regulation standards
  - b. Is exempt from flood damage prevention regulation standards
2. Is the proposed development located in an identified floodway? Yes  No

**Note: If in floodway, a technical evaluation is required for the request to be processed.**

3. Detailed Study required Yes  No 
  - a. What type of detailed study is required?

Floodway Study  Erosion/Sediment Controls   
Drainage Study  Flood Elevation Certificate

Completion of Study By \_\_\_\_\_ Date \_\_\_\_\_

4. Elevation of 100-year flood at site: \_\_\_\_\_ feet m.s.l.  
Source of elevation data: \_\_\_\_\_.  
Two foot freeboard elevation: \_\_\_\_\_.

**Note: All structures must be built with the lowest finished floor (including basement) two feet above the 100-year flood elevation, unless a variance has been granted or it is exempt under The Hanover Flood Damage Prevention Regulations.**

5. Has the Army Corp of Engineers been contacted? Yes  No   
Notification – approval necessary? Yes  No   
Received? Date \_\_\_\_\_
6. Has the SWCD and/or NRCS been contacted? Yes  No
7. Application filing fee paid. Payment date \_\_\_\_\_
8. Application for request of a permit to develop in an identified flood hazard area for the above described development is:  
APPROVED  DENIED

# Village of Hanover Ohio

\_\_\_\_\_  
Signature of Floodplain Administrator

\_\_\_\_\_  
Date

**NOTE:** Approval of request for a permit is void after one year from date of issue.

**IMPORTANT:** For structural activities, a Certificate of Elevation must be completed on finished floor construction before occupancy is granted. This requirement is to ensure the structure has been built to the standards approved in this permit request. A floodplain permit will not be issued until the Certificate of Elevation is on file in the Licking County Planning Commission.

## APPROVAL

9. Copies of approved application mailed to:

Applicant/Owner	<input type="checkbox"/>	Date Mailed _____
Builder/Contractor	<input type="checkbox"/>	Date Mailed _____
Zoning Inspector	<input type="checkbox"/>	Date Mailed _____
Village Sewer Inspector	<input type="checkbox"/>	Date Mailed _____
Village Engineer	<input type="checkbox"/>	Date Mailed _____

10. If structural, the Certificate of Elevation was received: Date \_\_\_\_\_

Copies of approved permit mailed to:

Applicant/Owner	<input type="checkbox"/>	Date Mailed _____
Builder/Contractor	<input type="checkbox"/>	Date Mailed _____
Zoning Inspector	<input type="checkbox"/>	Date Mailed _____
Village Sewer Inspector	<input type="checkbox"/>	Date Mailed _____
Village Engineer	<input type="checkbox"/>	Date Mailed _____

## DENIAL

11. If application is denied, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. If the application is denied, the applicant may request a variance from the Flood Damage Prevention Regulations. (Follow regulations for appeal process.)