

WILLIAMSON COUNTY SHERIFF'S POSSE



Williamson County Sheriff's Posse Georgetown Rodeo June 22-23, 2018 Rodeo Vendor Booth Application

Business Name: _____ Contact Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Website: _____

Phone: _____ E-mail: _____

	Pricing covers both days	# of booth spaces	# of extra day passes \$5 each	If you need 220 Volt electricity Add \$25	50% of total deposit due at time of reservation	Total enclosed
Craft vendor booth	\$75 per space \$125 for 2 spaces					
Food vendor	\$100 per space					
Non-profit organization (Please attach proof of status)	\$50 per space					

All vendors/exhibitors will receive two (2) passes for the weekend. Every worker MUST have a pass. Additional passes are \$5 per day.

Set-up:

- Check in and register as you arrive. Check in is in the rear corner of the arena grounds near the Showbarn. Look for the “Vendor Registration” signs.
- Begins at 8:00 AM on Friday. I will send out detailed instructions with set-up instructions and times just prior to the rodeo via email.
- You must be completely set up by 12:00 pm, Noon on Friday. If you are a food vendor you will need to be inspected by the Georgetown Fire Marshall.

Breakdown:

- Vehicle access inside the Sheriff’s Posse Arena is not permitted until 10:30 pm on Saturday.
- Booth items may be removed Friday night. No overnight security is provided by the Posse.

Vehicles:

- Vendors will be able to park in the Showbarn parking lot.
- All vehicles must be removed from the inside of the Sheriff’s Posse Arena beginning Friday afternoon at 12 pm until Saturday at 10:30 pm.
- Parking directions will be provided at check in.

Event Hours:

- Friday – Booths open from 6:00 pm to 10 pm minimum.
- Saturday – Booths open from 6:00 pm to 10 pm minimum.
- We will be hosting a dance both nights and you are more than welcome to stay open later.

Sales Information:

- All vendors must complete the detailed description of ALL merchandise to be sold including pricing.
- Any merchandise not listed must be approved by the WCSP Sergeant before allowed to be sold during the Sheriff’s Posse Rodeo.
- The WCSP will not allow the sale of merchandise at the event that depicts illegal weapons, illegal drug use or paraphernalia, or objectionable language. The WCSP Sergeant has the final authority over any concerns with merchandise.
- Responsibility for reporting and paying all fees and taxes to federal, state and local entities are solely on the exhibitor/vendor. The tax rate in Georgetown is 8.25%
- The WCSP Rodeo reserves the right to refuse any vendors/exhibitors.
- Williamson County Sheriff’s Posse **will be the only source of alcohol sales.** No vendors can sell alcohol.
- No second-hand items can be sold.
- Food vendors have the responsibility of obtaining their food permit by contacting:
http://www.wcchd.org/services/food_and_restaurant/
- We will be offering to our food vendors the opportunity to provide their products on Thursday for the participants and onlookers for Slack. That should begin around 7:00 pm. Please contact the Posse Sergeant directly to participate in Thursday night food vending.
- Application Deadline: Your application is due by the end of the business day no later than May 1 and must be sent to the Posse Sergeant. After May 1, Applications will only be accepted if there is space left to be filled. Food vendors fill up fast, so get your application in early.
- No food or craft vendors will be permitted to spend the night inside the fenced-in area of the Sheriff’s Posse Arena.

- Booth spaces will be assigned at check in. We only provide electricity and space. You bring your own tables, chairs, lights, displays etc.
- Booth fee is non-refundable *unless* booth space is denied.
- No early breakdown or late set up will be allowed. Please notify the Sergeant in case of emergency.
- Booth spaces do not have direct lighting overhead. Please provide your own light fixtures. Electricity is available.
- The WCSP Sergeant will establish a set-up schedule and determine a breakdown plan prior to the rodeo. This will ease congestion within the vendor area and contribute to personal safety.
- Please complete this form and return to: Williamson County Sheriff's Posse, P.O. Box 2103, Georgetown, TX 78627. Make your check payable to **Williamson County Sheriff's Posse**.
- For additional information please contact Sergeant Mike Cooper at 512-820-4347 or vendors@georgetownrodeo.com.

The undersigned vendor/exhibitor agrees that the Williamson County Sheriff's Posse and its sponsors will not be responsible for any injury, damage, loss, or theft incurred during the Rodeo. In addition, I have read the rules provided to me and I agree to abide by them in full.

Signature _____ Date _____

Printed Name _____

